NISRA BUSINESS PLAN 2016-2017

Department of Finance
An Roinn Airgeadais
www.finance-ni.gov.uk

NISRA
Northern Ireland Statistics and Research Agency
Gníomhaireacht Thuaisceart Éireann um Staitisticí agus Taighde

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NISRA AT A GLANCE

Headquarters	**Northern Ireland Statistics and Research Agency** **McAuley House** **2-14 Castle Street** **Belfast** **BT1 1SA**
Website	**www.nisra.gov.uk**
E-mail address	**info.nisra@finance-ni.gov.uk**
Status	**Executive Agency within the Department of Finance (DoF)**
Chief Executive & Registrar General	**Ms Siobhan Carey (from 1 September 2016)**
Number of staff at 1 April 2016	**422**
Vision	**Trusted statistics and research for a better society**
Ministerial Targets 2016/17	**Assist departments in developing robust indicators and measures for the next Programme for Government (PfG).** **To further modernise the GRO registration function throughout 2016/17.**

Chief Executive's Foreword

NISRA's operational business plan for 2016/17 is a one year standalone plan that draws on the strategic themes set out in our 2012-15 Corporate Plan. In line with the approach taken by the Department, the NISRA 2012-15 Corporate Plan has been rolled forward to 2016/17. A three year corporate plan reflecting the new Programme for Government will be developed for the period 2017-20.

The plan has been endorsed by our Minister. In developing the plan we consulted with all branches within the Agency and also with the Department.

The NISRA Business Plan has been developed within the context of the existing Programme for Government and the DoF 2016/17 Business Plan. It will be supported by Branch plans which reflect what each Branch will do in order to deliver the Agency targets. These plans are further supported by Personal Performance Agreements (PPA) and Personal Development Plans (PDP) which identify what individuals will do to contribute to the achievement of the Agency's targets during the year.

While NISRA shares the strategic context with the broader Department, it also operates within the wider UK government statistical community. The remit of the UK Statistics Authority, a non-ministerial government department, extends to Northern Ireland and NISRA complies with the Authority's Code of Practice for Official Statistics. In keeping with the Authority's strategy for official statistics for 2015-20, 'Better Statistics Better Decisions' NISRA aims to produce high quality statistics, analysis and advice to help inform decision making.

In tandem with this, and in line with Departmental priorities, NISRA is committed to delivering value for money and using technology to further modernise its statistics and deliver accessible and responsive services for its customers.

Achievement of the targets set out in this Business Plan is, of course, dependent on the availability of adequate resources and will present particular challenges following the reduction in staff numbers due to the Voluntary Exit Scheme (VES) and the current financial climate. The commitments contained within the Agency Balanced Scorecard will be reviewed regularly in-year and, where necessary, objectives and targets will be adjusted in line with competing Agency priorities and financial resources.

Siobhan Carey
Chief Executive and Registrar General

Introduction

The Northern Ireland Statistics and Research Agency (NISRA) is an Executive Agency within the Department of Finance (DoF) and was established on 1 April 1996 under the Government's Next Steps Initiative. The Agency also incorporates the General Register Office (GRO) for Northern Ireland.

The corporate aims of the Agency are:

- To provide a statistical and research service to support decision-making by Northern Ireland Ministers and Departments;
- To inform elected representatives and the public through the dissemination of reliable official statistics; and
- To administer the marriage laws and to provide of a system for the civil registration of births, marriages and civil partnerships, adoptions and deaths in Northern Ireland.

Vision and Mission

The Agency's vision is:

Trusted statistics and research for a better society.

Our accompanying Mission statement is:

To produce and disseminate high quality, trusted and meaningful statistics and research to inform decisions and improve understanding; and

To provide a high quality and cost effective civil registration service to meet users' needs.

Principles of Purpose

Underpinning our vision are our principles of purpose. These describe the ethos of our organisation, what is important to us and how we conduct our business as an Agency and as individuals. They are:

Relevance

Our statistics and research will inform significant decisions in government, business and the wider community and, in so doing, contribute to the quality of life in Northern Ireland;

Integrity

Our statistics and research will gain public trust through being produced using objective and transparent methods;

Quality

Our statistics and research will be fit for purpose and of high quality;

Accessibility

Access to our records, statistics and research findings will be fair and open;

Protecting confidentiality

We will protect the confidentiality of information we hold;

Security

We will hold our records securely, protected from loss or damage;

Balancing the needs of users against the burden on providers

Costs of compliance will be kept to an acceptable level and data collected only when the benefits of a statistical survey exceed the cost to providers;

Modernisation

To modernise our data collection and dissemination procedures through innovation and the use of technology;

Efficiency in costs, fairness in prices

We will strive to be efficient and to provide value for money in both costs and prices; and

Service

We will deliver a modern and affordable service which meets the needs of today's society.

Business Planning

The NISRA Business Plan sets out the Ministerial and Chief Executive targets for 2016/17. The plan identifies the targets, associated measures and actions that will be taken to ensure that the Agency continues to maintain and enhance:

- **Impact -** delivering a modernised registration service and supporting and influencing decision-making in government and the wider community through engagement and the dissemination of reliable official statistics;

- **Quality -** ensuring outputs are produced to the highest professional and methodological standards; and developing and managing appropriately skilled people who take pride in their work and their organisation;

- **Trust -** through the trustworthiness, impartiality and independence of its outputs, responsiveness to users' needs and adherence to the Code of Practice for Official Statistics; and

- **Governance (Management) -** through adherence to procedural and legislative requirements, including UK Statistics Authority guidance and departmental policies, and the application of appropriate financial controls.

It reflects the Agency's priorities and also includes the work programme for the coming year.

This approach is similar to the Balanced Scorecard methodology[1] used by Department of Finance (DoF) Business Areas, but has been tailored to reflect NISRA's priorities and position within the wider UK government statistical community. Like the Balanced Scorecard approach, there is a clear focus on outcomes and effective measurement. The NISRA quadrants map to the four DoF quadrants:

Impact	*maps to*	Business Results and Customers
Trust	*maps to*	Customers
Quality	*maps to*	Customers and Organisation and People
Governance (Management)	*maps to*	Internal Processes and Organisation and People

The NISRA 'Balanced Scorecard' is used to help communicate objectives, measures and targets through the organisation. It also encourages managers to critically examine these four key areas that have been determined as being important to the success of the Agency.

The commitments contained within the Agency Balanced Scorecard will be reviewed regularly in-year and, where necessary, objectives and targets will be adjusted in line with competing Agency priorities and within the context of

[1] The Balanced Scorecard is a management system (not only a measurement system) that enables organisations to clarify their vision and strategy and translate them into action. It provides feedback around both the internal business processes and external outcomes in order to continuously improve strategic performance and results.

continued financial pressures and reduced staff numbers. Building on the NISRA Balanced Scorecard, each branch will have its own Business Plan, and through it Personal Performance Agreements (PPA) will directly link individual performance and responsibilities to the overall corporate objectives.

NISRA's Balanced Scorecard 2016/17

Impact			
Objective	**Targets**	**Actions**	**Measures**
I1: To influence decision-making in government and the wider community.	(i) Assist departments in developing robust indicators and measures for the next Programme for Government (PfG). **DoF (Ministerial) Target**	The Executive Office will lead in the development of PfG Indicators and Measures assisted by relevant NISRA statisticians. NISRA statisticians to assist and support the data development agenda. The Executive Office to monitor PfG annually (and disseminate accordingly) at both population and performance level with the assistance of relevant NISRA statisticians in all departments. NISRA DoF to publish annual wellbeing statistics.	PfG indicators and measures drafted by end May 2016. Plans for data development prepared by 31 March 2017. Annual wellbeing statistics published
	(ii) To further modernise the GRO registration function throughout 2016/17 **DoF (Ministerial) Target**	Develop draft Regulations to permit the future delivery of on-line birth registration. Work with HMRC to support the use of birth registration information in HMRC functions. Develop a Strategic Outline Case (SOC) for the enhancement of the on-line genealogical system by 31 March 2017.	Regulations to permit the future delivery of on-line birth registration drafted in line with legislative timetable by 31st March 2017. Strategic Outline Case (SOC) for the enhancement of the on-line genealogical system developed by 31st March 2017.
	(iii) To enhance the profile of NISRA and the services NISRA delivers.	Increase engagement with policy colleagues through the Policy Champions Network to improve 'use of evidence' in policymaking. NISRA Branches to engage proactively with relevant policy colleagues. To maintain involvement in STEM activity throughout the year (including non-school based activities). Promote the use of the NINIS website and the neighbourhood information service both internally (within government) and	NISRA actively participates in the Policy Champions Network (PCN), Statistics Co-ordinating Group (SCG), Statistics Advisory Committee (SAC) and other relevant cross-departmental and / or external advisory groups. Departmental Open days held. Number of Departmental Board / Committee appearances where policy officials were supported by NISRA. NISRA / STEM ambassadors' activity report. Number of visits to NINIS

		externally. Promote NISRA through activities such as seminars, social media and NINIS workshops. Increase the overall number of followers on Facebook and the NISRA, NINIS and ELMS Twitter sites during 2016/17. Increase the overall number of tweets on the NISRA, NINIS and ELMS Twitter sites during 2016/17. Engage with relevant cross-departmental and external advisory groups, such as SCG and SAC.	website. Number of events (such as workshops, seminars, presentation stands) delivered / participated in by NINIS. Other events (such as workshops, seminars) delivered / co-delivered by NISRA. NISRA website hits. Overall tweets (NISRA, NINIS and ELMS). Facebook followers. Number of Twitter followers. Press coverage (detailed in Agency Brief).
	(iv) To have specification for new NISRA website in place and business case accepted by December 2016, with a view to having the new website operational in 2017/18 (All subject to funding availability).	NISRA Agency Board to agree process to develop new website including appointment of SRO and project team. Resources to be secured to develop and maintain website. SRO should work with internal and external resources to agree website specification and oversee delivery. Website to be designed so that users can easily find what they are looking for, including users with a disability.	Business case and specification to be developed and accepted by December 2016. New NISRA website to be progressed to ensure it becomes operational in 2017/18. New NISRA website is SEO (search engine optimised).
	(v)To take forward the Communications Strategy actions specific to 2016/17.	Implement the 2016/17 Communications Strategy Actions.	Progress against 2016/17 actions on the 2015-2018 Communications Action Plan.
	(vi) To consider and develop data science and data analytics within NISRA.	To implement data science Agency Board actions. To work towards building on existing skills of statisticians. To review competence framework to include data science skills.	Actions agreed by NISRA Agency Board implemented. Improve data analytics knowledge / skills based on survey baseline. Competence framework reviewed.

