

CORPORATE PLAN and BUSINESS PLAN 2010-2011



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NISRA AT A GLANCE

Headquarters	Northern Ireland Statistics and Research Agency McAuley House 2-14 Castle Street Belfast BT1 1SA
Website	www.nisra.gov.uk
E-mail address	info.nisra@dfpni.gov.uk
Status	Executive Agency within the Department of Finance and Personnel (DFP)
Chief Executive & Registrar General	Dr Norman Caven
Number of staff at 1 April 2010	406
Core Purpose	To provide a high quality, cost effective, statistics, research and registration service that informs policy making, the democratic process and the wider public.

**Ministerial Targets
2010-2011**

User Satisfaction: To have no less than 96% of users (who respond to the customer satisfaction survey) rating NISRA's services and products as satisfactory or better, of which 75% overall are 'very satisfied'.

Official Statistics: To maintain confidence in Official Statistics by ensuring that all reported breaches of the Code of Practice are investigated and action taken, to as far as possible, prevent a reoccurrence.

Official Statistics: To achieve National Statistics designation/redesignation for all products assessed by the UK Statistics Authority for compliance with the Code of Practice for Official Statistics where an assessment outcome is declared within the year.

Civil Registration Service: To complete the scanning and data capture of all birth and death registration records from 1864 to 1973 and at least half of the marriage records from 1845 to 2004.

Census of Population 2011: To make all of the necessary preparations for and to carry out on 27th March 2011, the 2011 Census in Northern Ireland in accordance with the provisions of the prevailing secondary legislation.

Chief Executive's Foreword

As an Executive Agency within the Department of Finance and Personnel, the Agency's work is influenced by the Department's priorities, which in turn, are guided by the Programme for Government, Budget 2008-11 and the Northern Ireland Executive's Investment Strategy. In this context, the Corporate Plan sets out the strategic goals of the Agency for the three years of the Comprehensive Spending Review (2008-2011) while the Business Plan focuses specifically on activities that will be undertaken over the coming year (2010/11).

NISRA, along with other public sector organisations, is facing a period of considerable challenge. In such a period the need for good quality, professionally-produced economic and social statistics becomes even more relevant, and the Business Plan sets out the ways in which NISRA will play its part in supplying the necessary statistical and social research input required for sound decision-making.

NISRA also operates within the wider government statistical community which has been undergoing major change. The Statistics and Registration Service Act 2007 which came into force on 1st April 2008, established The UK Statistics Authority, with a statutory objective to promote and safeguard the production and publication of official statistics and their quality and comprehensiveness. Since then, NISRA has been working with the Authority on a number of assessments of National Statistics products with positive results. The Pre-release Access to Official Statistics Order (NI) 2009, which limits access to statistics in their final form before publication with the aim of improving public confidence in official statistics, has also been operating since April 2009.

The performance of the Agency during 2010/11 will be measured against a challenging set of Ministerial and Chief Executive Targets as detailed in the Business Plan. This Plan has employed a Balanced Scorecard approach to focus attention on those areas of our business that matter most to our users. Successful implementation of the Plan, will as always, be dependent on the dedication and professionalism of the Agency's staff. We will be applying this year for re-accreditation of the Investors in People award, and will continue to implement the NISRA Human Resources Strategy (2008/11). By ensuring that our people have the appropriate training and development opportunities to respond to new challenges, I am confident that the Agency will realise the ambitious programme set out in the Plan.



Dr Norman Caven
Registrar General and Chief Executive

CORPORATE PLAN 2008-2011

Introduction

The Northern Ireland Statistics and Research Agency (NISRA) is an Executive Agency within the Department of Finance and Personnel (DFP) and was established on 1 April 1996 under the Government's Next Steps Initiative. The Agency also incorporates the General Register Office (GRO) for Northern Ireland.

The main functions of the Agency are:

- The provision of a statistical and research service to support decision making by Northern Ireland Ministers and Departments and to inform elected representatives and the wider community through the dissemination of reliable official statistics; and
- The administration of marriage laws and the provision of a system for the civil registration of births, marriages and civil partnerships, adoptions and deaths in Northern Ireland.

This Corporate Plan describes the organisation, the financial resources, Agency users, the planning context and corporate strategies for the next three years. It relates to the 3-year Comprehensive Spending Review (CSR) current cycle (2008-2011). The Plan has been prepared within the framework of the Department's Business Plan and provides greater detail on the context in which the Agency operates, as well as how we will contribute towards the achievement of the Department's Public Service Agreement. The NISRA Business Plan, which accompanies this document, sets out the Ministerial and Chief Executive's targets for the year 2010-2011. It also identifies measures that will be taken to ensure that the Agency continues to develop its staff and improve its service to users.

The Organisation

Management

The Agency is headed by the Chief Executive and Registrar General, Dr Norman Caven, who is supported by an Agency Board and a Senior Managers' Forum

The Agency Board (AB) comprises twelve Senior Principal Statisticians. The group advises the Chief Executive on strategy and major issues of Agency policy. AB is responsible for ensuring the effective operation and performance of NISRA.

The Senior Managers Forum (SMF) is made up of AB and Principal Statistician/Principal Administrative Heads of Branches. This forum:

- Promotes communication and the exchange of views among senior staff in NISRA, also facilitating contact and networking;
- Gives senior managers an opportunity to discuss broad Agency issues and policy with a view to consideration, review and improvement;
- Conveys and discusses key corporate messages;
- Promotes the sharing of knowledge, experience and lessons from good practice which can be applied across the Agency; and
- Where appropriate, provides information about internal services offered in the Agency and DFP, both to enhance managers' performance and to give feedback about the needs of staff to those providing services.

Staff

NISRA employs statisticians from a variety of numerate disciplines and administrators with relevant business skills. The Chief Executive is responsible for the recruitment, deployment and career development of all statistical staff. The career management of administrative staff is the responsibility of NISRA and DFP.

The number of staff in post at the end of March 2010 was 406, of whom 215 were located in DFP, 88 of whom were statisticians; 156 were statisticians outposted to other departments and 35 were statisticians seconded to non-departmental public bodies and other organisations. In addition, NISRA employed a field-force of 260 fee-paid survey interviewers.

Along with the 88 statisticians who work in DFP, all NISRA administrative staff are located in eight DFP based Branches. These include:

- Census Office for Northern Ireland (CONI),
- Central Survey Unit (CSU),
- Corporate Services (CS),
- Demography and Methodology Branch (DMB),
- General Register Office (GRO),
- Human Resource Consultancy Services (HRCS),
- Regional Reporting and EU Programmes Branch (RREP) and
- Land and Property Services (LPS).

The remaining 191 NISRA statisticians are located across the Northern Ireland Departments and in a number of Agencies and Non-Departmental Public Bodies including:

- Belfast City Council;
- Business Services Organisation (formerly Central Services Agency);
- Department of Agriculture and Rural Development (DARD);
- Department of Culture, Arts and Leisure(DCAL);
- Department of Education (DE);
- Department for Employment and Learning (DEL);
- Department of Enterprise, Trade and Investment (DETI);
- Department of the Environment (DOE);
- Department of Health, Social Services and Public Safety (DHSSPS);
- Department of Justice (DoJ);
- Department for Regional Development (DRD);
- Department for Social Development (DSD);
- Driver and Vehicle Agency
- Invest NI (INI);
- Northern Ireland Courts and Tribunal Service (NICtS);
- Northern Ireland Policing Board (NIPB);
- Northern Ireland Tourist Board (NITB);
- Northern Ireland Cancer Registry(NICR); and
- Office of the First Minister and deputy First Minister (OFMdfM);
- Planning Service Northern Ireland
- Police Service of Northern Ireland (PSNI);
- Police Ombudsman for Northern Ireland (OPONI);
- Probation Board for Northern Ireland (PBNI);
- Public Prosecution Service (PPS); and
- QUB Centre of Excellence for Public Health.

Users

Government Departments, Agencies and Non-Departmental Public Bodies are the main users for Agency outputs. General demand for NISRA's outputs is rapidly expanding across a range of user groups including business, academia, the voluntary and community sector and the public.

NISRA is the principal source of official information on Northern Ireland's population and socio-economic conditions. Agency staff collect data from individuals, households, and businesses as well as from organisations such as schools, hospitals and the courts. This information serves a range of purposes, including contributing to an assessment of the performance of public service and to monitoring change in the social and economic circumstances of Northern Ireland's population.

Due to the diverse nature of the Agency's work, NISRA has a wide user base. The success of the Agency depends on retaining a strong user focus and throughout the period of the Corporate Plan, the Agency will seek to identify and meet the changing needs of users through the use of technology and SLAs/Concordats. NISRA will continue to seek new ways to increase user awareness about availability and application of Agency output.

We will abide by the Code of Practice for Official Statistics which puts the needs of users in a prominent position, and convene at least 2 meetings of the Statistics Advisory Committee each year.

Vision

The Northern Ireland Statistics and Research Agency strives to be recognised as an organization:

- that instills public confidence in the integrity and independence of statistics produced by the Agency;
- that promotes evidence-based policy making;
- that provides an understanding of social and economic conditions in Northern Ireland and how they change over time; and
- that is a preferred place to work for its people

In striving to deliver our vision we will build on our history and our reputation for quality and customer service, and on advancements in information communication technologies.

Principles of Purpose

Underpinning our vision are our principles of purpose. These describe the ethos of our organisation, what is important to us and how we conduct our business as an Agency and as individuals. They are:

Relevance

Our statistics and research will inform significant decisions in government, business and the wider community and, in so doing, contribute to the quality of life in Northern Ireland;

Integrity

Our statistics and research will gain public trust through being produced using objective and transparent methods;

Quality

Our statistics and research will be fit for purpose and of high quality;

Accessibility

Access to our statistics and research findings will be fair and open;

Protecting confidentiality

Where data are collected or used for statistical or research purposes, we guarantee to protect confidentiality;

Balancing the needs of users against the burden on providers

Costs of compliance will be kept to an acceptable level and data collected only when the benefits of a statistical survey exceed the cost to providers;

Enhancement through integration, accumulation and innovation

Our statistics will emphasise coherence and common standards to maximise the value of available statistical and administrative sources; and

Efficiency in costs, fairness in prices

We will strive to be efficient and to provide value for money in both costs and prices.

Strategic Goals

The Balanced Scorecard methodology¹ is used by all DFP Business Areas to develop their business plans. This is to ensure that plans at all levels of the Department reflect and support the overall Departmental Plan. The Balanced Scorecard approach supports a clearer focus on outcomes and effective measurement. The NISRA Balanced Scorecard is used to help communicate objectives, measures and targets through the organisation. It also encourages managers to critically examine the four areas that have been determined as being key to the success of the Agency:

- Business Results/Finance
- Users
- Internal Processes
- Organisation and People

NISRA's corporate objectives, measures and targets are aligned with the Department's and are stated in terms of four business perspectives:

Business Results

To provide a high quality statistics, social research and civil registration service to Northern Ireland Government and the public.

NISRA will aim to develop its services informed by our users' perspectives. To this end we will gather information on the use of our services, how our services compare with others, and assess the demand for both current and new products/services. We will provide good value for money.

