

**2017/18 Work Plan for Vital Statistics Team**

**Revision Date: 11/09/17**

This document outlines the work which the Vital Statistics Team plan to undertake during 2017/18.  
 This document is considered to be a 'live' document and will be updated to show completion dates etc.  
 The target dates are estimated based on the current resources available.  
 Changes to staffing/funding/branch priorities etc may result in amendments to this work plan.  
 Please email: [dmb.nisra@finance-ni.gov.uk](mailto:dmb.nisra@finance-ni.gov.uk) to join our email distribution list.

Vital Statistics		Start date	Target date	Completed
<b>1. Publications</b>				
1.01	To consult on, agree and publish Vital Statistics Work Plan for 2017-18	-	Apr-17	✓
1.02	To publish provisional figures for the number of deaths registered each week in Northern Ireland	-	Every Friday @ 9.30am	✓
1.03	To publish provisional figures for the number of deaths registered each month in Northern Ireland	-	Last working day of each month - one month in arrears	✓
1.04	To publish provisional figures for the number of births registered each month in Northern Ireland	-	Last working day of each month - one month in arrears	✓
1.05	To publish Registrar General's Quarterly Update for Northern Ireland - contains data on the number of births, deaths, marriages & Civil Partnerships registered in Northern Ireland in each quarter	-	Last working day of the quarter - one quarter in arrears	✓
1.05a	To publish Registrar General's Quarterly Update for Northern Ireland, Quarters 1-4 2016 (Delayed due to operational issues)	-	Apr-17	✓
1.06	To publish The Registrar General Northern Ireland Annual Report 2016	-	Autumn 2017	
1.07	To publish in table format Deaths Registered with MRSA Mentioned on the Death Certificate, 2006-2016	-	Autumn 2017	
1.08	To publish in table format Deaths Registered with Clostridium Difficile Mentioned on the Death Certificate, 2006-2016	-	Autumn 2017	
1.09	To publish in table format Alcohol Deaths Registered in Northern Ireland, 2006-2016	-	Autumn 2017	
1.10	To publish in table format Drug Related Deaths and Deaths due to Drug Misuse Registered in Northern Ireland, 2006-2016	-	Autumn 2017	
1.11	To publish in table format Excess Winter Mortality in Northern Ireland, 2016/17	-	Autumn 2017	
1.12	To publish Life Expectancy for areas within Northern Ireland, 2012-2014 and 2013-2015	-	Autumn 2017	
1.13	To publish report on Impact of Implementation of IRIS Software on Death Coding Statistics in Northern Ireland		Winter 2017	
1.14	To publish Baby Names in Northern Ireland 2017	-	Spring 2018	
<b>2. Vital Statistics</b>				
2.01	To provide weekly flu data for Northern Ireland to PHA and HPA	-	Every Wednesday 10.30am	✓
2.02	To provide weekly births, deaths & marriage data for Northern Ireland to EONI	-	Every Wednesday 10.30am	✓

2.03	To provide monthly Healthcare Associated Infections (i.e. CDIFF MRSA) data to PHA and BSO	-	First Tuesday of each month	✓
2.04	To supply quarterly data to customers, updating Data Sharing Agreements where necessary	-	Within 2 weeks of RG Quarterly Update release	✓
2.05	Finalise 2016 vital events datasets	-	Sept-17	✓
2.06	To supply annual data to customers, updating Data Sharing Agreements where necessary		Within 1 month of RG Report release	
2.07	To supply data for approved ADRC projects, as required	-		
2.08	To provide data to Population, NILS and NINIS	-	Autumn 2017	
2.09	To maintain NI Asbestos Register on behalf of Health & Safety Executive for NI, including agreed outputs		Autumn 2017	
2.10	To investigate publishing aggregate birth statistics by birth weight & gestation period	-	Spring 2018	
2.11	To provide data to ONS/EUROSTAT under Eurostat Demography Regulation	-		
2.12	To supply PHA with input tables for PHA Annual Report	-	Oct-17	
2.13	To support the review of the Northern Ireland Multiple Deprivation Measure	-	Mar-17	✓
<b>3. Other Work</b>				
3.01	To keep forthcoming publications up to date on GOV.UK and the NISRA website	Apr-17	Mar-18	
3.02	To maintain the Vital Statistics section of the NISRA website, enhancing where possible and ensuring it is user friendly	Apr-17	Mar-18	
3.03	To feed into review of NISRA website for vital statistics	Apr-17	Mar-18	
3.04	To respond to ad hoc queries, AQs, PQs, etc.	Apr-17	Mar-18	
3.05	To attend and contribute to UK meetings on vital events	Apr-17	Mar-18	
3.06	To continue development of Vital Statistics Database	Apr-17	Mar-18	
3.07	Create 'Data Dictionary' for Vital Statistics	-	Mar-18	
3.08	To support GRO in their other operational work	Apr-17	Mar-18	
3.09	To maintain the Vital Statistics Manual	Apr-17	Mar-18	

3.10	To develop infographics and alternative methods of publicising Vital Statistics Outputs	Apr-17	Mar-18	
3.11	Staff development, branch meetings etc.	Apr-17	Mar-18	