	(vii) To promote NISRA data and increase the usability of such data, through engaging with the Open Data Agenda as agreed by Agency Board in adherence to the new public sector strategy.	To increase the percentage of NISRA products with a 3 star rating from 24% to 35% in 2016/17. To have some NISRA products with a 4 star rating by March 2017. To have NISRA representation on the Open Data Implementation Board. NISRA statisticians to engage with requests to publish Open Data on the public sector portal. Increase number of NISRA datasets available through the Open Data portal.	Percentage of NISRA products with a 3 star rating. Number of NISRA products with a 4 star rating. NISRA represented on the Open Data Implementation Board. Number of NISRA datasets available through the Open Data portal.
	(viii)To progress work to update Northern Ireland's spatial measures of multiple deprivation as commissioned by the NICS Statistics Co-ordinating Group (SCG).	To publish, by Summer 2016, the results of the consultation seeking the views of key users on the geographical levels for which results will be released. To initiate a methodology consultation in Autumn 2016 seeking the views of key users on the proposed indicators to be included in the updated multiple deprivation measures and to publish the results of the consultation by March 2017. To achieve project milestones for 2016/17.	Output Geography Consultation launched in February 2016 with an analysis of the responses to the consultation published by Summer 2016. Methodology Consultation launched in Autumn 2016. Analysis of responses published by March 2017. Project milestones achieved.
	(ix) To agree a Business Case for the 2021 Census with DoF supply by the end of March 2017 and take forward internal statistical development work towards this.	To develop (and use) an Address Register derived from appropriate data sources that provides an improved address frame for household data collections. To further develop and consider for publication Population Estimates based on Administrative Data for Local Government Districts in Northern Ireland by March 2017. To produce, in conjunction with DoF, a Business Case for the 2021 Census.	Provision of an appropriate address frame to Central Survey Unit (CSU) by December 2016. An Update and Proposals paper on the publication of Population Estimates based on Administrative Data (for LGD in NI), to be available by December 2016. Business Case for 2021 Census provided to DFP.

	(x) To further modernise business and household surveys including implementing the development of channels for electronic / on-line data collection by March 2017.	Testing of online functionality of Blaise 5 during 2016/17. Development of Blaise 5 systems needed to migrate existing survey projects during 2016/17. Implement the Integrated Business Survey System (IBSS) statistical integration across three business surveys by March 2017. Implement IBSS electronic data collection processes across business surveys by March 2017.	Completion of a series of on-line access tests: within CSU, within Census office, with wider NISRA, and off-site test by end March 2017. Deployment of a live pilot exercise during 2016/17. Development of case management systems. Development of new visual interface. HQ statistical staff trained on Blaise 5 software. Training programme for survey interviewers developed. Statistical integration element of IBSS implemented across a number of business surveys by March 2017. Number of business surveys with Integrated Business Survey System Electronic Data Collection implemented by March 2017.
	(xi) To take forward the development of the key elements of a system of Economic Accounts in Northern Ireland during 2016/17**.**	ELMS to work with ONS to further develop NI element of a UK Purchases Inquiry. ELMS to produce Input-Output tables and update the NI Supply and Use tables. ELMS / CSU to continue engagement with external users to inform development of the Economic accounts in line with the Official Statistics Code of Practice.	NI element of the Purchases Inquiry fieldwork (for reference year 2015) completed and preparations made for the issue of the 2016 reference year survey by March 2017 (subject to confirmation of ONS timetable). NI Input-Output Tables for 2012 produced by May 2016; Input-Output tables for 2013 produced by September 2016. NI Supply and Use tables for 2014 prepared, for publication in mid 2017.
	(xii) To ensure researchers have efficient access to micro-data.	Ensure the NISRA safe-setting is available for researcher access. Facilitate access to the ONS Virtual Microdata Laboratory (VML). Support the development of research projects on the Northern Ireland Longitudinal Study (NILS), the Northern Ireland	Safe-setting usage. Number of projects through approval process for NILS, NIMS, ADRC, Census. Hold 2 meetings of the Administrative Data Forum (ADF). Development and dissemination of ADRC-NI Data Prospectus, detailing the datasets that are

		Mortality Study (NIMS), 2011 Census micro data files and the Administrative Data Research Centre for NI (ADRC). Maximise access to NI departments' datasets subject to legal and confidentiality provisions.	available.

Quality			
Objectives	**Targets**	**Actions**	**Measures**
Q1: To develop and manage appropriately skilled people who take pride in their work and their organisation.	(i)To have at least 80% of NISRA staff survey respondents state that they have received the training (including in house and on-the-job training) necessary to deliver their business objectives. (ii)To have at least 65% of NISRA staff survey respondents state that they have received the training (including in house and on-the-job training) necessary to develop their personal competencies.	NISRA Staff Development group to deliver a program of statistical training in line with the results of the 16/17 NISRA Staff Training Survey – and to deliver a program of lunchtime seminars to meet business need within budgetary constraints. NISRA Statistical Support and Business Planning (SSBP) branch to support the sharing and development of statistical skills across the Agency. 15/16 Annual Report on Staff Development circulated to Agency Board by end June 2016**.** Liaise with CAL on the facilitation of generic training for NISRA staff. Continue production and dissemination of STARzine (an internal staff development magazine) during 2016/17. Staff to include training requirements in line with the competence and training framework in 2016/17 PDPs. Identify barriers to staff receiving training they require and take steps to address these barriers.	NISRA Staff Attitudes Survey. Annual Report on Staff Development.
	(iii) To continue to implement prioritised improvements identified by the NISRA Staff Attitudes Surveys.	Conduct NISRA Staff Survey in 2016/17. Update HR Action Plan. Monitor progress against actions quarterly and make update available on NISRAnet.	HR Action Plan produced and progress against targets updated quarterly. NISRA Training Report. NISRA Staff Attitudes Survey.
	(iv) To improve NISRA's employee engagement score.	Continue to engage with staff and address issues raised through the staff survey. Produce and monitor the	NISRA Staff Attitudes Survey. HR Action Plan produced and

		2016/17 HR Action Plan.	progress against targets updated quarterly.
	(v) To have at least 85% of statisticians attending lunchtime seminars.	Staff Development Group to organise a series of Lunchtime Seminars. PPA's to include the statement 'to endeavour to attend at least one seminar or working group' during 2016/17. Managers to encourage staff to attend NISRA lunchtime seminars. NISRA to consider implementing modern delivery methods for seminars & training (e-learning, online streaming, webinars, video file on NISRAnet). Participation to be monitored and feedback captured (possibly using an e-survey).	NISRA Staff Attitudes Survey.
	(vi) To have at least 25% of statisticians participating in a working group (including STEM and peer review).	PPA's to include the statement 'to endeavour to attend at least one seminar or working group' during 2016/17. Managers / Staff Development group to ensure staff awareness of all NISRA working groups and encourage participation. NISRA Statistical Support and Business Planning (SSBP) branch to invite staff to become STEM (NISRA) ambassadors at least annually.	NISRA Staff Attitudes Survey.
Q2: To ensure outputs are produced to the highest professional and methodological standards.	(vii) To achieve National Statistics designation / redesignation for all products assessed by the UK Statistics Authority for compliance with the Code of Practice for Official Statistics, where an assessment outcome is declared within the year.	NISRA Statistical Support and Business Planning (SSBP) branch to support the operation of the Code of Practice and UK Statistics Authority Assessment Process. Relevant Business Areas to implement assessment requirements within the specified timescales.	All assessed products obtain successful National Statistics designation / redesignation where an assessment outcome is declared within the year.

	(viii) To progress National Statistics assessments by the UK Statistics Authority of NISRA statistics during 2016/17.	Relevant producers to outline workplan / timing of National Statistics Assessments (ongoing throughout 2016/2017). Relevant producers to undertake work required for National Statistics Assessments of NISRA statistics (ongoing throughout 2016/2017. Agency Board to agree key priorities for National Statistics assessments for 2017/2018 and beyond, at September (or December) 2016 Agency Board.	Number of National Statistics assessments of NISRA statistics progressed by March 2017.
	(ix)To refocus the balance of statistical activity with greater emphasis on explanation and dissemination of the information contained in statistics compared with the collection and management of official data.	Peer review process to continue and develop to meet the needs of the Agency. Branches to continue to develop infographics and data visualisation (subject to website restrictions). Contextual information provided alongside statistics and analysis to place the headline results in a broader framework that illuminates their meaning.	Number of bulletins peer reviewed. Examples of infographics and data visualisations developed by NISRA branches. Contextual information available as part of (or alongside) statistical products to aid understanding.
	(x) To implement the quality guidance across NISRA.	NISRA Statistical Support and Business Planning (SSBP) branch: • To review the experiences of implementing the quality guidance in 2015/16 and lessons to be learned. • To continue to provide quality management training in 2016/17. • To continue to raise awareness of the quality agenda across the Agency. Branches to progressively implement the quality guidance for their products.	Experience of implementing quality guidance in 2015/16 reviewed. Quality training arranged to support implementation of Quality Assurance of Administrative Data (QAAD) guidance. Information disseminated through the quality pages of the website, STARzine and other corporate communications. Evidence of implementation of quality guidance in NISRA branches.

Trust			
Objective	**Target**	**Actions**	**Measures**
T1: To be trusted as an impartial and independent body.	(i) To achieve no less than 96% of key users rating NISRA's services as satisfactory.	Branches to survey key users through the NISRA Customer Survey.	Key user satisfaction level recorded in NISRA Customer Survey.
	(ii) To engage proactively with users throughout 2016/17 to ensure that users needs are identified, considered and where possible met.	Producers to carry out user engagement (to include making users aware of the development of new statistical outputs / products). NISRA Branches to engage proactively with relevant policy colleagues. NISRA to engage with SCG on cross-departmental issues, holding at least one meeting per annum. All National Statistics (and other Official Statistics as far as possible) to be released through the Gov.UK Release Calendar. Branches to survey key users through the NISRA Customer Survey.	Producers to report annually to NISRA Statistical Support and Business Planning (SSBP) branch on user engagement completed and how the user needs identified have been taken forward. Number of SCG meetings held per annum. SCG agenda reflects cross-departmental issues. % of National Statistics released through the Gov.UK Release Calendar. Number of Official Statistics released through the Gov.UK Release Calendar. NISRA Customer Survey carried out.
	(iv) To comply with Data Protection and ICO policy and legislation.	Comply with data protection guidance (including mandatory training). NISRA wide consistent adherence to the protection & security of official statistics, personal and business identifiable data.	Reported cases of unauthorised disclosure of personal / sensitive information. Completed Stewardship statements by Agency Board members.
	(v) To maintain public confidence in Official Statistics.	Investigate reported breaches of Code of Practice and take action to prevent a reoccurrence. All confirmed breaches to be notified to Agency Board and the Audit and Risk Committee (ARC). Branches to continue to produce Official Statistics to meet the standards required by the Code of Practice. NISRA Statistical Support and Business Planning (SSBP) branch to continue to support the Code of	Breaches of the Code of Practice investigated and action taken to prevent reoccurrence. Confirmed breaches notified to Agency Board and ARC. National Statistics designation / redesignation achieved for assessments (declared within the year). Relevant guidance supporting the Code of Practice disseminated to branches.

		Practice through the dissemination of relevant guidance. To carry out the Public Confidence in Official Statistics (PCOS) survey and publish initial results during 2016/17.	Public Confidence in Official Statistics (PCOS) survey carried out and results published. At least 80% of respondents to the PCOS survey "trust or trust greatly" the statistics produced by NISRA.