Users

To increase our customer base and our level of customer satisfaction.

NISRA will improve accessibility to its services and products by enhancing and expanding electronic means of delivery to users. We will strive to continually improve the level of services provided so that customer needs are met. The Agency will survey its customers so that it can respond to their changing needs, reviewing and updating Service Level Agreements as required.

¹ The Balanced Scorecard is a management system (not only a measurement system) that enables organisations to clarify their vision and strategy and translate them into action. It provides feedback around both the internal business processes and external outcomes in order to continuously improve strategic performance and results.

Internal Processes

To manage the production and dissemination of official statistics and social research on Northern Ireland in keeping with the UK Statistics Authority Code of Practice for Official Statistics and other relevant guidance.

NISRA aims to provide a statistics and research service to support decision making by Ministers and Departments, and to inform elected representatives and the wider community of social and economic conditions in Northern Ireland through dissemination of reliable official statistics and research.

In producing its statistics and research outputs, NISRA will adhere to the Code of Practice for Official Statistics and associated guidance and legislation. Compliance will be monitored. This will provide the quality framework to ensure that all NISRA statistics and research information are of a high standard, and on which a high degree of confidence can be placed.

The Agency will also continue to modernise the delivery of services through projects such as the Digitisation Project, which is part of GRO's wider Civil Registration Modernisation Programme. This involves the use of technology to improve service delivery.

The Agency will improve communication within NISRA in order that all staff feel as informed as they need to be about the workings of the organisation as a whole, including the effect of outside influences, and, more specifically, their own jobs.

Organisation and People

To ensure that appropriately skilled people are employed in the statistical production process and that NISRA is a preferred organisation in which to work.

NISRA will ensure that its people are sufficiently skilled and motivated to

- *carry out the jobs that are expected of them; and*
- *fulfill the NISRA vision.*

We will ensure that we have the right people in the right place at the right time, achieved through good people planning, active career management, and the facilitation of moves for the benefit of the business and the individual. Our aim is to have a skilled and motivated workforce created through a culture of nurtured career development, as a consequence of well managed personal development and planned staff placement.

Strategic Context

As an Executive Agency within the DFP the context in which we work is shaped by a number of internal and external drivers. Some of these are NICS initiatives and reforms which affect NISRA. These are set out in the Department's Corporate Plan in detail:

http://www.dfpni.gov.uk/dfp_corporate_plan_2008-11_and_operational_plan_2008-09.pdf

In addition the NISRA plan takes into account major external changes which will shape the way in which our services are managed, delivered and scrutinised for years to come. Our plan is set against a background of major change both within society, the NICS and in the governance of statistical activity.

Society and Economy

NISRA will continue to provide the information which allows Government and others to understand how society is changing and to make decisions based on a reliable evidence base. For more details on the economic, social and environmental context go to:

www.pfqbudgetni.gov.uk/finalbudgetdocument.pdf

Department of Finance and Personnel (DFP)

The Department of Finance and Personnel (DFP) has articulated a vision statement to reflect its lead role in the reform of public services. The vision of the Department is:

'Leading Reform, Delivering Value and Promoting Sustainability'

This Departmental vision reflects the key themes which will feature strongly in DFP's plans and government priorities over the next few years.

The DFP Corporate Plan covers the 2008-11 planning period at a strategic level. It deals with DFP's 'Tier 1' objectives (Public Service Agreements and other external reporting requirements) and 'Tier 2' (Departmental level objectives). The DFP plan provides managers with the framework for their own more detailed business plans. These plans within Business Areas are described as 'Tier 3' of the business plan and, developed in a collaborative manner, provide the link from the strategic Executive and Departmental priorities through to plans at Agency, divisional and branch level and Personal Performance Agreements. This document fulfils NISRA's Tier 3 plan.

Programme for Government and Budget

The Executive and then the Assembly agreed the final Programme for Government, Budget 2008-11 and Investment Strategy for Northern Ireland 2008-18 in January 2008 following public consultation. Together, these documents represent the Executive's strategic plan, setting out the vision and direction for the future, and they provide the framework for DFP's work in 2008-11.

The PSA objectives towards which DFP contributes have been translated into Departmental objectives which form the basis for the DFP Balanced Scorecard for 2009/10. The plan also includes a summary of the Department's Expenditure Plans.

Devolution

Devolution commenced in May 2007 with the return of the Northern Ireland Assembly and the new Executive. The Department has risen to the challenge of the new accountability framework, supporting the Minister of Finance and Personnel, and working with the Finance and Personnel Committee. The Executive has made clear its determination to deliver in 2008-11 and DFP, like all Departments, has a key role in supporting and enabling the Executive to do so.

NISRA has an important contribution to make in supporting the work of the Assembly and the Executive in both meeting and anticipating the current and future statistical and research requirements.

Financial Constraints

The 2008-11 period will be particularly challenging given the constrained financial context.

The Comprehensive Spending Review (CSR) determines the Northern Ireland Department Expenditure Limit (DEL) over the period 2008-09 to 2010-11 from the outworkings, through the Barnett formula, of the Northern Ireland share of the settlements for Whitehall Departments. In overall terms, the outcome for Northern Ireland was average annual growth across the period of 1.2% in real terms. The Executive agreed that Northern Ireland Departments should work to deliver cumulative efficiency gains of 3% a year over the period 2008/09 - 2010/11. All DFP Business Areas, including NISRA are expected to deliver efficiencies in contributing to meeting this objective.

Of course, in more recent times, the economic environment has become even more strained, so that the 2010/11 objectives have been set within a challenging financial environment.

Statistical Services

NISRA provides statistics and research services to all government departments and a number of Agencies, to assist in the determining of their policies and the delivery of their strategic objectives and actions. NISRA also provides statistics and advice to a wide range of other users including academia and the general public. To these ends the Agency is committed to: delivering value for money and harnessing technology to deliver accessible and responsive services.

Whilst NISRA shares the strategic context with the broader department, it also operates in the wider UK government statistical community which is itself undergoing the most radical reforms for half a century.

The United Kingdom Statistics Authority was established on 1st April 2008 by the Statistics and Registration Service Act 2007. The Authority is an independent body operating at arm's length from government with a statutory objective to promote and safeguard, the production and publication of official statistics that serve the public good and the quality and comprehensiveness of (and good practice in relation to) official statistics across the UK.

In order to preserve and enhance the integrity and levels of public confidence in official statistics, arrangements were made for the provisions of the Statistics and Registration Service Act to extend to Northern Ireland to allow the UK Statistics Authority to operate here.

NISRA is committed to complying with the principles of the Code of Practice for Official Statistics which was published by the UK Statistics Authority in January 2009. The Code builds on, and supersedes, the former National Statistics Code of Practice. Official Statistics that comply with the Code are designated as National Statistics². Compliance with the Code is a statutory requirement on bodies that produce statistics that have already been designated as National Statistics.

The UK Statistics Authority will monitor the production and publication of official statistics in Northern Ireland and report any concerns to those responsible. Official Statistics which Northern Ireland Departments wish to see assigned as National Statistics will be assessed against the new Code of Practice for Official Statistics. The Authority will lay reports on its work before the Northern Ireland Assembly.

The Code contains eight principles and, in relation to each, a statement of associated practices. It also contains three more detailed protocols – on user engagement; on the release of statistics; and on the use of administrative data for statistical purposes. Taken together, the principles and protocols of the Code are intended to ensure: that the range of official statistics meets the needs

² National Statistics is an accreditation which means that such statistics are compliant with either the UK Statistics Authority's new Code of Practice for Official Statistics, or its predecessor, the National Statistics Code of Practice. National Statistics stands for relevance, quality, integrity and freedom from political interference.

of users; that the statistics are produced, managed and disseminated to high standards; and that the statistics are well explained.

The Code does not cover requirements in relation to 'pre-release' access to official statistics in their final form. Pre-release access is privileged access to statistical releases in their final form prior to being placed in the public domain. The purpose of such access to statistics ahead of their publication is to allow Ministers to respond to questions at the time of publication of statistics. The Pre-Release Access to Official Statistics Order (Northern Ireland) 2009 was brought forward by the Minister of Finance and Personnel and came into operation on 1st April 2009. The Order sets out the rules and principles which govern the conditions under which Northern Ireland Ministers and others may receive access to Northern Ireland devolved statistics in their final form prior to publication and considerably tightens the previous rules governing such access. It brings Northern Ireland into line with the position as it pertains at UK level.

During 2009/10 Northern Ireland Departments implemented the new arrangements and published compliance statements to that effect. No breaches of the Pre-Release access rules were reported during 2009/10. The UK Statistics Authority will monitor compliance with the Order as part of their Assessment Programme. During 2009/10, five of NISRA's National Statistics products were assessed for compliance with the Code of Practice, and all of them are likely to be successful in retaining their National Statistics status.

In addition to its statistics and research work NISRA, through the General Register Office, also manages the civil registration process in Northern Ireland. This area of business is currently undergoing modernisation with the Civil Registration Bill progressing through the Assembly process and an ongoing IT project to computerise historic records back to 1845.

BUSINESS PLAN 2010-2011

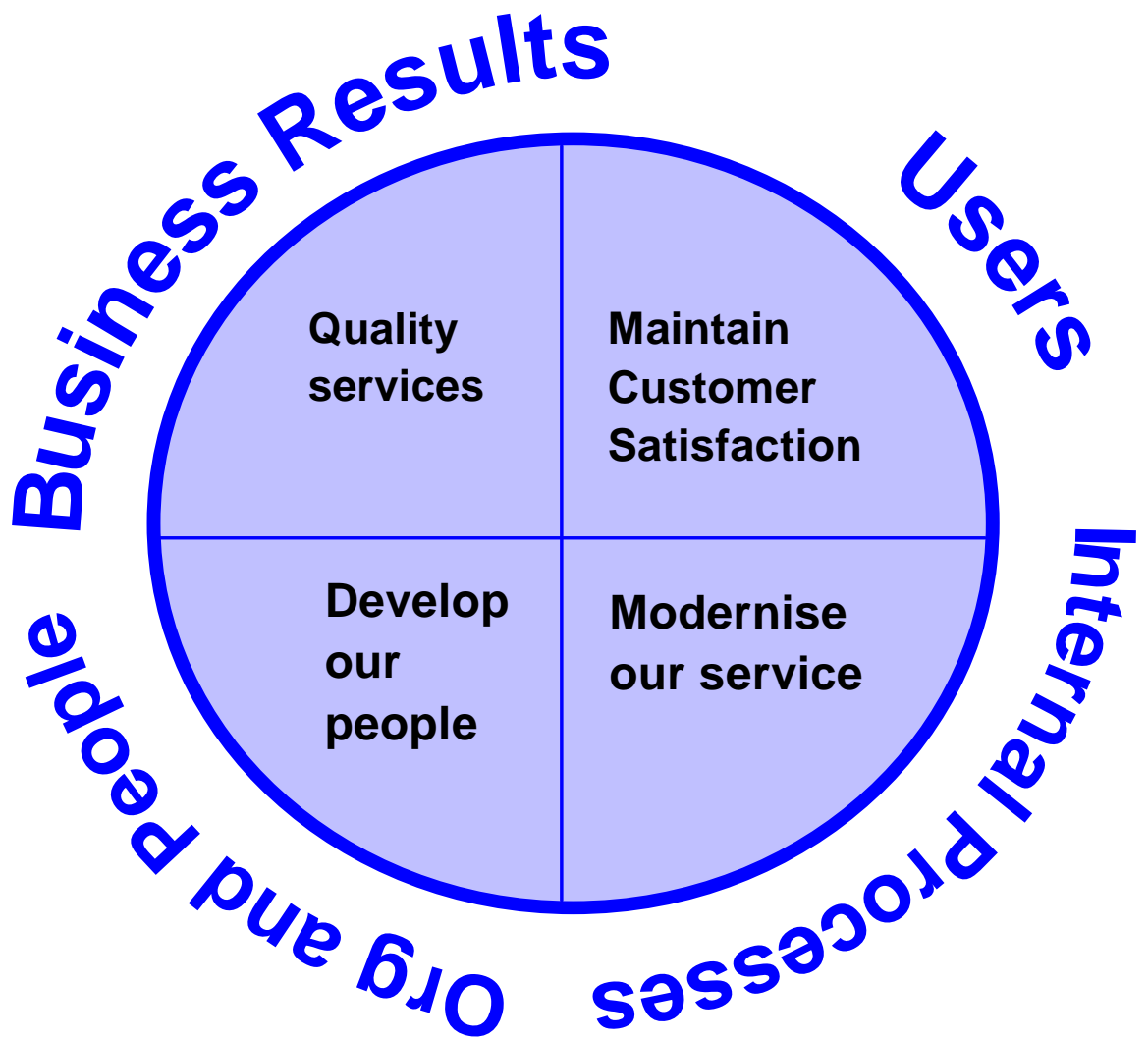
Introduction

This Business Plan reflects the Agency's priorities and work programme for the coming year. The activities undertaken will ensure that we achieve the vision and strategic goals set out in the Corporate Plan 2008-2011. Of significance in this respect are the Agency's main performance targets for 2010-2011, as set by the Minister and the Chief Executive. They reflect the Agency's commitment to provide a high quality and modern statistics, social research and civil registration service.

Objectives, Measures and Targets

The objectives, measures and targets for the Agency will be used to assess our progress against the strategic goals as defined by the organisation's Agency Board. Building on the Balanced Scorecard for the business, each branch will have its own Balanced Scorecard, and through it personal performance agreements will directly link individual performance and responsibilities to the overall corporate objectives.

The key performance measures and targets for 2010-2011 from the Balanced Scorecard are agreed with the Minister.



NISRA's Balanced Scorecard – Ministerial and Chief Executive Targets 2010-2011.

Ministerial Targets

Targets 1&2 Official Statistics

Objective: To maintain confidence in Official Statistics.

Targets: To maintain confidence in Official Statistics by ensuring that all reported breaches of the Code of Practice are investigated and action taken, to as far as possible, prevent a reoccurrence; and

To achieve National Statistics designation/redesignation for all products assessed by the UK Statistics Authority for compliance with the Code of Practice for Official Statistics, where an assessment outcome is declared within the year.

Rationale: The Statistics and Registration Service Act 2007 created the UK Statistics Authority and empowered it to determine, and assess compliance with, the new Code of Practice for Official Statistics. The Code serves to establish common standards and, by so doing, helps to ensure a coherent and trustworthy service to the users of statistics. The first target refers to investigating any breaches of the Code in order that it should not reoccur. There will be a process in place for reporting breaches to Norman Caven as the Chief Statistician and then onwards to the National Statistician and the UK Statistics Authority if warranted. The second target refers to the successful designation/redesignation of National Statistics products which have been assessed for compliance against the Code by the Authority.

Target 3 Customer Satisfaction

Objective: To have a high level of customers rating our services and products as satisfactory or better.

Target: To achieve no less than 96% of customers (who respond to the customer satisfaction survey) rating NISRA's services and products as satisfactory or better, of which 75% overall are 'very satisfied'.

Rationale: NISRA recognises the importance of engaging with the concerns of each customer, and in the case of significant users, the advantages of developing long term relationships. We will continue to undertake a professionally administered survey of customer satisfaction from which feedback, including complaints,

will be recorded and analysed and corrective action taken where necessary. Agency staff will, at all times strive to ensure that responses to customers are timely and professional and that the information provided is relevant and accurate. This target ensures that our current high levels of customer satisfaction are maintained.

Target 4 Civil Registration Service

Objective: To achieve significant progress in the implementation of the Civil Record Digitisation Project by end March 2011.

Target: To complete the scanning and data capture of all birth and death registration records from 1864 to 1973 and at least half of the marriage records from 1845 to 2004.

Rationale: The General Register Office for Northern Ireland (GRO) is currently engaged in a modernisation programme of civil registration. Part of this programme is a project aimed at digitising the historic paper-based registrations and integrating them with the existing modern IT system. This will enhance the service provided and contribute to Government targets for electronic delivery, improve efficiency in the provision of certified copies of civil registration records, improve access to registration data and protect and preserve the paper-based historic records.

Target 5 Census of Population

Objective: To advance preparations for the 2011 Census.

Target: To make all of the necessary preparations for, and to carry out on 27th March 2011, the 2011 Census in Northern Ireland in accordance with the provisions of the prevailing secondary legislation.

Rationale: Preparations for the next Census of Population are continuing. Subject to secondary legislation, the Census is scheduled to take place on 27 March 2011. In preparation for this, NISRA must, amongst other things, decide the content, design a questionnaire, print questionnaires, develop a system for on-line completion and recruit and manage around 2,000 short-term staff.

Chief Executive Targets

There are a number of targets deemed to be of critical importance to the fulfilment of the Agency's strategic objectives. These are described below and set out in the Balanced Scorecard.

Business Results

- To develop cross-Departmental recommendations for spatial indicators of economic and social need not included in the current spatial deprivation measures.
- To achieve further policy relevant research and active publication of NLS research.
- To develop and test a Northern Ireland House Price Index for general public sector use.
- To have no overspend and an underspend not greater than 1.5%.
- To deliver an efficiency saving of 2.5%.
- To secure a favourable audit report on risk management, and manage risk appropriately.
- To achieve the 2010/11 DFP sickness absence target.

Users

- To consult users before making changes that affect statistics (for example, to coverage, definitions, methods) or publications.
- To convene a minimum of two meetings of the Statistics Advisory Committee by March 2011.
- To maintain a baseline measurement of public confidence in official statistics in NI of 50% of respondents in the Public Confidence survey agreeing that 'Official Statistics in NI are generally accurate'.
- To implement the NISRA Strategy for e-dissemination.

Internal Processes

- To review Statements of Administrative Sources for relevance and coverage by March 2011.
- To commence (in August 2010) a NI Review of Pre-release Access.
- To prepare for the introduction of an Official Statistics Order for NI (2011).
- To produce 2010/11 branch plans and associated risk registers by end Sept 2010 (for posting to NISRANET) and report to Agency Board on target achievement at year end.
- To hold three Agency Board meetings and three Senior Management Forum meetings by end March 2011.
- To set up themed subgroups (as agreed at Feb 2010 Senior Management Forum meeting) and provide ToRs (for circulation to Agency Board) by end September 2010.
- To implement the NISRA Marketing Strategy.
- To implement the NISRA (DFP) Data Protection Action Plan within agreed deadlines
- To ensure that no personal information is disclosed without due authority

Organisation and People

- To have at least 75% of NISRA Staff Survey Respondents state that they have received the training (including in house and on-the-job training) necessary to deliver their business objectives.
- To hold at least 10 lunchtime staff seminars during 2010/11 and achieve value for money.
- To achieve IIP reaccreditation for NISRA by end December 2010 and to participate in the DFP Quality Programme.
- To achieve significant progress on the objectives of the 2010/11 HR Action Plan.
- To have at least 75% of staff indicating that NISRA is a good organisation for which to work.
- To obtain a baseline measure of employee engagement for Agency staff during 2010/2011.

NISRA Balanced Scorecard 2010/11

Business Results			
Objective	Measures	Targets	Actions
R1: To provide a high quality statistics, social research and civil registration service to NI Government and the public and maintain confidence in official statistics.	Reported breaches investigated and actions taken, to as far as possible, prevent a reoccurrence	(i) To maintain confidence in Official Statistics by ensuring that all reported breaches of the Code of Practice are investigated and actions taken, to as far as possible, prevent a reoccurrence. (Ministerial Target)	Investigate reported breaches of Code of Practice Take action to, as far as possible, prevent a reoccurrence e.g. retraining of staff
	All products obtain successful designation/redesignation.	(ii) To achieve National Statistics designation/redesignation for all products assessed by the UK Statistics Authority for compliance with the Code of Practice for Official Statistics, where an assessment outcome is declared within the year. (Ministerial Target)	Relevant Business Areas to implement assessment recommendations before final outcome declared. Provision of support and advice to NISRA colleagues and sharing of documents and lessons learned e.g. Nisranet.
	Census conducted on 27 th March 2011.	(iii) To make all of the necessary preparations for, and to carry out on 27 th March 2011, the 2011 Census in Northern Ireland in accordance with the provisions of the prevailing secondary legislation. (Ministerial Target)	Provide draft Order and Regulations for Ministers to take through Assembly procedures. Have all Census procedures in place to enable the Census to be based around 27 th March as Census night.
	Completion of scanning and data capture of birth and death registrations from 1864 to 1973. Percentage of marriage records from 1845 to 2004 scanned and captured.	(iv) To complete the scanning and data capture of all birth and death registration records from 1864 to 1973 and at least half of the marriage records from 1845 to 2004. (Ministerial Target)	Scan and data capture of the birth and death registration records from 1864 to 1973. Scan and data capture of at least half of the marriage records from 1845 to 2004.
	To publish by March 2011 a report outlining agreed	(v) To develop cross-Departmental	Meetings with Departments to agree

	inter-Departmental actions on the development of future spatial indicators of socio-economic need not included in the current spatial deprivation measures.	recommendations for spatial indicators of economic and social need not included in the current spatial deprivation measures.	actions on the development of additional spatial indicators of socio-economic need.
	Number of N.I. Longitudinal Study (NILS) projects approved during 2010/11. Number of public policy briefs from NILS research published in 2010/11	(vi) To achieve further policy relevant research and active publication of NILS research.	Dissemination and marketing of NILS research to public policy colleagues. To actively grow the NILS research forum.
	Publication of a document detailing the plan/methods for a Northern Ireland House Price Index by March 2011.	(vii) To develop and test a Northern Ireland House Price Index for general public sector use.	Meetings of project steering Group
R2: To ensure that NISRA manages its budget allowance to deliver services effectively across all areas of responsibility and makes savings where possible.	Level of overspend and underspend.	(viii) To have no overspend and an underspend not greater than 1.5%.	Quarterly monitoring exercises.
	Efficiency savings delivered.	(ix) To deliver an efficiency saving of 2.5%.	Implement Efficiency Actions.
	Level of assurance provided.	(x) To secure a favourable audit report on risk management, and manage risk appropriately.	Adhere to financial procedures and monitor risk.
R3: To ensure that corporate HR policies and services are in place to support Business Areas in achieving their objectives.	Monthly/annual absence reports.	(xi) To achieve the 2010/11 DFP sickness absence target.	DFP Managing Attendance Policy. Health Initiatives.