Governance/Management			
Objective	**Target**	**Actions**	**Measures**
G1: To ensure the Agency is well managed according to existing policies and procedures.	(i) To hold at least three Agency Board meetings, three Senior Management Forum (SMF) meetings, three Audit and Risk Committee (ARC) meetings and at least 1 Statistics Coordinating Group (SCG) meeting by end March 2017.	Corporate Services to organise and facilitate at least 3 Agency Board meetings by end March 2017. NISRA Statistical Support and Business Planning (SSBP) branch to organise and facilitate 3 Senior Management Forum meetings by end March 2017. Corporate Services to organise and facilitate 3 ARC meetings by end March 2017. NISRA Statistical Support and Business Planning (SSBP) branch to organise and facilitate at least 1 SCG meeting by end March 2017.	Three Agency Board meetings held. Three Senior Management Forum meetings held. Three ARC meetings held. One SCG meeting held.
	(ii) To provide support to the Statistics Advisory Committee (SAC).	NISRA to provide secretariat. NISRA Branches to input to SAC agenda as appropriate.	SAC meetings held. SAC agenda and minutes.
	(iii) To have draft 3/5 year NISRA Corporate Plan prepared by end March 2017. (Dependent on DoF)	Senior Managers to input as required. NISRA Statistical Support and Business Planning (SSBP) branch to prepare draft Corporate Plan by end March 2017.	Draft prepared.
	(iv)To support the DoF Information Assurance Target[2].	Business Area Information Manager to complete and maintain the NISRA DoF Information Assurance Work Programme. Information Asset Owners to maintain a (NISRA DoF) Information Risk Schedule (or its replacement) to provide SIRO with improved oversight of operational level information risks and to maintain Level 3 compliance of the Information	NISRA DoF Information Assurance Work Programme. (NISRA DoF) Information Risk Schedule

[2] Maintain Level 3 compliance with the "HMG Information Assurance (IA) Maturity Model and Assessment Framework" during 2016/2017.

		Assurance Framework. NISRA DoF Information Asset Owners complete Data Protection Branch Checklist Bi-annually.	
	(v) To secure a positive audit report on risk management, and manage risk appropriately.	Adhere to financial procedures and monitor risk. NISRA Risk Register to be reviewed at Agency Board meetings. To secure a positive audit on all areas audited during the year.	Level of assurance provided. Completed Stewardship statements by Agency Board members.
	(vi) To have no overspend and an underspend not greater than 2.5% within baseline allocation.	Initial baseline to be issued by April 2016. Position is reviewed at each monitoring round. Monthly expenditure / salary reports to be issued within 15 days of month end. Issue revised baselines promptly following agreed outcome at monitoring rounds. Branches to monitor monthly spend against budget to ensure they remain within their allocations.	Level of overspend and underspend.
	(vii) To manage the move of all NISRA DoF staff from their current locations to Colby House.	To liaise with Properties Division as required (in 2016/17) to deliver project. Initial preparation for move to new building. To manage offsite storage requirements. To successfully manage any issues that arise as a result of staff transfers (e.g. excess fares, working hours etc). To take forward Colby House issues identified by a survey of staff. To take forward issues identified by Colby House Liaison Group.	Respond to Properties Division requests promptly. Obtain quarterly updates on progress of project. Consider internal staff workstreams to deliver decant. Remove all non-essential documents to offsite storage location. Reduce on site file volumes to match capacity in new building. Issues identified taken forward.

	viii) Senior management to support branches in the management of the impact of the Voluntary Exit Scheme (VES) and Departmental restructuring as it affects NISRA.	Senior management to support branches in the management of the impact of voluntary exit scheme during 2016/17. Senior management to support branches in dealing with the impact of Departmental restructuring. Senior management to ensure ongoing Corporate improvement reviews of Business Areas within NISRA are finalised and recommendations implemented. Senior management to maintain a strategic overview of NISRA and where necessary restructure branches to ensure key functions can continue to be delivered. To manage the move of NISRA staff from their current locations as a result of restructuring throughout the NICS.	Completion of all steps necessary by NISRA HR (in line with current procedures) to fill existing or new vacancies which have been approved. Completion of all steps necessary by NISRA HR (in line with current procedures) to manage issues arising as a consequence of VES or departmental rescheduling. Corporate improvement reviews of Business Areas within NISRA finalised and recommendations implemented to ensure the correct resources are available to carry out the required work. Branches restructured as required to ensure that key functions can continue to be delivered. New question on Staff Attitudes Survey 2016.
	(ix) To manage sickness absence in line with targets, processes and standards set by the Department of Finance (DoF).	Ongoing monitoring of sick absence levels with action considered in cases where triggers have been breached. Raise line management awareness regarding their managing attendance responsibilities and the HR Connect processes. Managers to adopt a flexible approach to keeping staff in work through early intervention and engagement with Occupational Health Service / Welfare / Departmental Human Resources (DHR). Support reasonable adjustments. NISRA HR to meet with DoF DHR Business Partners to focus on specific cases and processes.	Monthly / annual absence reports.

	(x) 90% of staff to have completed on time Personal Performance Agreements (PPA) and Personal Development Plans (PDP) and have them assessed as 'Agreed' on HR Connect.	Staff to complete 2016/17 PPA / PDPs, as required[3].	HR Connect Performance Management Reports.
	(xi) 90% of In-year performance reviews for 2016/17 to be completed on time and recorded on HR Connect.	2016/17 In-year performance reviews to be completed as required[3].	HR Connect Performance Management Reports.

[3] Business Areas to achieve 90% compliance with Performance Management completion dates.

Official Statistics

The primary aim of Official Statistics is to provide an accurate, up-to-date, comprehensive and meaningful picture of the UK economy and society and to support the formulation and monitoring of economic and social policies by government at all levels. Official Statistics also aim:

- to inform the Parliaments and Assemblies and the citizen about the state of the nation and provide a window on the work and performance of government, allowing the impact of government policies and actions to be assessed;
- to provide business with a statistical service which promotes the efficient functioning of commerce and industry;
- to provide researchers, analysts and other users with a statistical service that assists their work and studies; and
- to promote these aims within Northern Ireland, the UK, the European Union and internationally and to provide a statistical service to meet European Union and international requirements.

Official Statistics in the UK are organised for publication purposes into a number of 'Themes' which may cut across traditional Departmental functional boundaries. These themes are described in Annex 1 together with details of NISRA'S Official Statistics Work Programme 2016/17.

Financial Resources

The Agency's overall opening net Resource Budget for 2016/17 was £9,709k, incorporating a non-cash allocation of £1,044k. In addition the Agency has an initial Capital Budget of £850k.

The capital budget comprises £100k for an upgrade to the GeNI system with the remainder split between Economic Accounts (£335k) and the Modernisation of Social Surveys (£415k).

The net allocation includes estimated income totalling £14,974K which will be used to offset the Agency's expenditure.

The June 2016 monitoring round saw net resource budget of £473 transferred into the Agency giving a post June monitoring net resource budget of £10,182K for 2016/17. Large transfers were £585K from DETI to cover Tourism Statistics and a surrender to DoF of £72k for Tranche 5 of the NICS voluntary exit scheme.

The budget is managed across two distinct business areas: The General Register Office (GRO) and Statistical and Research Services (S&RS).

- Other Resource – covers all salaries, General Administrative Expenditure (GAE) and council expenses,

- Capital – relates to the GeNI upgrade, Economic Accounts and Modernisation of Social Surveys, and

- Non-Cash – covering depreciation associated with the Agency's fixed assets.

The following table summarises the funding post June monitoring transfers.

TABLE 3: NISRA Baselines 2016/17 (Post to June monitoring)

BUSINESS AREA	ALLOCATION (£000's)		
	OTHER	CAPITAL	TOTAL
General Register Office			
- Expenditure	3,624	100	3,724
- Income	-2,845	-	-2,845
- Non-Cash (Depreciation)	456	-	456
Sub-total (GRO)	**1,235**	**100**	**1,335**
Statistical and Research Services			
- Expenditure	20,488	750	21,238
- Income	-12,129	-	-12,129
- Non-Cash (Depreciation)	588	-	588
Sub-total (S&RS)	**8,947**	**750**	**9,697**
Total NISRA	**10,182**	**850**	**11,032**
	Total NISRA including non-cash		**11,032**

From July 2016, Regional Reporting and EU Programmes Branch (RREUPB) within the Agency will cease to exist. Remaining staff from RREUPB will be re-deployed within the Agency. In addition, some functions of existing branches will be re-organised into a new business area entitled Communications and Marketing Branch.

This re-organisation will not have any impact on the existing funding for the Agency.

Annex 1: NISRA Official Statistics Work Programme 2016/17

OFFICIAL STATISTICS THEMES

Agriculture and Environment
The Agriculture and Environment theme brings together information and statistics about the agriculture, natural environment, fishing, food and forestry sectors in Northern Ireland.

Business and Energy
This theme covers Business and Energy statistics.

Children, Education and Skills
This theme brings together statistics on Children and Early Years Education, School and College Education and Higher Education and Adult Learning.

Crime and Justice
The Crime and Justice theme covers statistics relating to crime and justice which are collected from the public, police forces and other justice agencies. The statistics include types of crime, the work of the police and the functioning of the justice system. They also relate to the general public's experience and perceptions of crime.

Economy
The Economy theme covers statistics about economic accounts, government expenditure and revenues, prices and measures of inflation, short-term economic indicators and regional macro-economic statistics.

Government
This theme provides information on Central and Local Government.

Health and Social Care
This theme brings together information about public health, health services provided by the National Health Service (NHS) and social care. It also covers information relating to health and safety at work.

Labour Market
Labour market statistics measure different aspects of work and jobs and provide an insight into the economy. The statistics cover people's participation in the labour force, working patterns and the types of work they do. The statistics also show any earnings and benefits they receive.

People and Places
This theme covers statistics on people, their lifestyles and activities, the communities and neighbourhoods in which they live and those communities' housing and planning needs. In addition, the theme covers statistics relating to people's language, culture and identity, and information on local fire and rescue services.

Population
Population statistics describe the demographic characteristics of the UK population and its change. These include statistics on the size and geographical breakdown of the population, the number of people entering and leaving the UK each year and the number of people in different demographic subgroups.

Travel and Transport
Travel and Transport statistics cover a range of topics from traffic counts and surveys of road freight operators to statistics about the relative safety of different transport modes.

Crosscutting Topics
In addition to these topics NISRA will be pursuing a number of activities in relation to Crosscutting Topics including **Equality and Diversity**

Official Statistics Work Programme 2016/17

Agriculture and Environment

National Statistics

DAERA staff will:

- collect, collate, analyse and publish statistical data on agriculture and related industries in Northern Ireland, as required to meet the needs of DAERA, other Northern Ireland Departments, DEFRA and the European Union (EU);
- publish the annual Northern Ireland Environmental Statistics Report (NIESR); and
- publish the quarterly and annual NI Municipal Waste Management Statistics Reports incorporating new council level format.

Other Official Statistics

DAERA staff will:

- publish the annual NI Greenhouse Gas Inventory Bulletin; and
- publish an updated greenhouse gas emissions forecast based on new 2014 emissions inventory.

Business and Energy

National Statistics

ELMS staff will:

- publish, in line with the pre-announced timetable, the key annual business surveys including the Northern Ireland Annual Business Inquiry (NIABI), Exports Survey and Research and Development Survey;
- ensure all business surveys provide an Electronic Data Collection option by March 2017;
- implement Statistical Integration across three business outputs on the Integrated Business Survey System by March 2017; and
- hold two Business Survey User Group meetings by March 2017.