Users

Objective	Measure	Target	Actions
C1: To ensure a high level of user satisfaction with NISRA's services and products.	User satisfaction level recorded in annual Customer Survey	(i) To achieve no less than 96% of users rating NISRA's services and products as satisfactory or better, of which 75% overall are 'very satisfied'. (Ministerial Target)	Business Areas to include user service improvement actions in their Branch Plans. Customer Satisfaction Survey.
C2: To provide a high quality service	Consultations conducted.	(ii) To consult users before making changes	Conduct consultations with users.

which is responsive to and meets the needs of Users following proactive engagement.		that affect statistics (for example, to coverage, definitions, methods) or publications.	User feedback.
	Two meetings held	(iii) To convene a minimum of two meetings of the Statistics Advisory Committee by March 2011.	Organise and facilitate meetings.
	Baseline measurement maintained.	(iv) To maintain a baseline measurement of public confidence in official statistics in NI of 50% of respondents in the Public Confidence survey agreeing that 'Official Statistics in NI are generally accurate'.	Public confidence in Official Statistics Survey.
	Actions in Strategy taken forward by e-dissemination group.	(v) To implement the NISRA Strategy for e-dissemination.	Strategy subgroup formed. Liaise with key external stakeholders such as ONS and DID(DFP).

Internal Processes

Objective	Measure	Target	Actions
IP1. To manage production and dissemination of official statistics and social research on NI in keeping with the Code of Practice for Official Statistics	Statements of Administrative Sources reviewed.	(i) To review Statements of Administrative Sources for relevance and coverage by March 2011.	Senior Statisticians to carry out a review of Statements of Administrative Sources for relevance and coverage.
	Review of Pre-release legislation carried out.	(ii) To commence (in August 2010) a NI Review of Pre-release Access.	Corporate Services to co-ordinate review. Senior Statisticians and other stakeholders to provide input to the review.
	Timetable for introduction. List of NDPB bodies to be brought into scope of the Order. Commence drafting of Order before March 2011	(iii) To prepare for the introduction of an Official Statistics Order for NI (2011).	Canvass views from Senior Statisticians as to which NDPB's are to come under the Order Raise awareness of the issue across the NICS.
IP2. Maintain a sound system of	Branch plans and associated risk registers	(iv) To produce 2010/11 branch plans and	HOBs to produce branch plans and

<p>corporate governance and ensure that risk management processes are in place.</p>	<p>available on Nisranet.</p> <p>Target achievement reported on.</p>	<p>associated risk registers by end Sept 2010 (for posting to NISRANET) and report to Agency Board on target achievement at year end.</p>	<p>associated risk registers.</p> <p>Branch plans and associated risk registers posted to NISRANET.</p> <p>HOBs to monitor target achievement and report to Agency Board at year end.</p>
	<p>Three Agency Board meetings held.</p> <p>Three SMF meetings held</p>	<p>(v) To hold three Agency Board meetings and three Senior Management Forum meetings by end March 2011.</p>	<p>Organise and facilitate Agency Board meetings.</p>
	<p>Themed subgroups set up.</p> <p>ToRs sent to Agency Board.</p>	<p>(vi) To set up themed subgroups (as agreed at Feb 2010 Senior Management Forum meeting) and provide ToRs (for circulation to Agency Board) by end September 2010.</p>	<p>Theme group chairs to convene their groups.</p> <p>Group chairs to provide Tor's to Agency Board Secretariat.</p>
	<p>Produce end-year report on Marketing Strategy Actions implemented in 2010/11.</p>	<p>(vii) To implement NISRA Marketing Strategy.</p>	<p>Action points to be taken forward by NISRA HR Group and e dissemination group.</p>
	<p>Implementation of recommendations from Information Commissioner's Office cascaded through DFP Information Management Branch.</p> <p>Compliance with the Data Protection Undertaking signed off by DFP in November 2009</p> <p>Implementation of Cabinet Office review recommendations</p>	<p>(viii) To implement the NISRA (DFP) Data Protection Action Plan within agreed deadlines.</p>	<p>Implement the recommendations from the Information Commissioner's Office e.g. annual awareness sessions, mandatory online training</p> <p>Comply with data protection undertaking</p> <p>Implement Cabinet office review recommendations</p>
	<p>Reported cases of unauthorised disclosure of personal information.</p>	<p>(ix) To ensure that no personal information is disclosed without due authority.</p>	<p>All relevant staff to sign Census confidentiality undertaking.</p> <p>Produce advice on general confidentiality declaration.</p> <p>Comply with data protection guidance.</p>

Organisation and People

Objectives	Measures	Targets	Actions
OP1: To lead modernisation and change through visible leadership, promoting a culture of innovation and continuous improvement and equipping staff with the necessary skills to sustain the delivery of the Agency's objectives	Respondents in staff survey stating that they have received the training they need.	(i) To have at least 75% of NISRA Staff Survey Respondents state that they have received the training (including in house and on-the-job training) necessary to deliver their business objectives.	NISRA Staff Development Group to organise specific training courses as required. Liaise with CAL on the facilitation of generic training for NISRA staff Investigate framework for Continuous Professional Development.
	Number of lunchtime staff seminars during 10/11 Percentage of people who report 'good use of time' in feedback forms.	(ii) To hold at least 10 lunchtime staff seminars during 10/11 and achieve value for money.	Organise relevant seminars Evaluate Seminars
	Recognition of improvements implemented	(iii) To achieve IIP reaccreditation for NISRA by end December 2010 and to participate in the DFP Quality Programme.	Provide assessor with all requirements in respect of the IIP accreditation process. Conduct assessment against best practice indicators and identify areas for improvement.
OP2: Making NISRA a preferred organisation to work for.	Report on achieved HR Strategy objectives and review performance against HR Strategy objectives	(iv) To achieve significant progress on the objectives of the 2010/11 HR Action Plan.	Implement initiatives outlined in HR strategy action Plan in line with Agency Board/SMF agreement.
	NISRA Staff Survey	(v) To have at least 75% of staff indicating that NISRA is a good organisation for which to work.	Implementation of HR Strategy
	NISRA Staff Survey (including new questions to enable employee engagement to be carried out).	(vi) To obtain a baseline measure of employee engagement for Agency staff during 2010/2011	Include new questions in the NISRA Staff Survey to enable employee engagement score to be calculated.

Official Statistics

The primary aim of Official Statistics is to provide an accurate, up-to-date, comprehensive and meaningful picture of the UK economy and society, to support the formulation and monitoring of economic and social policies by government at all levels. Official Statistics also aims:

- to inform the Parliaments and Assemblies and the citizen about the state of the nation and provide a window on the work and performance of government, allowing the impact of government policies and actions to be assessed;
- to provide business with a statistical service which promotes the efficient functioning of commerce and industry;
- to provide researchers, analysts and other users with a statistical service that assists their work and studies; and
- to promote these aims within Northern Ireland, the UK, the European Union and internationally and to provide a statistical service to meet European Union and international requirements.

Official Statistics in the UK are organised for publication purposes into a number of 'Themes' which may cut across traditional Departmental functional boundaries. These themes are described in the table below.

OFFICIAL STATISTICS THEMES

Agriculture and Environment

The Agriculture and Environment theme brings together information and statistics about the agriculture, natural environment, fishing, food and forestry sectors in Northern Ireland.

Business and Energy

This theme covers Business and Energy statistics.

Children, Education and Skills

This theme brings together statistics on Children and Early Years Education, School and College Education and Higher education and Adult Learning

Crime and Justice

The Crime and Justice theme covers statistics relating to crime and justice which are collected from the public, police forces and other justice agencies. The statistics include types of crime, the work of the police and the functioning of the justice system. They also relate to the general public's experience and perceptions of crime

Economy

The Economy theme covers statistics about economic accounts, government expenditure and revenues, prices and measures of inflation, short-term economic indicators and regional macro-economic statistics.

Government

This theme provides information on Central and Local Government.

Health and Social Care

This theme brings together information about public health, health services provided by the National Health Service (NHS) and social care. It also covers information relating to health and safety at work.

Labour Market

Labour market statistics measure different aspects of work and jobs and provide an insight into the economy. The statistics cover people's participation in the labour force, working patterns and the types of work they do. The statistics also show any earnings and benefits they receive.

People and Places

This theme covers statistics on people, their lifestyles and activities, the communities and neighbourhoods in which they live and those communities' housing and planning needs. In addition, the theme covers statistics relating to people's language, culture and identity, and information on local fire and rescue services.

Population

Population statistics describe the demographic characteristics of the UK population and its change. These include statistics on the size and geographical breakdown of the population, the number of people entering and leaving the UK each year and the number of people in different demographic subgroups.

Travel and Transport

Travel and Transport statistics cover a range of topics from traffic counts and surveys of road freight operators to statistics about the relative safety of different transport modes.

Crosscutting Topics

In addition to these topics NISRA will be pursuing a number of activities in relation to the Cross Cutting Topic of **Equality and Diversity**

Official Statistics Work Programme 2010/11

This section of the Business Plan describes the programme of work that NISRA proposes to undertake in the next year on both official statistics that have been designated as 'National Statistics' and other Official Statistics under each Theme.

In addition to its statistics and research work, NISRA incorporates the General Register Office (GRO) which manages the civil registration process in Northern Ireland.

Agriculture and Environment

National Statistics

DARD staff will:

- collect, collate, analyse and publish statistical data on agriculture and related industries in Northern Ireland, as required to meet the needs of DARD, other Northern Ireland Departments, DEFRA and the EU; and
- review farm level statistical outputs to ensure user needs are met and publish historical Agricultural Census data on the Web.

Other Official Statistics

DOE staff will:

- produce the annual Northern Ireland Environmental Statistics Report;
- develop and produce the NI Greenhouse Gas Inventory Bulletin;
- produce quarterly NI Municipal Waste Management Statistics;
- develop and produce the annual NI Municipal Waste Management Report; and
- produce for Northern Ireland Planning Service the quarterly and annual Statistical Bulletins.

Business and Energy

National Statistics

DETI staff will:

- publish, in line with the pre-announced timetable, the key annual business surveys including the Northern Ireland Annual Business Inquiry, Research and Development, Community Innovation and Manufacturing Sales and Exports Surveys;
- collect data on the export and import of international trade in goods and services through the Manufacturing Sales and Exports survey; and
- ensure a legal basis for access to business information collected by the UK Statistics Authority under the Statistics of Trade Act 1947.

Other Official Statistics

DETI staff will:

- report on Northern Ireland Service Sector exports for high export potential groups by March 2011.

CSU staff will:

- carry out the NI Quarterly Construction Enquiry and publish the quarterly Index of Construction.

Children, Education and Skills

National Statistics

DE staff will:

- undertake the 2010 -2011 School Census, the 2009-2010 School Leavers' Survey, and compilation of the 2010–2011 Teachers' database; and
- publish statistical press releases on School Enrolment, School Leavers Survey, Pupil Attendance, School workforce, and Participation in Full-Time Education and Vocational Training by 16 and 17 year olds.

DEL staff will:

- participate in a UK Statistics Authority Assessment of Higher Education Statistics;
- publish details of qualifications gained by NI domiciled students on Higher Education courses in the UK and details of all students gaining qualifications at Higher Education Institutions in NI for the academic year 2009/10;
- publish details of NI domiciled students on Higher Education courses in the UK & ROI and details of students on Higher Education courses in NI Institutions for the academic year 2009/10; and
- publish details of the destinations of leavers from Higher Education who obtained qualifications in Northern Ireland Higher Education institutions and NI domiciled leavers obtaining qualifications in UK Higher Education institutions in the academic year 2008/09.

Other Official Statistics

DE staff will:

- prepare statistics on Key Stage assessments, GCSE's and A Levels;
- publish Statistical Press Releases on Year 12 and Year 14 performance; and
- publish research reports and associated research briefings.

DEL staff will:

- publish statistical bulletins and factsheets detailing enrolments and achievements within Essential Skills;
- publish a statistical bulletin detailing enrolments on Professional and Technical Courses in the NI Further Education Sector 2009/10 ; and
- publish statistical bulletins detailing participation in DEL's Training for Success and ApprenticeshipNI programmes.

CSU staff will:

- carry out the Young Persons Behaviour and Attitudes Survey; and
- carry out the International Survey of Adult Skills

Crime and Justice

National Statistics

DOJ staff will:

- publish the 11th edition of 'Digest of Information on the Northern Ireland Criminal Justice System';
- publish 'The Northern Ireland Prison Population in 2009'; and
- publish 'Perceptions of Crime: Findings from the 2009/10 Northern Ireland Crime Survey' and 'Experience of Crime: Findings from the 2009/10 Northern Ireland Crime Survey'.

PSNI staff will:

- publish 2009/10 recorded crime statistics for Northern Ireland; and
- publish 2009/10 security situation statistics for Northern Ireland.

Northern Ireland Courts and Tribunals Service staff will:

- Participate in a UK Statistics Authority Assessment of NI Court Statistics;
- publish Judicial Statistics 2009; and
- publish the quarterly Mortgage Press Release.

CSU staff will:

- carry out the 2010/11 Northern Ireland Crime Survey.

Other Official Statistics

DOJ staff will:

- in conjunction with academic and other NISRA colleagues, continue to foster co-operation between statisticians and researchers on an all-island basis;
- measure, monitor and report data relating to the 2007 CSR Public Service Agreement Key Performance Indicators;

- continue work with colleagues across the criminal justice system to harmonise statistical categories prior to the introduction of the Causeway data sharing mechanism;
- publish 'Experience of Drug Misuse: Findings from the 2008/09 Northern Ireland Crime Survey';
- publish 'Views on Organised Crime: Findings from the January 2010 Northern Ireland Omnibus Survey';
- produce a report on findings from Sweep 2 of the Northern Ireland Victim and Witness Survey; and
- publish findings from the 2009/10 Northern Ireland Crime Survey on domestic and sexual violence and abuse.

PSNI staff will:

- publish 2009/10 drug seizure statistics for Northern Ireland;
- publish quarterly reports on police use of stop & search powers for Northern Ireland;
- publish statistics on the use of force by the PSNI; and
- publish 2009/10 PACE detention statistics for Northern Ireland.

Northern Ireland Courts and Tribunals Service Staff will:

- publish quarterly bulletins: High Court Bulletin, County Court Bulletin, Crown Court Bulletin, Magistrates' Court Bulletin, Children Order Bulletin.

OPONI staff will:

- publish Complainant Equality Monitoring Reports and report on trends and patterns in police complaints within communities, linking these to Section 75 (Northern Ireland Act 1998) groupings;
- report on trends and patterns in complaints involving incivility;
- report on levels of complainant satisfaction with the service provided by the Office;
- report on public awareness and confidence in the police complaints system across Northern Ireland;
- report on satisfaction levels of police officers subject of investigation;

- produce statistics and research sections of Police Ombudsman Annual Report;
- develop a benchmark on complainant satisfaction with the Garda Síochána Ombudsman Commission and the independent Police Complaints Commission;
- provide each District Policing Partnership with annual statistical reports on trends and pattern in complaints and allegations;
- updated report on police practices regarding the use of CS Spray;
- report on research into the key characteristics of police officers in relation to complaints; and
- publish a research report on police accountability and people with learning disabilities (jointly with NIPB).

NI Policing Board staff will:

- undertake internal and external survey work as detailed in the Policing Board's Statistical and Research Strategy;
- commission external research and survey work on public perceptions of the Policing Board, the Police Service of Northern Ireland (PSNI), District Policing Partnerships (DPPs) and other policing-related issues;
- collect and interpret statistical information to monitor performance indicators and targets contained in the Annual Policing Plan;
- monitor and report complaints against the PSNI (collected by the Office of the Police Ombudsman for Northern Ireland – OPONI), statistics on the Use of Force and PACE/JSA stops and searches (collected by the PSNI) and statistics on the Independent Custody Visiting Scheme (operated by the Policing Board);
- provide statistical and research support to DPPs to enable them to monitor local policing performance and to carry out their public consultation exercises; and
- conduct survey work and collect statistical information to assist the Policing Board to monitor the effectiveness of DPPs.

Probation Board for NI (PBNI) staff will:

- commission an independent review of PBNI's Assessment, Case Management and Evaluation tool (ACE).

Economy

National Statistics

DETI staff will:

- publish, in line with the pre-announced timetable, the quarterly Index of Production (IOP);
- implement the findings of the Quality Improvement Fund IOP review including design and selection of IOP sample on SIC 2007 basis; and
- publish, in line with the pre-announced timetable, the Facts and Figures from the Interdepartmental Business register publication.

RREPB staff will:

- contribute to quality assuring the Office of National Statistics (ONS) produced estimates of Northern Ireland's Gross Value Added (GVA), and Gross Disposable Household Income (GDHI); and
- contribute to ONS's development of an output based approach to estimating the UK Regional Accounts.

CSU staff will:

- carry out the Family Resources Survey in NI; and
- carry out the Expenditure and Food Survey in NI.

Other Official Statistics

DETI staff will:

- produce a short term composite output indicator for NI as a development statistic with first publication of results July 2010;
- publish, in line with the pre-announced timetable, the quarterly Index of Services (IOS); and
- implement the findings of the Quality Improvement Fund IOS review including design and selection of IOS sample on SIC 2007 basis.

LPS staff will:

- develop and test a Domestic House Price Index with a view to producing a future official statistics publication majoring on domestic property sales prices; and
- undertake further developments in executive management information systems to produce statistics on the key performance indicators for LPS Rating Directorate.

DHSSPS staff will:

- complete the annual update of NI cost weighted activity index (CWAI) for inclusion in 2011 UK output estimates.

Government

Other Official Statistics

HRCS staff will:

- undertake paybill modelling for the NICS;
- undertake equal pay reviews for public sector bodies;
- monitor sickness absence in the NICS;
- produce personnel statistics for the NICS; and
- undertake workforce planning for the NICS.

DMB staff will:

- continue to update the Northern Ireland Neighbourhood Information Service website with detailed small area information from all data suppliers across all Official Statistics themes.

Health and Social Care

National Statistics

DHSSPS staff will:

- publish Adult Community Statistics 2009/10;

- publish Northern Ireland Care Leavers Aged 16-18 Statistical Bulletin 2009/10;
- publish Children in Care in Northern Ireland Statistical Bulletin 2009;
- publish Children Order Statistical Tables for Northern Ireland 2008/09 and 2009/10;
- publish Children Order Statistical Trends for Northern Ireland 2008/09 and 2009/10;
- publish Children Adopted from Care in Northern Ireland 2009/10;
- publish quarterly information on Children on the Child Protection Register and Child Protection Referrals for Northern Ireland;
- complete the National Statistics consultation on the replacement of the KH03a inpatient activity aggregate return with data from the Hospital Inpatient System (HIS);
- publish the 2009/10 Northern Ireland Inpatient Activity publication;
- undertake a National Statistics consultation on the feasibility of replacing the KH08 return with data from the Regional Theatre Management System;
- publish an annual statistical publication detailing all activity at Accident & Emergency Care Departments, including Attendances, Waiting Times, Ambulance response times, and Admissions to Hospitals via A&E as a result of Accidents in the Home;
- publish annual statistics on Mental Health & Learning Disability Inpatient and Outpatient activity;
- publish the annual statistical bulletin on persons injured as a result of fireworks during a 4 week period in October / November;
- publish the 2009/10 Northern Ireland Outpatient Activity publication;
- publish the quarterly Northern Ireland Waiting List Bulletin; and
- manage, and input to, a pre-assessment review of information on waiting times within Health and Social Care Trusts in NI.

DMB staff will:

- publish provisional headline mortality statistics for Northern Ireland 2010;

- publish provisional statistics on the number of deaths registered with MRSA or Clostridium Difficile mentioned on the death certificate, 2010;
- publish detailed statistics and research on the number of drug and alcohol related deaths in Northern Ireland 2009;
- publish final statistics on the number of H1N1 influenza related deaths in Northern Ireland 2009;
- publish statistics on healthy life expectancy in Northern Ireland 2001-2008; and
- publish provisional headline maternity/fertility statistics for Northern Ireland 2010.

DSD staff will:

- provide a comprehensive range of statistical publications on individual social security benefits including Disability Living Allowance, Attendance Allowance, Carers Allowance, Incapacity Benefit and Severe Disablement Allowance, Income Support and Jobseekers Allowance.

Other Official Statistics

DHSSPS staff will:

- carry out an annual update of both regional and sub-regional indicators from the NI Health and Social Care Monitoring system;
- develop a dental patient charging system to be used in pilot evaluation sites;
- continue to support further enhancements to the GP and out-of-hours flu surveillance system as part of pandemic and seasonal influenza contingency planning;
- calculate 2011/12 Hospital, Community Health and Personal Social services allocation for Local Commissioning Groups;
- continue to publish Health and Social Care workforce data including quarterly Key Facts Bulletin, biannual Vacancy Report and annual Workforce Census;
- disseminate Trust Workforce Productivity Bulletins on a biannual basis;
- extract and report on latest GP quality and disease prevalence indicators, including GP patient survey results; publishing data in line with UK publication timetable;

- publish Statistics from the NI Needle and Syringe Exchange Scheme: 2009/10;
- publish Statistics from the NI Drug Misuse Database: 2009/10;
- publish Statistics from the NI Substitute Prescribing Database: 2009/10;
- publish Statistics from the NI Drug Addicts Index 2010;
- publish Statistics for Smoking Cessation Services in NI: 2009/10;
- prepare set of standard and non-standard tables for submission to the European Monitoring Centre for Drugs and Drug Addiction;
- commission and manage a range of Public Health related surveys e.g. Health Survey Northern Ireland, Sexual Attitudes Survey, Infant Feeding Survey;
- commission, manage and publish a one-off research project in support of the New Strategic Direction for Alcohol and Drugs e.g. Social Costs of Alcohol Misuse in NI;
- publish Survey of Home Care Service Users Northern Ireland 2009;
- publish Domiciliary Care Services for Adults in Northern Ireland 2010;
- publish Carers' Assessments Report;
- publish Hearing Aid Assessments and Re-Assessments quarterly;
- publish findings from the Continuous Household Survey 2008/09 on Domiciliary Care;
- publish information on Direct Payments quarterly; and
- provide information on DHSSPS PSA/ PfA targets.