CSU staff will:

- carry out the NI Quarterly Construction Enquiry and publish the quarterly Index of Construction.

Children, Education and Skills

National Statistics

DoE staff will:

- undertake the 2016-2017 School Census, the 2015-2016 School Leavers' Survey and compile the 2015-2016 Teachers' database; and
- publish statistical press bulletins on School Enrolment, School Leavers' Survey, Pupil Attendance, School workforce and the Year 12 and Year 14 Examination Performance 2015-2016.

DfE staff will:

- publish Statistical first Release – Destinations of Leavers from UK Higher Education Institutions: NI Analysis 2014/15;
- publish the Destinations of Leavers from UK Higher Education Institutions: NI Analysis 2014/15;
- publish Enrolments at UK HEIs: NI analysis 2015/16; and
- publish Qualifications gained at UK HEIs: NI analysis 2015/16.

Other Official Statistics

DoE staff will:

- undertake the 2016-17 Schools Meals Census and publish a statistical press release on the 2015-2016 School Meals Census;
- prepare statistics on Key Stage assessments; and
- conduct the 2016/17 School Omnibus survey which provides information on a variety of research topics and publish outputs from the 2015/16 survey.

DfE staff will:

- publish Performance indicators in Higher Education: employment 2014/15;
- publish Performance indicators in Higher Education: widening participation 2015/16;
- publish Performance indicators in Higher Education: student retention 2015/16;
- publish Higher Education Age Participation Index for NI – 1989/90 - 2014/15;
- publish Higher Education Fact Sheets – 2014/15;
- publish details of analysis regarding enrolments and qualifications in the Northern Ireland Further Education Sector in 2015/16, including analysis of performance (retention, achievement and success rates);
- publish details of the number of enrolments and qualifications within Essential Skills in 2015/16; and
- publish results from the Further Education Leavers Survey establishing the destination of leavers 6 months after completing a Further Education course in Northern Ireland in 2014/15.

Crime and Justice

National Statistics

DoJ (Core) staff will:

- publish 'Perceptions of Crime: Findings from the 2015/16 Northern Ireland Crime Survey' and 'Experience of Crime: Findings from the 2015/16 Northern Ireland Crime Survey'.

NICTS staff will:

- publish Judicial Statistics 2015; and
- publish the quarterly Mortgage Press Release.

NIPS staff will:

- publish 'Northern Ireland Prison Population 2015'.

PSNI staff will:

- publish 2015/16 recorded crime statistics for Northern Ireland;
- publish 2015/16 security situation statistics for Northern Ireland;
- publish monthly updates of recorded crime statistics throughout 2016/17;
- publish monthly updates of statistics on the security situation throughout 2016/17; and
- publish an updated trend report on crime & outcomes to include 2015/16.

Other Official Statistics

DoJ (Core) staff will:

- measure, monitor and report data relating to Programme for Government and other Departmental indicators;
- continue work with colleagues across the criminal justice system to harmonise statistical categories relating to the Causeway data sharing mechanism;
- publish findings from the Northern Ireland Crime Survey covering a range of topics such as confidence in policing and the wider criminal justice system and experiences of domestic violence;
- publish suite of bulletins relating to the 2014/15 Reoffending cohort;
- publish 2015 Prosecutions, Convictions and Out of Court Disposals bulletin; and
- publish 2014/15 First Time Entrants to the Criminal Justice System bulletin.

YJA staff will:

- publish YJA Annual Statistics 2015/16; and
- collect and analyse statistical information to monitor performance indicators and targets outlined in the YJA Business Plan.

NICTS staff will:

- publish quarterly bulletins: High Court Bulletin, County Court Bulletin, Crown Court Bulletin, Magistrates' Court Bulletin, Children Order Bulletin;

- produce quarterly performance reports for the Lord Chief Justice;
- provide quarterly business volume reports to NICTS Business Managers;
- calculate quarterly figures in relation to published corporate targets; and produce the NICTS Business Performance Assessment Report each quarter;
- provide annual figures to Children Order Advisory Committee; and
- contribute to the NICTS Annual Report 2015/16.

PSNI staff will:

- publish updated trend reports on crimes & incidents with a domestic abuse motivation and crimes & incidents with a hate motivation to include 2015/16;
- publish 2015/16 drug seizure statistics for Northern Ireland;
- publish quarterly reports on police use of stop & search powers for Northern Ireland throughout 2016/17;
- publish 2015/16 PACE detention statistics for Northern Ireland;
- publish two six monthly reports on the use of force by the police;
- publish quarterly updates of domestic and hate motivation statistics throughout 2016/17;
- publish monthly updates on Anti-Social Behaviour (ASB) incidents reported to the police throughout 2016/17; and
- publish monthly updates on drug seizure statistics throughout 2016/17.

Northern Ireland Policing Board (NIPB) staff will:

- undertake internal and external survey work as detailed in the Policing Board's Statistical and Research Strategy;
- commission external research and survey work on public perceptions of the Policing Board, the Police Service of Northern Ireland (PSNI), Policing and Community Safety Partnerships (PCSPs) and other policing-related issues;
- collect and interpret statistical information to monitor performance indicators and targets contained in the Annual Policing Plan;
- monitor and report complaints against the PSNI (collected by OPONI), statistics on the Use of Force and PACE / JSA stops and searches (collected

by the PSNI) and statistics on the Independent Custody Visiting Scheme (operated by the Policing Board);

- provide statistical and research support to PCSPs to enable them to monitor local policing performance and to carry out their public consultation exercises;
- conduct survey work and collect statistical information to assist the Policing Board to monitor the effectiveness of PCSPs;
- publish quarterly reports on the Independent Custody Visiting Scheme; and
- publish Custody Visiting Annual Statistics.

Probation Board for NI (PBNI) staff will:

- publish PBNI Annual Caseload Statistics 2015/16;
- publish quarterly bulletins on PBNI caseload statistics;
- publish an annual bulletin on the breach rates of PBNI supervised community sentences;
- provide statistical information relating to objectives set out in the PBNI Business Plan; and
- conduct and publish PBNI stakeholder surveys as required.

PPS staff will:

- publish quarterly statistical bulletins with key statistics on the activity of the PPS, including caseloads and prosecutorial decisions;
- publish an annual statistical bulletin on cases involving hate crime; and
- publish an annual report on the findings of the PPS module of the NI Omnibus Survey.

OPONI staff will:

- publish an annual statistical bulletin on the five year trends in complaints and allegations received by the Police Ombudsman for Northern Ireland;
- publish four quarterly statistical updates on the complaints and allegations received by the Police Ombudsman for Northern Ireland;

- report on public awareness and confidence in the police complaints system across Northern Ireland;
- report on satisfaction levels of police officers subject of investigation; and
- report on satisfaction levels of complainants with the service they received from the Office.

CSU staff will:

- carry out the Northern Ireland Crime Survey.

Economy

National Statistics

ELMS staff will:

- improve the level of sectoral disaggregation of the Index of Services by December 2016;
- ensure appropriate Quality Assurance of the NI element of the UK Purchases Inquiry (ref. year 2015) by ONS and prepare for use in the Supply and Use Tables. In addition, ensure NI element of Purchases Inquiry (ref. year 2016) is conducted by ONS; and
- hold two Economy User Group consultations by March 2017.

Other Official Statistics

ELMS staff will:

- improve the evidence base for economic decision making by developing key elements of a system of Economic Accounts for Northern Ireland, including producing Input Output Tables and Multipliers for NI for 2012 in May 2016, and for 2013 in December 2016; and
- publish a new Broad Economy Imports series for 2011 to 2015 by March 2017.

CSU staff will:

- carry out the Family Resources Survey in NI; and
- carry out the Living Costs and Food Survey in NI.

Government

Other Official Statistics

Human Resource Consultancy Services (HRCS) staff will:

- undertake paybill modelling for the NICS;
- undertake equal pay reviews for the NICS and possibly other public sector bodies;
- monitor sickness absence in the NICS;
- produce personnel statistics for the NICS;
- undertake workforce planning for the NICS; and
- publish 'Personnel Statistics', 'Analysis of Sickness Absence in the Northern Ireland Civil Service', 'Analysis of NICS Recruitment Competitions' and 'Pay Statistics for the Northern Ireland Civil Service' annually, and 'Employment in the Northern Ireland Civil Service' quarterly.

NISRA Statistical Support & Business Planning (SSBP) staff will:

- publish headline results from the NISRA Annual Customer Satisfaction survey 2016;
- publish a report on Statistical Surveys of Businesses, Households and Individuals carried out by Departments during 2015/16; and
- publish headline results from the 2016 Public Confidence in Official Statistics (PCOS) Survey.

Health and Social Care

National Statistics

DoH staff will:

- publish the 2015/16 Hospital Statistics: Outpatient Activity publication;
- publish the 2015/16 Hospital Statistics: Inpatient & Day Case Activity publication;
- publish the 2015/16 Hospital Statistics: Emergency Care publication;
- publish the quarterly Emergency Care Waiting Time Statistics bulletins;

- publish the quarterly Northern Ireland Waiting Time Statistics: Outpatient Waiting Times bulletins;
- publish the quarterly Northern Ireland Waiting Time Statistics: Inpatient Waiting Times bulletins;
- publish the quarterly Northern Ireland Waiting Time Statistics: Cancer Waiting Times bulletins;
- publish the Dental Earnings & Expenses 2014/15 Report and the Dental working hours report;
- publish Community Care for Adults in Northern Ireland 2015/16;
- publish Northern Ireland Care Leavers 2015/16;
- publish Children Adopted from Care in Northern Ireland Statistical Bulletin 2015/16;
- publish Children in Care in Northern Ireland Statistical Bulletin 2014/15;
- publish Children's Social Care Statistics for Northern Ireland 2015/16; and
- publish Quarterly tables on Child Protection Statistics for Northern Ireland.

Demographic Statistics staff will:

- publish statistics detailing the number of deaths registered during 2015 where MRSA (Methicillin-Resistant Staphylococcus Aureus) or Clostridium Difficile was mentioned on the death certificate; and
- publish statistics on the number of drug and alcohol related deaths in Northern Ireland during 2015.

DfC staff will:

- produce the Benefit Statistics Summary publication on a quarterly basis.