Business Services Organisation (BSO) staff will:

- work with the Centre of Excellence for Public Health to use enhanced prescribing data to enable PHd students to carry out research into the prescribing of antidepressant, diabetes and obesity related drugs; and
- work to enable ethically approved research using enhanced prescribing data through distinct linkage projects with the Northern Ireland Longitudinal Study.

NISRA staff on secondment to Northern Ireland Cancer Registry (NICR) will:

- continue to work with NICR statisticians and other staff to produce statistical information in the form of reports, research and responses to information requests with the objective of meeting the Registry's core objective to provide accurate, timely information on cancers occurring in the NI population for research, planning and education purposes.

DSD staff will:

- provide statistical, research and consultancy support to policy colleagues in relation to the prevention and detection of benefit fraud within the main social security benefits;
- provide statistical consultancy and volumetric forecasts for use in Integrated Complementing System for Social Security Agency workload forecasts;
- facilitate the Customer First project team in conducting a SSA service review to include providing advice and analysis to help plan, schedule and implement the agreed option;
- facilitate the Employment and Support Allowance (ESA) project team by producing a series of forecasts for the new benefit which was implemented in October 2008; and
- provide information on the number of existing incapacity benefit customers who may be required to move onto ESA.

CSU staff will:

- carry out the National Diet and Nutrition survey in NI;
- carry out the NI Health Survey; and
- carry out a drug prevalence survey.

Labour Market

National Statistics

DETI staff will:

- publish, in line with the pre-announced timetable, the key monthly Labour Force Survey results, Claimant Count and Redundancy Statistics, the Quarterly Employee Jobs Survey, quarterly and special topic Labour

Force Survey results, and the Annual Survey of Hours and Earnings results;

- implement requirements from the Statistics Authority Assessment of Labour Market Statistics by June 2010;
- introduce new 'working age' definition to Labour Market Statistics by August 2010;
- manage consultants to deliver a fit for purpose functional specification for new survey processing system by end October 2010;
- manage delivery of contract to design and implement new survey system – to be issued by end February 2011;
- quantify the effect of the introduction of a consistent IDBR population file on Census by end January 2011; and
- ensure that the sample element of the ABI is consistent with the sample element of the Census.

CSU staff will:

- carry out the Labour Force survey in NI.

Other Official Statistics

DEL staff will:

- publish monthly statistics on Training and Employment Measures in Labour Market Report;
- publish monthly headline vacancy statistics in Labour Market Report;
- publish detailed statistics on vacancies notified to the Employment Service;
- publish Steps to Work statistical bulletins; and
- publish annual Workforce Development Forum Labour Market Profiles.

People and Places

National Statistics

CSU staff will:

- carry out the Survey of Living conditions in NI; and
- carry out the Continuous Household Survey.

DMB staff will:

- produce two releases of the Northern Ireland Central Postcode Directory;
- publish guidance on spatial interpolation of spatial statistics for different geographical areas; and
- support improvements to spatial statistics in Northern Ireland by developing the POINTER database for increased statistical use.

DSD staff will:

- report on the Family Resources Survey (FRS), Households Below Average Incomes and Urban Rural Report, based on 2008-2009 data; and
- publish the Annual Housing Statistics Report.

Other Official Statistics

DCAL staff will:

- publish statistical bulletins in respect of Ulster-Scots culture, heritage and language;
- publish statistical bulletins in respect of the Continuous Household Survey findings on The Arts, Museums, Public Libraries and Sport; and
- publish a series of statistical digests on the key business areas in DCAL;

DRD staff will:

- provide statistical and research support to the updated Regional Development Strategy 2010.

CSU staff will:

- conduct the Omnibus Survey.

DSD staff will:

- carry out ad hoc analysis of the Family Resources survey in Northern Ireland;
- publish the quarterly Housing Bulletins;
- produce baseline information to monitor the Neighbourhood Renewal Strategy;
- produce baseline information for the monitoring and evaluation of all new Urban Regeneration Projects;
- provide data support for Equality Impact Assessments (EQIAs);
- inform the development of new service delivery models including the identification of service duplication across Belfast Regeneration Office areas;
- develop a research programme to inform gambling legislation; and
- provide data regarding physical regeneration in Development Offices.

Tourism Statistics Unit staff will:

- publish statistical occupancy bulletins (monthly and annual) on Hotel, Guesthouse and Bed & Breakfast establishments;
- publish annual statistical occupancy report on self-catering establishments;
- publish the annual statistical report on Visitor Numbers to Visitor Attractions; and
- produce required EU statistics on serviced accommodation occupancy.

Population

National Statistics

Census Office staff will:

- complete the legislative process for the Census Order and Regulations;
- recruit and manage a temporary field-force of approaching 2,000 people;
- finalise procedures for the 2011 Census Coverage Survey and Census Quality survey;
- implement a community liaison strategy with key groups to promote full coverage of the Census;
- commission and manage an advertising agency to promote the Census; and
- finalise arrangements for the enumeration of the 2011 Census, leading to Census Day on 27 March 2011.

DMB staff will:

- continue to update the Northern Ireland Neighbourhood Information Service website with detailed small area information from data suppliers on the Population;
- undertake a United Kingdom Statistics Authority National Statistics Assessment of all demographic and vital statistics;
- publish 2009 population estimates for Northern Ireland and Administrative Areas;
- publish 2009 small area population estimates for areas within Northern Ireland;
- publish the statutory Annual Report of the Registrar General, 2009 including a detailed paper on population ageing;
- publish four statutory Quarterly Reports of the Registrar General, 2010;
- publish monthly births and deaths statistics for Northern Ireland;
- publish Annual Press Release for Marriages, Civil Partnerships and Divorces registered in 2009;
- publish Annual Press Release for Births registered in 2010;

- publish Annual Press Release for Deaths registered in 2010;
- publish the First Names Bulletin of most popular boys and girls names registered in 2009;
- publish Annual Press Release for names of babies born in 2010;
- publish 2008 based Household Projections for Northern Ireland and areas within Northern Ireland; and
- publish 2008-9 migration statistics for Northern Ireland and areas within Northern Ireland.

Other Official Statistics

DMB staff will:

- maintain, update and develop the Northern Ireland Longitudinal Study Database during the year and support the Virtual Micro-Laboratory in Northern Ireland giving access to survey micro-data held by the Office for National Statistics to bona-fide researchers in Northern Ireland; and
- publish a paper on gaps in demographic statistics in Northern Ireland for consideration by the relevant Statistics Advisory Groups.

Travel and Transport

National Statistics

DRD staff will:

- provide input to the National Statistics Assessment of Northern Ireland transport statistics publications (Annual Northern Ireland Transport Statistics, Quarterly Road and Rail Transport Statistics and Travel Survey for Northern Ireland); and
- publish the Annual Transport Statistics and 4 Quarterly bulletins.

PSNI staff will:

- publish the 2009/10 injury road traffic collision statistics for Northern Ireland in May 2010; and
- publish the 2009 calendar year injury road traffic collision statistics for Northern Ireland.

Other Official Statistics

DOE/DRD staff will:

- analyse results and produce annual publications for Northern Ireland Seat Belt Survey 2010 and Northern Ireland Road Safety Monitor 2010;
- analyse information to monitor progress of the Northern Ireland Road Safety Strategy 2002-2012;
- provide statistical and research support as necessary during consultation for the formulation of a new NI Road Safety Strategy; and report on new strategy as required;
- provide statistical and research support to the Review of the Regional Transportation Strategy including the provision of analysis and technical advice with regard to sustainable transport initiatives; and
- develop Travel Survey for Northern Ireland database and publish new early headline report and subsequent in-depth report.

CSU staff will:

- carry out the NI Travel Survey;
- carry out the NI Seatbelt Survey;
- carry out the International Passenger Survey in Northern Ireland; and
- carry out the Northern Ireland Passenger Survey.

Cross cutting topics

Equality and Diversity

National Statistics

OFMDFM staff will:

- produce and publish the Labour Force Survey Religion Report 2009.

DMB staff will:

- publish updated detailed measures of spatial deprivation at output area, electoral ward, district electoral area, Local Government District, Health

and Social Services Trust and Assembly Area levels within Northern Ireland;

- publish a final detailed report on the Northern Ireland Multiple Deprivation Measures 2010 research;
- undertake a series of public dissemination events for the Northern Ireland Multiple Deprivation Measures 2010 research;
- undertake a United Kingdom Statistics Authority National Statistics Assessment of the Northern Ireland Multiple Deprivation Measures 2010; and
- publish recommendations from the Northern Ireland Multiple Deprivation Measures 2010 research and a change of time and equality guidance report on this research.

Other Official Statistics

OFMDFM staff will:

- publish commissioned research on the experiences of Trans individuals reporting hate incidents;
- publish a baseline report to monitor progress and impact of Lifetime Opportunities the NI Executive's anti-poverty and social inclusion strategy;
- complete and publish commissioned research into the causes and consequences of child outcomes at age 5 through secondary analysis of the Millennium Cohort Study;
- complete and publish commissioned research into the causes and consequences of child outcomes at age 7 through secondary analysis of the Millennium Cohort Study;
- dependent on timing of data availability, progress and publish report into job application and appointment;
- publish an update of the Good Relations Indicators;
- publish commissioned research on the display of flags and emblems;
- publish commissioned research on measuring sectarian perceptions in housing enclaves;
- publish commissioned research on progressing reconciliation;

- lead the development of a framework to monitor minority ethnic/migrant people; and
- develop methodology to monitor and evaluate the Victims and Survivors Service.

DMB staff will:

- take forward plans for a major International Association of Official Statistics conference on Population Ageing in August 2010.

HRCS staff will:

- undertake equality monitoring for the NICS.

RREP staff will:

- continue to update the online Northern Ireland Abstract of Statistics;
- continue to update and maintain the Equality website; and
- publish a further bulletin from the Northern Ireland Survey of Activity Limitations and Disabilities.

Civil Registration

GRO staff will:

- progress the Civil Registration Bill through the Assembly by December 2010;
- progress work on Birth & Death Regulations to implement the powers contained in the Civil Registration Bill;
- provide an enhanced Public Search Room facility in Oxford House by relocating the facility on the first floor and increasing the number of terminals for public use; and
- complete the scanning and data capture of all death registration records from 1864 to 1973 and at least half of the marriage records from 1845 to 2004.

Financial Resources

The Agency's overall net Budget for 2010 -2011 is £10,907k incorporating a non-cash allocation of £659k. The net allocation includes estimated income totalling £11,561k which will be used to offset the Agency's expenditure.