Other Official Statistics

DoH staff will:

- publish the quarterly Northern Ireland Waiting Time Statistics: Diagnostic Waiting Times bulletins and carry out a review of data sources used;
- publish a new quarterly Impact on Patients of Hospital Cancelled Outpatients Appointments Statistics bulletin;

- publish 2015/16 Episode Based Acute Hospital Inpatient and Day Case Activity Statistics on the DoH website;
- publish statistics on Northern Ireland Terminations of Pregnancy 2015/16;
- publish annual information on Complaints Received by Health and Social Care (HSC) Trusts, Board and Family Practitioner Services in Northern Ireland in 2015/16;
- publish annual information on Clinical / Social Care Negligence Cases in Northern Ireland in 2015/16;
- disseminate Northern Ireland Reference Cost data for 2015/16;
- produce and analyse the 2014/15 Activity Based Funding Model;
- publish Statistics for Smoking Cessation Services in NI: 2015/16;
- publish Statistics from the NI Drug Misuse Database: 2015/16;
- publish headline statistics from the Health Survey Northern Ireland: 2015/16;
- prepare a set of standard and non-standard tables for submission to the European Monitoring Centre for Drugs and Drug Addiction;
- commission and manage a programme of Public Health related surveys e.g. Health Survey Northern Ireland;
- publish secondary analyses statistics from the 2014/15 All-Ireland Drug Prevalence Survey;
- publish latest statistics on the key indicators of the wider social determinants of health and wellbeing for Making Life Better strategy;
- publish NI Health & Social Care Inequalities Monitoring System Regional report;
- publish NI Health & Social Care Inequalities Monitoring System Sub-regional report;
- continue to develop a dental patient charging system to be used in pilot evaluation sites for the new General Dental Services Contract;
- calculate 2017/18 Hospital, Community Health and Personal Social Services allocation for Local Commissioning Groups and progress the 7th Review of the Regional Capitation Formula;
- continue to publish Health and Social Care workforce data including quarterly Key Facts Bulletin, biannual Vacancy Report and annual Workforce Census;

- extract and report on latest General Practitioner (GP) quality and disease prevalence indicators, publishing data in line with UK publication timetable;
- calculate 2017/18 general practice community prescribing allocations for Local Commissioning Groups, GP Practices and Primary / Integrated Care Partnerships;
- publish Domiciliary Care Services for Adults in Northern Ireland 2016;
- publish Quarterly Carers' Statistics for Northern Ireland;
- publish quarterly tables on Direct Payments;
- publish Prevalence of Autism (including Aspergers syndrome) in school age Children in Northern Ireland 2016;
- publish Patient Education / Self Management Programmes for People with Long Term Conditions (2015/16);
- publish annual statistics on Audiology Assessments;
- publish quarterly statistics on the referrals and diagnosis of children with autism; and
- provide information on DoH Programme for Government and Commissioning Plan Direction (CPD) targets and indicators.

Business Services Organisation (BSO) staff will:

- enhance and grow the Honest Broker Service, including governance and cost recovery; provide professional support to HBS projects and continue to promote awareness of the service across the research community;
- provide professional support and advice to BSO in relation to the Family Practitioner Payment systems and data quality associated with the payments of circa. £800m;
- develop reporting solutions and data outputs from the Family Practitioner Payment System;
- work closely with the Information and Technology Services team to identify timelines and business requirements for the replacement of the patient registration index for NI;
- work with statisticians in DoH (Project Support Analysis Branch) to update the indicators used to assess the current provision of pharmaceutical services in the community as part of the Pharmacy Needs Assessment;

- follow the code of practice for Official Statistics, (Principle 8; paragraph 6) and encourage the free-to-use, reuse and redistribution of anonymised primary care data through support of the open data principle and engagement in investigating datasets for inclusion in the NI Open Data Portal; and

- assist BSO Family Practitioner Services prepare, deploy and monitor self-service portals for pharmacy and dental contractors

BSO and Demographic Statistics staff together will:

- work to enable ethically approved health research using enhanced prescribing data through distinct linkage projects with the Northern Ireland Longitudinal Study; and

- work to establish inclusion of BSO data within the ADRC–NI framework and establish associated internal governance process.

DfC staff will:

- disseminate Geographic information on benefit claimants through NINIS;

- provide statistical consultancy and volumetric forecasts for use in the Integrated Complementing System for DfC workload forecasts;

- provide statistical consultancy and volumetric forecasts for the migration strategy of Universal Credit;

- provide statistical / research support to assist the completion of the Universal Credit research programme including development of an evaluation programme;

- model policy impacts by using the Policy Simulation Model;

- construct a household income administrative database to inform benefit uptake and the assessment of poverty levels. The Database for Income Modelling and Estimation (DIME) continues to undergo a battery of tests to ascertain if it can be credibly employed as an indicator of income and poverty levels. The majority of work in 2016/17 will still be focused on meeting the needs of DfCs Benefit Uptake Strategy. Under this strategy, output will continue to be used for benefit uptake direct targeting and work will commence on developing an indicator of the number of individuals entitled to means tested benefit who are currently not claiming. The database is also being utilised to help inform some high level interventions as part of the poverty pathfinder project. A scoping exercise is also underway to ascertain if DIME could assist with the 2017 update of the NI Multiple Deprivation Measures (MDM);

- provide statistical, research and consultancy support to the DfC Benefit Uptake Unit, helping them identify and target vulnerable people in NI that may not be receiving Social Security Benefits to which they are entitled;

- provide statistical information and analysis to support the implementation of Personal Independence Payment (PIP) including the development of an evaluation programme;

- provide statistical / research support to assist the completion of the composite Welfare Reform evaluation;

- provide statistical information and analysis to support the introduction of the time-limiting element to contribution based Employment and Support Allowance (ESA) including the development of an evaluation programme;

- provide information and analysis to support the independent evaluation of the Economic Inactivity Change Fund (Want to Work?) Pilot;

- provide statistical consultancy and analysis for the front office trials undertaken as part of the Universal Credit Estate strategy;

- provide statistical consultancy, analysis and research to support the implementation of Welfare Reform including any Northern Ireland specific mitigation packages;

- publish the findings of the Social Security module of the NI Omnibus Survey;

- undertake a programme of research focusing on disability, awareness of Welfare Reform and customer attitudes; and

- produce annual estimates of Fraud and Error within the benefit system.

CSU staff will:

- carry out the National Diet and Nutrition survey in NI; and

- carry out the NI Health Survey.

Northern Ireland Cancer Registry staff will:

- undertake cancer registration in Northern Ireland and publish statistics on cancer incidence, survival and prevalence.

Labour Market

National Statistics

ELMS staff will:

- publish, in line with the pre-announced timetable, the key monthly Labour Force Survey results, Claimant Count and Redundancy Statistics, Quarterly Employee Jobs Survey, quarterly and special topic Labour Force Survey results, Annual Survey of Hours and Earnings results and Business Register and Employment Survey;
- improve coherence between the Business Register Employment Survey (BRES) / Quarterly Employment Survey and ABI estimates of NI employee jobs; and
- hold two Labour Market User Group meetings by March 2017.

Other Official Statistics

DfE staff will:

- publish annual Workforce Development Forum Labour Market Profiles;
- publish a quarterly statistical bulletin on Training for Success / Programme-Led Apprenticeships; and
- publish a quarterly statistical bulletin on Apprenticeships NI.

DfC staff will:

- publish annual detailed statistical bulletins on job vacancies notified to the DfC Employment Service and three times per year a detailed statistical factsheet on job vacancies notified to the DfC Employment Service;
- publish final statistical bulletin on DfC Steps to Work employment programme;
- publish quarterly detailed statistical bulletin on DfC Steps 2 Success employment programme;
- publish final factsheet on DfC Employment Service Support programme; and
- provide statistical / research support in terms of measuring the impact of employment programmes / initiatives, analysing employer engagement statistics and contributing to relevant PfG target setting / monitoring.

CSU staff will:

- carry out the Labour Force survey in NI.

People and Places

National Statistics

DfC staff will:

- publish the Northern Ireland Poverty Bulletin 2014/15;
- publish the Family Resources Survey, Northern Ireland 2014/15;
- publish the Households Below Average Income, Northern Ireland 2014/15;
- publish the Pensioners' Income Series Bulletin 2014/15;
- publish the Urban Rural Report for Northern Ireland 2014/15;
- publish the Annual Housing Statistics 2015/16 report;
- publish the quarterly Housing Bulletins;
- provide research and evaluation support for relevant strategies including the Disability Strategy, Gender Equality Strategy, Child Poverty Strategy and the development of the new Social Strategy; and
- provide support in the development and measurement of the Programme for Government (PfG) Action Plan for the indicators on poverty, health inequalities, educational inequalities, and confidence and capability of communities.

Other Official Statistics

LPS staff will:

- publish the Quarterly Northern Ireland Residential Property Price Index (NI RPPI) – now incorporated with GB statistics to form the single official UK House Price Index;
- facilitate the assessment of the NI RPPI as a National Statistic. This will be part of the assessment of the new single UK House Price Index as a National Statistic. The time has yet to be confirmed by the UK Statistics Authority; and
- publish new rates collection statistics on Lone Pensioner Allowance and Disabled Persons Allowance uptake.

Libraries NI staff will:

- publish the annual statistical bulletin on participation in Core and Regular library activities;
- produce monthly management information reports on participation in Core and Regular library activities for Libraries NI managers; and
- produce quarterly statistical information to monitor progress against Key Performance Indicators for Libraries NI Board.

CSU staff will:

- carry out the Survey of Living conditions in NI;
- carry out the Continuous Household Survey; and
- carry out a number of Omnibus Surveys.

DfC staff will:

- carry out ad hoc analysis of the Family Resources Survey (FRS) in Northern Ireland;
- analyse FRS data and other economic data for DfC's Repossession Taskforce Team to help inform policy decisions on Household debt Affordability;
- continue to develop and publish a Quarterly Summary of Statistics for the Child Maintenance Service (CMS) in Northern Ireland;
- provide statistical support and analysis to inform the 30 Month Review of the introduction of charges for CMS, including the 2016 Child Maintenance Service Population Survey Report;
- publish the Volunteering in Northern Ireland Research Report;
- provide statistical and research support to Community Regeneration and Housing Group to monitor and evaluate their policies and strategies;
- publish statistics on engagement in culture, arts and leisure by adults in Northern Ireland including data to inform progress against the PfG indicator: Improve cultural participation;
- provide statistical and research support to Community Cohesion Group to assist with the development, monitoring and evaluation of their policies and strategies; and

- publish the 2016 Gambling Prevalence Survey.

Tourism Statistics Unit staff will:

- publish occupancy statistics (monthly and annual) on Hotel, Guesthouse and Bed & Breakfast establishments;
- publish monthly statistics on Northern Ireland air and sea port passenger numbers;
- publish quarterly and annual tourism statistics reports bringing together overseas, domestic, Republic of Ireland visitors and occupancy statistics to provide an overview of tourism activity;
- publish annual tourism statistics at District Council level to provide an insight into local level tourism;
- produce infographics / data visualisation on annual and District Council tourism statistics;
- produce quarterly statistics on Northern Ireland Air Passenger Flow
- produce required EU statistics on serviced accommodation occupancy and trips (day and overnight) taken by NI residents; and
- hold one Tourism User Group Consultation by March 2017.

DfI staff will:

- publish the quarterly and annual NI Planning Statistics Bulletins; and
- facilitate the development of a suite of non-statutory performance indicators for inclusion in the new Planning Performance Management Framework.

Antrim and Newtownabbey Borough Council staff will:

- provide a statistical resource in the development and monitoring of the Community Plan and functions of the Council.

Ards and North Down Borough Council staff will:

- provide a statistical resource in the development and monitoring of the Community Plan and functions of the Council.

Armagh City, Banbridge and Craigavon Borough Council staff will:

- provide a statistical resource in the development and monitoring of the Community Plan and functions of the Council.

Belfast City Council staff will:

- provide a statistical resource in the development and monitoring of the Community Plan and functions of the Council.

Derry City and Strabane District Council staff will:

- provide a statistical resource in the development and monitoring of the Community Plan and functions of the Council.

Lisburn and Castlereagh City Council staff will:

- provide a statistical resource in the development and monitoring of the Community Plan and functions of the Council.

Demographic Statistics staff will:

- update the Northern Ireland Central Postcode Directory.