The budget is managed across two distinct business areas : The General Register Office (GRO) and Statistical and Research Services (S&RS). In addition, the budget is divided into four categories:

- Administration – covering salaries and other general administrative expenditure (GAE) such as travel, stationery, printing etc.
- Other Resource – covering research, payments to District Councils and Census expenditure
- Capital – covering purchase of fixed assets such as computer and office machinery equipment that fall within the DFP capitalisation thresholds; and
- Non-Cash – covering depreciation associated with the Agency's fixed assets.

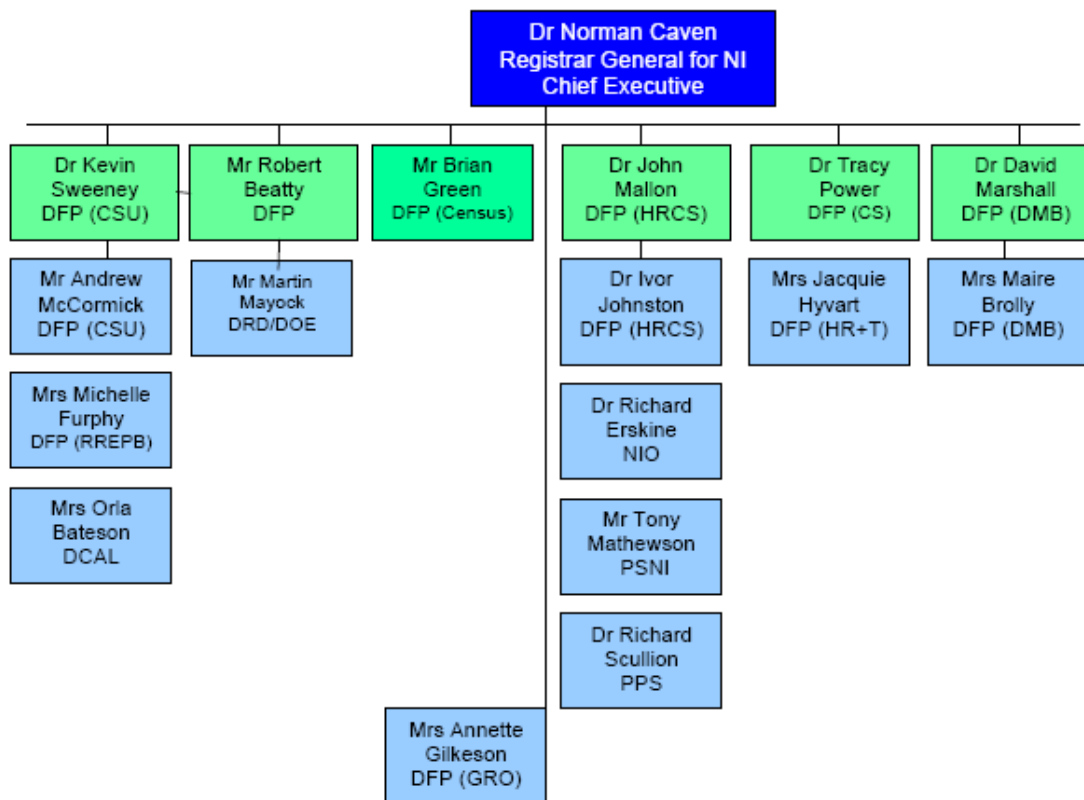
The following table summarises the opening funding.

TABLE 3: NISRA's Opening Allocation 2010/11

BUSINESS AREA	ALLOCATION (£000's)			
	ADMIN	OTHER	CAPITAL	TOTAL
General Register Office				
- Expenditure	1,485	2,468	600	4,553
- Income	-1,050	-1,193	-	-2,243
Sub-total (GRO)	435	1,275	600	2,310
Statistical and Research Services				
- Expenditure	12,846	4,110	300	17,256
- Income	-9,318	-	-	-9,318
Sub-total (S&RS)	3,528	4,110	300	7,938
Total NISRA	3,963	5,385	900	10,248
	- Non-cash S&RS			659
	Total NISRA including non-cash			10,907

A £4million in year bid for Census has been taken forward in year by DFP as a priority bid.

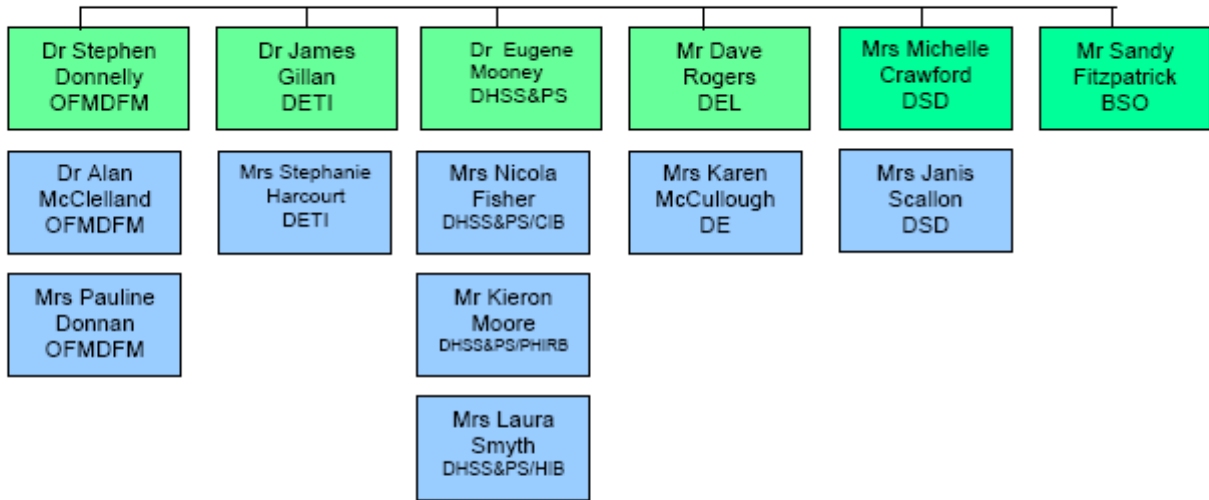
NISRA Organisation Chart



Agency Board +

NISRA Senior Managers Forum + +

**Dr Norman Caven
Registrar General for NI
Chief Executive**



ANNEX 2: NISRA Branch Details

Department of Finance and Personnel	
Branch:	Census Office for Northern Ireland
Main Aim:	<i>To plan, undertake and report the decennial Census of Population; To disseminate Census data to Government and non-Government users.</i>
Tel:	028 9034 8160
Email:	census.nisra@dfpni.gov.uk
Branch:	Central Survey Unit
Main Aim:	<i>To provide a high quality survey research service to Government Departments, Agencies and the wider public sector.</i>
Tel:	028 9034 8201
Email:	Kevin.Sweeney@dfpni.gov.uk
Branch:	Corporate Services
Main Aim:	<i>To provide and co-ordinate services within NISRA, including business planning, financial management, personnel/training and premises management.</i>
Tel:	028 9034 8174
Email:	Tracy.Power@dfpni.gov.uk
Tel:	028 9034 8110
Email:	Jacquie.Hyvarth@dfpni.gov.uk
Branch:	Demography and Methodology Branch
Main Aims:	<i>To support Government and the wider society by improving the official demographic and geographic statistics base for Northern Ireland through the provision of reliable, fit for purpose statistics and research tools.</i>
Tel:	028 9034 8155
Email:	david.marshall@dfpni.gov.uk
Branch:	General Register Office
Main Aims:	<i>To administer and control the civil registration of births, deaths, marriages, civil partnerships and adoptions and provide certificates on request; To administer the marriage and civil partnership law; and To prepare and publish vital statistics and sell birth, death marriage and civil partnership certificates to the public.</i>
Tel:	028 90 252033
Email:	Annette.Gilkeson@dfpni.gov.uk

Branch:	Human Resource Consultancy Services
Main Aims:	<i>To help the NICS and Departments develop, implement and evaluate their HR strategies by providing them with a wide range of high quality, cost effective professional services. These include payroll modelling, workforce planning, Equal Opportunity monitoring, absenteeism monitoring, staff attitude surveys, test development, original research using quantitative and qualitative techniques and the provision of key personnel statistics.</i>
Tel:	028 90547434
Email:	John.Mallon@dfpni.gov.uk
Branch:	Regional Reporting and EU Programmes Branch
Main Aims:	<i>To provide specialist support and advice to DFP European Division, Northern Ireland Departments and the Special EU Programmes Body with regard to the negotiation, monitoring and evaluation of Programmes Supported by European Structural Funds; To disseminate and publish cross cutting equality, social and economic statistics on the Northern Ireland region; To ensure that the United Kingdom Regional Accounts contain reliable estimates of Gross Value Added (GVA), income and expenditure in Northern Ireland; and To publish further results from the NISALD (Northern Ireland Survey of Activity Limitations and Disabilities).</i>
Tel:	028 9034 8203
Email:	michelle.furphy@dfpni.gov.uk
Branch:	Land and Property Service Agency
Main Aim:	<i>To provide statistical research, development and support to the Domestic and Non-Domestic Rating Assessment Services provided by Land and Property Service Agency. To contribute to the improvement and modernization of the Land and Property Service Agency through better specification, analysis and presentation of property data and to assist decision and policy making through the same means.</i>
Tel:	028 90 543899
Email:	Ciara.Cunningham@dfpni.gov.uk

Department of Agriculture and Rural Development

Branch:	Farm Surveys Branch (Policy & Economics Division)
Main Aims:	<i>To provide statistical support for the Agricultural Census and associated surveys; To provide statistics for publication and to inform the Department's policies; and To provide statistical advice and support to the Department.</i>
Tel:	028 9052 4850
Email:	Malcolm.Megaw@dardni.gov.uk

Department of Culture, Arts and Leisure	
Branch:	Research and Statistics Branch
Main Aims	<p>To provide statistical and research services to the Core Department and its Agencies. This includes :</p> <ul style="list-style-type: none"> *Assisting with survey design, analysis and dissemination; *Advising and participating in the management and dissemination of externally commissioned research; *Providing research and statistical support for DCAL's Public Service Agreement including performance indicators on participation and satisfaction with culture, arts and leisure activities; * Providing a research and statistical evidence base that will inform the work of DCAL. For example, the provision of data for Equality Impact Assessment; and * Representing DCAL on appropriate Departmental and Inter-Departmental groups and with regard to research and statistical issues.
Tel:	028 90515 102
Email:	orla.bateson@dcalni.gov.uk

Department of Education	
Branch:	Statistics and Research Branch
Main Aim:	To influence and inform education policy through providing and disseminating high quality and timely statistics, analysis and research in proactive and innovative ways.
Tel:	028 9127 9677
Email:	Karen.mccullough@deni.gov.uk

Department for Employment and Learning	
Branch:	Research and Evaluation Branch
Main Aim:	To provide research and evaluation services to help the Department make its programmes more effective.
Tel:	028 9025 7440 / 028 9025 7609
Email:	Linda.bradley@dlelni.gov.uk
Branch:	Tertiary Education Analytical Services Branch
Main Aim:	To collect, analyse and disseminate statistics in Higher and Further Education (including Essential Skills) alongside implementing a programme of research and evaluation to assist DEL in evidence based policy development and service delivery.
Tel:	028 9025 7672
Email:	Wendy.lecky@delni.gov.uk