Population

National Statistics

Census Office staff will:

- publish a Benefits Realisation report on the 2011 Census;
- publish detailed plans for the 2021 Census;
- publish a report on the initial topic consultation for the 2021 Census;
- produce a Testing Strategy and Plan for the 2021 Census; and
- submit an Outline Business Case for the 2021 Census to the Department of Finance.

Demographic Statistics staff will:

- publish the 2015 Annual Report of the Registrar General for Northern Ireland;

- publish 2016 based quarterly updates of the Vital Events statistics routinely reported in the Annual Report of the Registrar General for Northern Ireland;
- publish monthly births and deaths statistics for Northern Ireland;
- publish 2014-based population projections for areas within Northern Ireland;
- publish 2015 population estimates for Northern Ireland, Administrative Areas and Super Output Areas;
- publish 2015 population estimates for Small Areas and Neighbourhood Renewal Areas;
- publish detailed 2015 population estimates of those aged 85 and over;
- publish 2014-15 migration statistics for Northern Ireland and areas within Northern Ireland; and
- publish an Annual Bulletin for names of babies born in 2016.

Other Official Statistics

Census Office staff will:

- develop administrative data-based population estimates; and
- prepare two updates of the Northern Ireland Longitudinal Study database in June 2016 and January 2017.

Travel and Transport

National Statistics

DfI staff will:

- publish a headline and an in-depth report on the Travel Survey for Northern Ireland;
- publish the Annual Transport Statistics report;
- consult key stakeholders on transport statistics issues;
- develop the Travel Survey for Northern Ireland database into a more user friendly, accessible format to meet users' needs; and
- publish the quarterly and annual DOE Driver, Vehicle, Operator and Enforcement Statistics Reports.

PSNI staff will:

- publish the 2016 calendar year injury road traffic collision key statistics for Northern Ireland;
- publish the 2015/16 injury road traffic collision statistics for Northern Ireland;
- publish the 2015 calendar year detailed trends in injury road traffic collision statistics for Northern Ireland; and
- publish in-year provisional injury road traffic statistics for 2016/17 at regular intervals throughout the year.

Other Official Statistics

DfI staff will:

- publish the Northern Ireland Road Safety Strategy (NIRSS) 2010-2020 Statistical Monitoring Report 2016;
- achieve NS designation for the NIRSS Statistical Monitoring Report;
- further investigate feasibility of producing NI road casualty estimates based on new EU MAIS3+ definition;
- report on the NI Bus Roadworthiness Compliance Survey and facilitate new HGV Survey;
- investigate impact on driving test pass rates of varying 15 minor fault threshold;
- provide statistical advice and assistance with the development of NI key transport corridor (KTC) journey time statistics (new PfG indicator measure);
- update NI Sustainable Transport Indicators;
- publish freight information for NI and RoI for 2011 - 2014;
- provide Quality Assurance function, professional advice and assistance to Transport NI to ensure the NI Vehicle Kilometres Travelled Survey 2014 is published as an Official Statistics Report; and
- publish 3 reports from the Continuous Household Survey:
  - Cycling and Walking to / from Work in Northern Ireland 2015/16
  - Method of Travel to / from School by Pupils in NI 2015/16
  - Public Attitudes towards Electric Vehicles in Northern Ireland 2015/16.

CSU staff will:

- carry out the NI Travel Survey;
- carry out the International Passenger Survey in Northern Ireland; and
- carry out the Northern Ireland Passenger Survey.

Northern Ireland Road Safety Partnership (NI RSP) staff will:

- publish 2015 calendar year statistics on the number of people detected by the NI RSP for speeding and red light running in Northern Ireland.

Crosscutting Topics

Demographic Statistics and Census Office staff will:

- prepare a strategy for the Northern Ireland Longitudinal Study;
- support Northern Ireland Longitudinal Study projects and enhance awareness of the Study across the research community; and
- take forward the development of the Administrative Data Research Centre in Northern Ireland by working in collaboration with Ulster University and Queens University Belfast to enhance awareness across the research community.

Demographic Statistics staff will:

- update and enhance the Northern Ireland Neighbourhood Information Service (NINIS) website with information from all data suppliers across all themes;
- work with the Public Health Agency and DoH to enhance the ‘Making Life Better’ section of the NINIS website;
- update the ‘Neighbourhood Renewal’ section of the NINIS website;
- deliver training on the NINIS website to a wide range of users and promote the availability of official statistics for areas across Northern Ireland; and
- Complete a consultation in preparation of the forthcoming updated Multiple Deprivation Measure 2017.

RREPB staff will:

- produce analysis on the Peace Attitudinal Survey for the Special EU Programmes Body (SEUPB);
- provide monitoring and evaluation advice and analysis to SEUPB for the closure of the Peace III and Interreg IVA Programmes;
- provide monitoring and evaluation advice and analysis to SEUPB for the Peace IV and Interreg VA Programmes;
- provide monitoring and evaluation advice and analysis to DAERA for the closure of the Rural Development Programme 2007-2013;
- provide monitoring and evaluation advice and analysis to DAERA for the Rural Development Programme 2014-2020;
- publish Northern Ireland Wellbeing Reports in June and November / December; and
- publish Measurement Annexes for the 2016-2021 Programme for Government in May and as required subsequently.

Equality and Diversity

National Statistics

TEO staff will:

- produce and publish the Labour Force Survey Religion Report 2015.

Other Official Statistics

TEO staff will:

- support the targeting of resources, monitoring and evaluation of the Social Investment Fund;
- support the development and evaluation of a number of programmes and strategies in TEO;
- publish an update to the Gender Equality Strategy Statistics Report, the Lifetime Opportunities Monitoring Report and the Profile of Older People in Northern Ireland Report; an update on the Good Relations Indicators will be published in September 2016. Racial equality indicators have been consulted on and will be published in 2016/17;

- undertake development of a common evaluation metric through the Quality Improvement Fund, with assistance from Belfast City Council, ONS Methodology Advisory Service and Queen's University;
- continue to work with other organisations in development of common metrics;
- publish research on understanding differential educational achievement within and between areas of multiple deprivation in NI (iLiAd);
- publish research on Belfast Youth Development Study Offending Research Findings;
- publish research on Next Steps: exploring the differences of young people in Northern Ireland at risk of disengaging from education, training or employment;
- publish research of the experiences of asylum seekers and refugees in Northern Ireland;
- publish research on experiences of Roma living in Northern Ireland; and
- assist with the development of indicators for an outcomes based PfG and publish monitoring statistics annually.

HRCS staff will:

- undertake equality monitoring for the NICS.
- publish 'Equality Statistics for the Northern Ireland Civil Service', based on staff in post at 1 April 2016.

Civil Registration

GRO staff will:

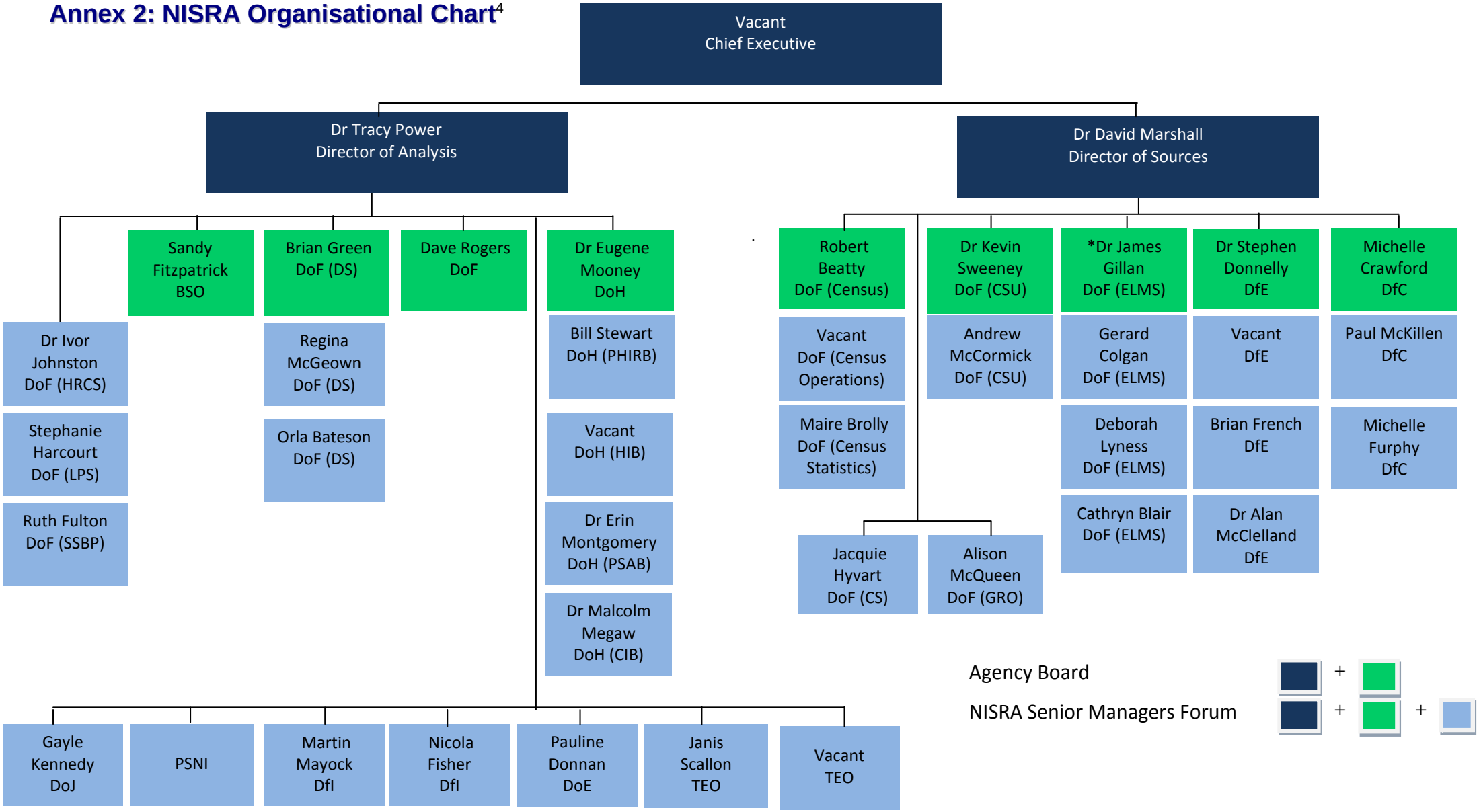
- work with partners to have a technical solution ready for deployment to make on-line birth registration available by 30 November 2016; and
- draft Regulations in line with legislative timetable to allow commencement by 30 November 2016 to allow for on-line birth registration.

Demographic Statistics and GRO staff in partnership will:

- provide routine management information on the work of Registrars to the Registrar General and local councils; and

- undertake the necessary post implementation work associated with the new Northern Ireland Registration Office System (NIROS) system which went live in February 2016.

Annex 2: NISRA Organisational Chart[4]



[4] as at 9th May to reflect the nine departments.

*Dr Gillan - Acting Director of Sources for CSU / ELMS

Annex 3: NISRA Branch Details

Department of Finance (DoF)	
Branch:	***Census Office for Northern Ireland***
Main Aims:	*To plan, undertake and report the decennial Census of Population. To disseminate Census data to Government and non-Government users.* *To complete data matching of personal identifiable data for the Census, Northern Ireland Longitudinal Study and Administrative Data Research Centre.*
Tel:	*028 9034 8160*
Email:	*census.nisra@finance-ni.gov.uk*
Branch:	***Central Survey Unit***
Main Aim:	*To provide a high quality survey research service to Government Departments, Agencies and the wider public sector.*
Tel:	*028 9034 8103*
Email:	*kevin.sweeney@finance-ni.gov.uk*
Branch:	***Corporate Services - Human Resources, Finance and Training***
Main Aim:	*To provide and co-ordinate Human Resources, Finance and Training services within NISRA.*
Tel:	*028 9034 8110*
Email:	*jacquie.hyvart@finance-ni.gov.uk*
Branch:	***NISRA Statistical Support and Business Planning***
Main Aims:	*To provide and co-ordinate statistical support within NISRA including Official Statistics / Code of Practice guidance, Statistical Training, Methodological advice and Communications. To co-ordinate the production and monitoring of the NISRA Balanced Scorecard / Corporate Plan.*
Tel:	*028 9034 8234*
Email:	*ruth.fulton@finance-ni.gov.uk*
Branch:	***Demographic Statistics***
Main Aim:	*To provide high quality population and spatial statistics / research tools to Government Departments, Agencies and the wider society.*
Tel:	*028 9034 8130*
Email:	*brian.green@finance-ni.gov.uk*
Branch:	***Economic & Labour Market Statistics***
Main Aim:	*To collate and disseminate accurate, timely and relevant economic and labour market statistics to monitor the performance of the NI economy.*
Tel:	*028 9052 9573*
Email:	*james.gillan@finance-ni.gov.uk*

Branch:	***Tourism Statistics***
Main Aim:	*To produce and disseminate accurate, timely and relevant information in relation to the value and volume of tourism within Northern Ireland and provision of an effective statistical and analytical service to assist Tourism NI and DETI in achieving their business objectives.*
Tel:	*028 9052 9585*
Email:	*Tourismstatistics@finance-ni.gov.uk*
Branch:	***General Register Office***
Main Aim:	*To deliver a high quality civil registration service.*
Tel:	*028 90475728*
Email:	*alison.mcqueen@finance-ni.gov.uk*
Branch:	***Human Resource Consultancy Services***
Main Aim:	*To help the NICS, Departments, Agencies and other public sector bodies develop, implement and evaluate their HR strategies by providing them with a wide range of high quality, cost effective professional services. These include paybill modelling, workforce planning, Equal Opportunity monitoring, absenteeism monitoring, staff attitude surveys, original research using quantitative and qualitative techniques and the provision of key personnel statistics.*
Tel:	*028 90547435*
Email:	*ivor.johnston@finance-ni.gov.uk*
Branch:	***Regional Reporting and EU Programmes Branch***
Main Aims:	*To provide specialist support and advice to DAERA and the Special EU Programmes Body with regard to the negotiation, monitoring and evaluation of Programmes supported by European Structural Funds; To disseminate and publish cross cutting statistics on wellbeing, where appropriate in association with ONS and other statistical institutes. To provide statistical support for the development and monitoring of the Programme for Government of the Northern Ireland Executive. To progress the redevelopment of the NISRA website.*
Tel:	*028 9034 8203*
Email:	*dave.rogers@finance-ni.gov.uk*
Branch:	***Land and Property Services (LPS)***
Main Aim:	*To facilitate service delivery and evidence-based policy development, monitoring and evaluation through the provision of high quality statistical information, analysis and advice to Land & Property Services. Specifically, to publish the NI Residential Property Price Index and a range of property and rating statistics and to further develop the management information systems to produce statistics on the key performance indicators for LPS.*
Tel:	028 9033 6049
Email:	*stephanie.harcourt@finance-ni.gov.uk*

Department of Agriculture, Environment and Rural Affairs (DAERA)	
Branch:	***Statistics and Analytical Services***
Main Aims:	*To collect, collate, and publish statistical data on agriculture, the environment, climate change and rural geograhies.* *To publish a range of statistics which support the development and implementation of departmental policies and programmes.* *To provide statistical advice and undertake analyses.*
Tel:	*028 9052 24427*
Email:	*paul.caskie@daera-ni.gov.uk*

Department of Education (DoE)	
Branch:	***Statistics and Research Team***
Main Aim:	*To influence and inform education and children's services policy through providing and disseminating high quality and timely statistics, analysis and research in proactive and innovative ways.*
Tel:	*028 9185 8202*
Email:	*pauline.donnan@education-ni.gov.uk*

Department for the Economy (DfE)	
Main Aim:	*To provide statistical & research support relating to further and higher education, the labour market and the economy.*
	stephen.donnelly@economy-ni.gov.uk
Branch:	***Tertiary Education Statistics and Research Branch***
Main Aim:	*To provide a core statistical service through collecting, analysing and disseminating statistics in Higher Education, Further Education and Essential Skills. Implementation of the DEL / DfE Research Agenda; providing support for evaluation; and data analytics to assist in evidence based policy development and service delivery.*
Tel:	*028 90257663*
Email:	*Brian.french@economy-ni.gov.uk*
Branch:	***Youth Training Statistics & Research Branch***
Main Aim:	*To provide a core statistical service to the Department for the Economy's Youth Policy Division on Departmental Training Programmes.*
Tel:	*028 90257506*
Email:	*tony.o'brien@economy-ni.gov.uk*
Branch:	***Statistics Information, Analysis & Research***
Main Aim:	*To provide a broad economy research and analytical service to DfE to inform policy development and assessment*
Tel:	*028 90529777*
Email:	*alan.mcclelland@economy-ni.gov.uk*

Invest Northern Ireland	
Branch:	***Corporate Information Team***
Main Aims:	The Corporate Information Team is responsible for developing the evidence base used to inform corporate and strategic decision-making. This includes the production of a range of business and economic intelligence outputs in a wide variety of innovative formats. This information is used to measure economic trends, business performance and inform the development of organisational priorities and is also used to enhance capability in relation to industry, sector, sub-regional and export market reporting. The team also provides an advisory service in all matters relating to performance measurement and reporting.
Tel:	*028 9069 8288*
Email	*fiona.johnston@investni.com*

Department of Health (DoH)	
Branch*:*	***Public Health Information & Research Branch***
Main Aims:	*Commissioning and management of a programme of information, surveys and research in support of the New Strategic Direction Phase 2 (NSD) for Alcohol and Drugs 2011-2016, and monitoring progress against the key indicators included in the NSD.* *Management and development of the Northern Ireland Drug Misuse Database (NI DMD);* *Managing and updating the various work streams and projects that are included within the NI Health and Social Care Inequalities Monitoring System;* *Supporting the public health survey function which also includes managing a survey budget and maintaining a smoking cessation database;* *Provide analytical support and advice in relation to the various public health issues that arise within the Department as well as assisting in target setting and monitoring for key public health policies and*
Tel:	*028 9052 2458*
Email:	*bill.stewart@health-ni.gov.uk*
Branch:	***Project Support Analysis Branch***
Main Aim:	*To provide information and analysis to inform policy making, implementation and review, principally by DHSSPS and Health and Social Care Board (HSCB).* *Analytical support is provided in a number of the areas, such as: resource allocation (HSC Trusts, General Practices, Community Pharmacists, Dental Practitioners); workforce planning e.g. through workforce reviews for specialty grades and Programmes of Care, and through HSC workforce publications; HSC Pay Award analyses; primary care policy support such as informing General Medical Services and General Dental Services contract negotiations; quality and safety policy support through production of Summary Hospital-level Mortality Indicator (SHMI).*
Tel:	*028 9052 0536*
Email:	*erin.montgomery@health-ni.gov.uk*

Branch:	***Hospital Information Branch***
Main Aim:	*Hospital Information Branch (HIB) is responsible for the collection, quality assurance, analysis and publication of timely and accurate information derived from a range of hospital activity data. This data is provided routinely through various computerised patient information systems or by aggregate returns.* *Information collected by HIB is used to monitor targets; inform policy development, implementation and review; respond to parliamentary / assembly questions; and answer general queries. The Branch aims to present information in a meaningful way and give advice on its use to customers.*
Tel:	*02890 522000*
Email:	*Christine.Kennedy@health-ni.gov.uk*
Branch:	***Community Information Branch***
Main Aim:	*To promote effective decision making in children and adult social services by providing quality information and analysis. We collect, analyse and disseminate a wide range of community information that is used to help monitor the delivery of personal social services policy. Information collected by Community Information Branch (CIB) is used to assess Trust performance, for corporate monitoring, policy evaluation and development, and to respond to parliamentary / assembly questions.*
Tel:	*028 9052 2008*
Email:	*malcolm.megaw@health-ni.gov.uk*

Business Services Organisation	
Branch*:*	***Information and Registration Unit***
Main Aims:	*To provide quality information and research in relation to the provision of Family Practitioner Services within Northern Ireland to the Health and Social Care Board, the DoH, practitioners and the public.* *To deliver the Northern Ireland call and recall services for cytology and bowel cancer screening and to assess entitlement to health services and register patients with a GP practice.* *To validate and advise on the quality and accuracy of payments to Pharmacists, Opticians, GP Practices and Dentists.* *To provide an Honest Broker Service enabling researchers to have managed access to health care data for ethically approved research in a secure environment.*
Tel:	*028 9536 3687*
Email:	*sandy.fitzpatrick@hscni.net*

Department for Infrastructure (DfI)	
Branch:	***Analytical Services Branch***
Main Aim:	*To support DfI and it agencies, in policy development and measurement of business performance by providing a high quality statistical and research service in the areas of road safety, planning and vehicle testing & driver licensing / testing.*
Tel:	*028 9054 0878*
Email:	*martin.mayock@infrastructure-ni.gov.uk*
Branch:	***Central Statistics and Research Branch***
Main Aim:	*To provide DfI with a high quality statistical, research and Equality Impact Assessment (EQIA) service in the areas of Regional Planning, Transport, Sustainable Transport, Equality and other areas which are the responsibility of the DfI.*
Tel:	*028 9054 0873*
Email:	*nicola.fisher@infrastructure-ni.gov.uk*

Department for Communities (DfC)	
Branch:	***Statistics and Research Branch***
Main Aim:	*Analytical Services Unit (ASU) provides Statistical and Research services to the Department.* *This work informs policy, planning and decision making in the areas of social security, child maintenance and pensions, as well as housing, urban regeneration, community development and voluntary activity.*
Tel:	*028 90819952*
Email:	*michelle.crawford@communities-ni.gov.uk*

The Executive Office (TEO)	
Branch:	***Analysis, Insight & Outcomes Unit***
Main Aim:	*The Analysis Insight & Outcomes Unit (AIOU) provides support to all policy and programme areas within TEO (including support and professional advice to the Programme for Government).Services provided by the Unit include survey and consultation methods & design, strategic indicator / target / outcome development, policy & strategy review and analysis, provision of evidence base for policy development, monitoring & evaluation as well as general statistical, research and analytical advice.*
Tel:	*028 9052 0080*
Email:	*janis.scallon@executiveoffice-ni.gov.uk*