Department of Enterprise, Trade and Investment	
Branch:	Statistics Research Branch
Main Aim:	<i>To collate and disseminate accurate, timely and relevant economic and labour market statistics to monitor the performance of the NI economy and provision of an effective statistical and research service to assist DETI in achieving its business objectives.</i>
Tel:	028 9052 9573
Email:	James.Gillan@detini.gov.uk
Branch:	Tourism Statistics Unit
Main Aim:	<i>To collect and disseminate accurate, timely and relevant information in relation to the value and volume of tourism within Northern Ireland and provision of an effective statistical and research service to assist the NITB and DETI in achieving their business objectives.</i>
Tel:	TBC
Email:	Donna.ruddy@detini.gov.uk

Invest Northern Ireland	
Branch:	Corporate Information Team
Main Aim:	<i>To provide accurate, timely and relevant statistics and quality research in order to assist Invest NI to achieve its business objectives.</i>
Tel:	028 9069 8288
Email:	irene.gilmore@investni.com

Department of Health, Social Services and Public Safety	
Branch:	Public Health Information & Research Branch
Main Aims:	<p><i>Commissioning and management of a programme of information, surveys and research in support of the New Strategic Direction (NSD) for Alcohol and Drugs 2006-2011, and monitoring progress against the key indicators included in the NSD.</i></p> <p><i>Management and development of the Northern Ireland Drug Misuse Database (NI DMD) and Drug Addicts Index Database.</i></p> <p><i>Support the public health survey function and provide analytical support to non-death related public health issues within the Department. This includes managing a surveys budget, maintaining a smoking cessation database and assisting in target setting and monitoring of public health policies.</i></p>
Tel:	028 9052 2501
Email:	Kieron.Moore@dhsspsni.gov.uk
Branch:	Project Support Analysis Branch
Main Aims:	<p><i>To provide analytical support to the Department, mainly in the areas of resource acquisition and allocation, workforce planning, primary care policy support, inequalities monitoring, equality and public health; and To receive and disseminate statistics on the HPSS workforce.</i></p>
Tel:	028 9052 2509
Email:	<p><i>Resource acquisition & allocation - Carmel.Colohan@dhsspsni.gov.uk</i></p> <p><i>Workforce statistics – Alison.Dunwoody@dhsspsni.gov.uk</i></p> <p><i>Primary care statistics – Penny.Murray@dhsspsni.gov.uk</i></p> <p><i>Inequalities monitoring, equality & public health</i> Bill.Stewart@dhsspsni.gov.uk</p>
Branch:	Hospital Information Branch
Main Aim:	<p><i>Hospital Information Branch is responsible for the collection, quality assurance, primary analysis and publication of timely and accurate information derived from a range of hospital activity data. This data is provided routinely through various computerised patient information systems or by aggregate returns.</i></p> <p><i>Information collected by HIB is used to monitor targets; inform policy development, implementation and review; respond to parliamentary / assembly questions; and answer general queries. The Branch aims to present information in a meaningful way and give advice on its use to customers.</i></p>
Tel:	028 9052 2442
Email:	Laura.Smyth@dhsspsni.gov.uk

Branch:	Community Information Branch
Main Aims:	<i>To promote effective decision making in children and adult social services by providing quality information and analysis. We collect, analyse and disseminate a wide range of community information that is used to help monitor the delivery of personal social services policy. Information collected by CIB is used to assess Trust performance, for corporate monitoring, policy evaluation and development, and to respond to parliamentary / assembly questions.</i>
Tel:	028 9052 0536
Email:	Nicola.Fisher@dhsspsni.gov.uk
Branch:	Family Practitioner Services Directorate
Main Aim:	<i>To provide quality information and research in relation to the provision of Family Practitioner Services within Northern Ireland to the Health and Social Services Boards, the DHSSPS, practitioners and the public.</i>
Tel:	028 9053 2965
Email:	Sandy.Fitzpatrick@hscni.net

Department for Regional Development/ Department of the Environment	
Branch:	Central Statistics and Research Branch
Main Aim:	<i>To support DOE and DRD in policy development and measurement of business performance by providing a high quality statistical and research service in the areas of transport, regional development, equality, road safety, waste management and the environment.</i>
Tel:	028 9054 0878
Email:	Martin.Mayock@drdni.gov.uk

Department of the Environment- Driver and Vehicle Agency	
Branch:	Driver and Vehicle Agency – Statistics and Research Branch
Main Aim:	<i>To provide a high quality statistical and research service to senior management in the Driver and Vehicle Agency.</i>
Tel:	028 90 541822
Email:	jonathan.furphy@doeni.gov.uk

Department of the Environment – Planning Service	
Branch:	Analytical Services Branch
Main Aim: NIL	<i>To provide a statistical and research service for the senior management in planning service and the general public.</i>
Tel:	028 90 416777
Email:	deborah.brown@doeni.gov.uk

Department for Social Development	
Branch:	Statistics and Research Branch
Main Aim:	<i>Analytical Services Unit (ASU) provides Statistical and Research services to the Department. This work informs policy, planning and decision making in the areas of social security, child maintenance and pensions, as well as housing, urban regeneration, community development and voluntary activity.</i>
Tel:	028 90819952
Email:	Michelle.Crawford@dsdni.gov.uk

Office of the First Minister and deputy First Minister	
Branch:	Equality Directorate Research Branch
Main Aim:	<i>To provide an objective evidence base of statistics and research in support of policy and strategy development. The following policy areas are covered: Equality; Gender; Older People; Poverty and Social Need; Children and Young People; Racial Equality; Victims and Survivors; and Good Relations.</i>
Tel:	028 9052 3284
Email:	Stephen.Donnelly@ofmdfmini.gov.uk

Department of Justice	
Branch:	Statistics and Research Unit
Main Aim:	<i>To provide a robust research and statistical evidence base to inform the development, implementation and review of policy in support of the aims and objectives of the DoJ; and to provide objective information on the operation of the Northern Ireland Criminal Justice System to Parliament, policy makers, practitioners and the general public.</i>
Tel:	028 9052 7538
Email:	Richard.Erskine@nio.x.qsi.gov.uk

Police Service of Northern Ireland	
Branch:	Central Statistics Unit
Main Aim:	<i>To provide the Chief Constable, the Police Service of NI, the Government and the wider community with statistical information, analysis and advice regarding crime, security and injury road traffic collision statistics.</i>
Tel:	028 9065 0222 Ext 24135
Email:	statistics@psni.police.uk

Public Prosecution Service for Northern Ireland (PPS)	
Branch:	Management Information Branch
Main Aim:	<i>To assist senior management and the wider Service through the provision of statistical, analytical and research support and advice.</i>
Tel:	028 9089 7100
Email:	info@ppsni.gsi.gov.uk

Northern Ireland Policing Board	
Branch:	Statistics and Research Branch
Main Aim:	<i>To provide the Northern Ireland Policing Board and District Policing Partnerships with statistics and research services to assist them conduct their statutory duties.</i>
Tel:	028 9040 8559
Email:	Ian.Gallagher@nipolicingboard.org.uk

Northern Ireland Courts and Tribunal Service	
Branch:	Statistics and Research, Judicial and Customer Services Group
Main Aim:	<i>To provide statistical information, analysis, interpretation and advice to assist management, the judiciary, tribunals and the general public.</i>
Tel:	028 9072 8920
Email:	Mervyn.Wilson@courtsni.gov.uk

Probation Board for Northern Ireland	
Branch:	Information and Research Branch
Main Aim:	<i>To provide the Probation Board for Northern Ireland with statistics and research services to inform and improve its own practice.</i>
Tel:	028 9026 2486
Email:	Laura.Duncan@pbni.gsi.gov.uk

Office of the Police Ombudsman for Northern Ireland	
Branch:	Policy and Practice Directorate
Main Aim:	<i>To provide corporate statistical and research support to the office, including researching / investigating, analysing and reporting on key police policy and practice issues.</i>
Tel:	028 9082 8670
Email:	siobhan.morgan@policeombudsman.org

Belfast City Council	
Branch:	Strategic Neighbourhood Action Programme
Main Aim:	<i>To collect and collate neighbourhood data from across Belfast</i>
Tel:	028 90 270662
Email:	ShorttC@BelfastCity.gov.uk

Staff on Loan

Northern Ireland Cancer Registry	
Branch	NI Cancer Registry
Tel:	028 90632728
Email:	d.donnelly@qub.ac.uk

QUB Centre of Excellence for Public Health	
Branch	QUB Centre of Excellence for Public Health
Main Aim:	<i>The Queen's University Belfast (QUB) and the Institute of Public Health in Ireland (IPH), in collaboration with Northern Ireland's Health and Social Care Authority and the Community Development and Health Network, have established the Centre of Excellence for Public Health Research, which strengthens the capacity for research to improve the health of the people in the UK. The Centre fosters a multidisciplinary approach to research and training and the translation of research into policy and public health practice. The Management School where the NISRA secondee is based contribute by studying the role of macroeconomic policy in public health and in particular the impact of the rise in life expectancy on retirement behaviour and savings.</i>
Tel:	028 90975179
Email:	declan.french@qub.ac.uk

ANNEX 3: Glossary

AB	Agency Board
CIB	Community Information Branch
CSU	Central Survey Unit
DARD	Department of Agriculture and Rural Development
DCAL	Department of Culture, Arts and Leisure
DE	Department of Education
DEFRA	Department for environment, food and Rural Affairs
DETI	Department of Enterprise, Trade and Investment
DEL	Department for Employment and Learning
DFP	Department of Finance and Personnel
DHSSPS	Department of Health, Social Services and Public Safety
DMB	Demography and Methodology Branch
DOE	Department of the Environment
DOJ	Department of Justice
DPP	District Policing Partnership
DRD	Department for Regional Development
DSD	Department for Social Development
EQIA	Equality Impact Assessment
ESA	Employment Supported Allowance
EU	European Union
GAE	General Administrative Expenditure
GDHI	Gross Domestic Household Income
GRO	General Register Office
GVA	Gross Value Added
HIB	Hospital Information Branch
HR	Human Resources
HRCS	Human Resource Consultancy Services
INI	Invest Northern Ireland
JSA	Justice and Security Act
IOP	Index of Production
LPS	Land and Property services
NICS	Northern Ireland Civil Service
NICtS	Northern Ireland CourtS and Tribunal Service
NIPB	Northern Ireland Policing Board
NISRA	Northern Ireland Statistics and Research Agency
NITB	Northern Ireland Tourist Board
NS	National Statistics
OFMdfM	Office of the First Minister and deputy First Minister
ONS	Office for National Statistics
OPONI	Office of The Police Ombudsman for Northern Ireland
PACE	Police and criminal evidence
PHIRB	Public Health Information and Research Branch
PPS	Public Prosecution Service
PSA	Public Service Agreement
PSAB	Project Support Analysis Branch
PSNI	Police Service of Northern Ireland
RREPb	Regional Reporting and EU Programmes Branch
SMF	Senior Managers Forum