Department of Justice (DoJ)	
Group:	***Analytical Services Group***
Main Aim:	*To provide a robust research and statistical evidence base to inform the development, implementation and review of policy in support of the aims and objectives of the DOJ and its Agencies, and to provide objective information on the operation of the Northern Ireland Justice System to the Assembly, policy makers, practitioners and the general public.*
Tel:	*028 9072 4522*
Email:	*statistics.research@justice-ni.x.gsi.gov.uk* *gayle.kennedy@justice-ni.x.gsi.gov.uk*
Group Sub-Location	***Northern Ireland Courts and Tribunal Service***
Tel:	*028 9072 8920*
Email:	*rodney.redmond@courtsni.gsi.gov.uk:* *caroline.darragh@courtsni.gov.uk*
Group Sub-Location	***Youth Justice Agency***
Tel:	*028 9031 6444*
Email:	*johanna.mccaughey@justice-ni.x.gsi.gov.uk*
Group Sub-Location	***Prison Service NI***
Tel:	*028 9052 5151*
Email:	*Eileen.crone@justice-ni.x.gsi.gov.uk*

Police Service of Northern Ireland (PSNI)	
Branch:	***Statistics Branch***
Main Aim:	*To provide the Police Service of Northern Ireland, the Government and the wider community with statistical information, analysis and advice regarding policing in Northern Ireland. This includes the provision of statistics on recorded crime, domestic, hate & ASB incidents, drug seizure incidents, the security situation, stop / searches and injury road traffic collision statistics.*
Tel:	*028 9065 0222 Ext 24135*
Email:	*statistics@psni.police.uk*

Public Prosecution Service for Northern Ireland (PPS)	
Branch:	***Management Information Branch***
Main Aim:	*To produce statistics and research on prosecutions in NI. In addition, management information branch produce statistical management and performance information to inform and support PPS decision makers.*
Tel:	*028 9054 4871*
Email:	*liz.graham@ppsni.gsi.gov.uk*

Northern Ireland Policing Board (NIPB)	
Branch:	***Statistics and Research Branch***
Main Aim:	*To provide the Northern Ireland Policing Board and Policing and Community Safety Partnerships with statistics and research services to assist them conduct their statutory duties.*
Tel:	*028 9040 8560*
Email:	statistics@nipolicingboard.org.uk

Probation Board for Northern Ireland	
Branch:	***Statistics & Research***
Main Aim:	*To provide the Probation Board for Northern Ireland with statistical information, analysis and research services to inform its practice.*
Tel:	*028 9026 2400*
Email:	*ruth.hewitt@pbni.gsi.gov.uk*

Office of the Police Ombudsman for Northern Ireland	
Branch:	***Statistics and Research Team***
Main Aim:	*To provide statistical information, analysis and research to the Police Ombudsman's Office. This includes data from the Police Complaints system and from surveys.*
Tel:	*028 9082 8670*
Email:	*info@policeombudsman.org*

Belfast City Council	
Branch:	***Corporate Policy and Strategic Planning***
Main Aim:	*To collect, collate and disseminate neighbourhood data from across Belfast and to provide analytical support to council staff and councilors.*
Tel:	*028 90 270662*
Email:	*ShorttC@BelfastCity.gov.uk*

Derry City and Strabane District Council	
Branch:	***Community Planning Statistics***
Main Aim:	*To provide a statistical resource in the development and monitoring of the DCSDC Community Plan and functions of Council.*
Tel:	*(028) 7125 3253*
Email	*hugh.mcnickle@derrystrabane.com* *claire.hood@derrystrabane.com*

Armagh City, Banbridge and Craigavon Borough Council	
Branch:	***Community Planning***
Main Aim:	*To assist the council in the development of a data and an evidence based approach for the Community plan, Local Development plan, and related key strategies for the Borough.*
Tel:	*028 406 60644 Ext: 4459*
Email	*jennifer.doak@armaghbanbridgecraigavon.gov.uk*

Lisburn and Castlereagh City Council	
Branch:	***Community Planning Statistics***
Main Aim:	*To provide a statistical resource in the development and monitoring of the Community Plan and functions of Council.*
Tel:	*028 9244 7541*
Email	*pamela.phelan@lisburncastlereagh.gov.uk*

Antrim and Newtownabbey Borough Council	
Branch:	***Community Planning Statistics***
Main Aim:	*To provide a statistical resource in the development and monitoring of the Community Plan and functions of Council.*
Tel:	*028 9034 0112*
Email	*pamela.phelan@antrimandnewtownabbey.gov.uk*

Ards and North Down Borough Council	
Branch:	***Community Planning Statistics***
Main Aim:	*To provide a statistical resource in the development and monitoring of the Community Plan and functions of Council.*
Tel:	*0300 013 3333 Ext: 40736*
Email	*michael.mckibbin@ardsandnorthdown.gov.uk*

Staff on Loan

Libraries NI	
Branch:	***Libraries NI***
Main Aim:	*To provide statistical information, analysis, interpretation and advice to Libraries NI and manage and report on the survey programme to contribute towards an improved service that will impact on the measurement of corporate objectives within the organisation.*
Tel:	*028 25 664123*
Email	*moira.mckee@librariesni.org.uk*

Northern Ireland Cancer Registry	
Branch	***NI Cancer Registry***
Main Aim:	*To provide accurate, timely information on cancers occurring in the population of Northern Ireland for research, planning and education so that the burden of disease may be reduced and the experience of patients and their outcomes improved.*
Tel:	*028 90971623*
Email:	*Conan.donnelly@qub.ac.uk*

Annex 4: Glossary

ADF	ADMINISTRATIVE DATA FORUM
ADRC	ADMINISTRATIVE DATA RESEARCH CENTRE
ARC	AUDIT & RISK COMMITTEE
ASB	ANTI-SOCIAL BEHAVIOUR
BRES	BUSINESS REGISTER EMPLOYMENT SURVEY
BSO	BUSINESS SERVICES ORGANISATION
CHS	CONTINUOUS HOUSEHOLD SURVEY
CIB	COMMUNITY INFORMATION BRANCH
CPD	COMMISSIONING PLAN DIRECTION
CS	CORPORATE SERVICES
CSU	CENTRAL SURVEY UNIT
DAERA	DEPARTMENT OF AGRICULTURE, ENVIRONMENT AND RURAL AFFAIRS
DfC	DEPARTMENT FOR COMMUNITIES
DfE	DEPARTMENT FOR THE ECONOMY
DfI	DEPARTMENT FOR INFRASTRUCTURE
DIAL	DATA INTEGRATION & LINKAGE BRANCH
DIME	DATABASE FOR INCOME MODELLING AND ESTIMATION
DMD	DRUG MISUSE DATABASE
DoE	DEPARTMENT OF EDUCATION
DoF	DEPARTMENT OF FINANCE
DoH	DEPARTMENT OF HEALTH
DoJ	DEPARTMENT OF JUSTICE
DS	DEMOGRAPHIC STATISTICS
ELMS	ECONOMIC AND LABOUR MARKET STATISTICS BRANCH
EQIA	EQUALITY IMPACT ASSESSMENT
ESA	EMPLOYMENT AND SUPPORT ALLOWANCE
EU	EUROPEAN UNION
FRS	FAMILY RESOURCES SURVEY
GAE	GENERAL ADMINISTRATIVE EXPENDITURE
GRO	GENERAL REGISTER OFFICE
GP	GENERAL PRACTITIONER
HIB	HOSPITAL INFORMATION BRANCH
HMG	HER MAJESTYS GOVERNMENT
HR	HUMAN RESOURCES
HRCS	HUMAN RESOURCE CONSULTANCY SERVICES
HSC	HEALTH AND SOCIAL CARE
HSCB	HEALTH AND SOCIAL CARE BOARD
IA	INFORMATION ASSURANCE
IBSS	INTEGRATED BUSINESS AND SURVEY SYSTEM
ICO	INFORMATION COMISSIONERS OFFICE
iLiAd	INVESTIGATING LINKS IN ACHIEVEMENT AND DEPRIVATION
JSA	JUSTICE AND SECURITY ACT
LPS	LAND AND PROPERTY SERVICES
MRSA	METHICILLIN-RESISTANT STAPHYLOCOCCUS AUREUS
NI	NORTHERN IRELAND
NIABI	NORTHERN IRELAND ANNUAL BUSINESS INQUIRY
NICS	NORTHERN IRELAND CIVIL SERVICE
NICTS	NORTHERN IRELAND COURTS AND TRIBUNAL SERVICE
NIESR	NORTHERN IRELAND ENVIRONMENTAL STATISTICS REPORT
NHS	NATIONAL HEALTH SERVICE
NIPB	NORTHERN IRELAND POLICING BOARD
NIPS	NORTHERN IRELAND PRISON SERVICE
NILS	NORTHERN IRELAND LONGITUDINAL STUDY
NIMS	NORTHERN IRELAND MORTALITY STUDY
NINIS	NORTHERN IRELAND NEIGHBOURHOOD INFORMATION SERVICE
NIROS	NORTHERN IRELAND REGISTRATION OFFICE SYSTEM
NISRA	NORTHERN IRELAND STATISTICS AND RESEARCH AGENCY

NSD	**NEW STRATEGIC DIRECTION PHASE**
OBA	**OUTCOMES BASED ACCOUNTABILITY**
ONS	**OFFICE FOR NATIONAL STATISTICS**
OPONI	**OFFICE OF THE POLICE OMBUDSMAN FOR NORTHERN IRELAND**
PACE	**POLICE AND CRIMINAL EVIDENCE**
PBNI	**PROBATION BOARD FOR NORTHERN IRELAND**
PCN	**POLICY CHAMPIONS NETWORK**
PCOS	**PUBLIC CONFIDENCE IN OFFICIAL STATISTICS**
PCSPs	**POLICING AND COMMUNITY SAFETY PARTNERSHIPS**
PDP	**PERSONAL DEVELOPMENT PLAN**
PfG	**PROGRAMME FOR GOVERNMENT**
PIP	**PERSONAL INDEPENDENCE PAYMENT**
PPA	**PERSONAL PERFORMANCE AGREEMENT**
PPS	**PUBLIC PROSECUTION SERVICE**
PSAB	**PROJECT SUPPORT ANALYSIS BRANCH**
PSNI	**POLICE SERVICE OF NORTHERN IRELAND**
QAAD	**QUALITY ASSURANCE OF ADMINISTRATIVE DATA**
RREPB	**REGIONAL REPORTING AND EU PROGRAMMES BRANCH**
ROI	**REPUBLIC OF IRELAND**
SAC	**STATISTICS ADVISORY COMMITTEE**
SCG	**STATISTICS COORDINATING GROUP**
SHMI	**SUMMARY HOSPITAL LEVEL MORTALITY INDICATOR**
SIRO	**SENIOR INFORMATION RISK OWNER**
SMF	**SENIOR MANAGERS FORUM**
SSBP	**NISRA STATISTICAL SUPPORT AND BUSINESS PLANNING BRANCH**
SRO	**SENIOR RESPONSIBLE OFFICER**
STEM	**SCIENCE, TECHNOLOGY, ENGINEERING AND MATHEMATICS**
TEO	**THE EXECUTIVE OFFICE**
UK	**UNITED KINGDOM**
VML	**VIRTUAL MICRODATA LABORATORY**
YJA	**YOUTH JUSTICE AGENCY**