

BUSINESS PLAN 2011-2012



Department of
**Finance and
Personnel**

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NISRA AT A GLANCE

Headquarters	Northern Ireland Statistics and Research Agency McAuley House 2-14 Castle Street Belfast BT1 1SA
Website	www.nisra.gov.uk
E-mail address	info.nisra@dfpni.gov.uk
Status	Executive Agency within the Department of Finance and Personnel (DFP)
Chief Executive & Registrar General	Dr Norman Caven
Number of staff at 1 April 2011	393
Core Purpose	To provide a high quality, cost effective, statistics, research and registration service that informs policy making, the democratic process and the wider public.
Ministerial Targets 2011-2012	<p><u>User Satisfaction:</u> To have no less than 96% of users (who respond to the customer satisfaction survey) rating NISRA's services and products as satisfactory or better, of which 70% overall are 'very satisfied'.</p> <p><u>Official Statistics:</u> To achieve National Statistics designation/redesignation for all products assessed by the UK Statistics Authority for compliance with the Code of Practice for Official Statistics, where an assessment outcome is declared within the year.</p> <p><u>Census of Population 2011:</u> To complete the fieldwork and data capture from the 2011 Census</p>

Introduction

The Northern Ireland Statistics and Research Agency (NISRA) is an Executive Agency within the Department of Finance and Personnel (DFP) and was established on 1 April 1996 under the Government's Next Steps Initiative. The Agency also incorporates the General Register Office (GRO) for Northern Ireland.

The main functions of the Agency are:

- The provision of a statistical and research service to support decision making by Northern Ireland Ministers and Departments and to inform elected representatives and the wider community through the dissemination of reliable official statistics; and
- The administration of marriage laws and the provision of a system for the civil registration of births, marriages and civil partnerships, adoptions and deaths in Northern Ireland.

Vision

The Northern Ireland Statistics and Research Agency strives to be recognised as an organisation:

- that instills public confidence in the integrity and independence of statistics produced by the Agency;
- that promotes evidence-based policy making;
- that provides an understanding of social and economic conditions in Northern Ireland and how they change over time; and
- that is a preferred place to work for its people

In striving to deliver our vision we will build on our history and our reputation for quality and customer service, and on advancements in information communication technologies.

Principles of Purpose

Underpinning our vision are our principles of purpose. These describe the ethos of our organisation, what is important to us and how we conduct our business as an Agency and as individuals. They are:

Relevance

Our statistics and research will inform significant decisions in government, business and the wider community and, in so doing, contribute to the quality of life in Northern Ireland;

Integrity

Our statistics and research will gain public trust through being produced using objective and transparent methods;

Quality

Our statistics and research will be fit for purpose and of high quality;

Accessibility

Access to our statistics and research findings will be fair and open;

Protecting confidentiality

Where data are collected or used for statistical or research purposes, we guarantee to protect confidentiality;

Balancing the needs of users against the burden on providers

Costs of compliance will be kept to an acceptable level and data collected only when the benefits of a statistical survey exceed the cost to providers;

Enhancement through integration, accumulation and innovation

Our statistics will emphasise coherence and common standards to maximise the value of available statistical and administrative sources; and

Efficiency in costs, fairness in prices

We will strive to be efficient and to provide value for money in both costs and prices.

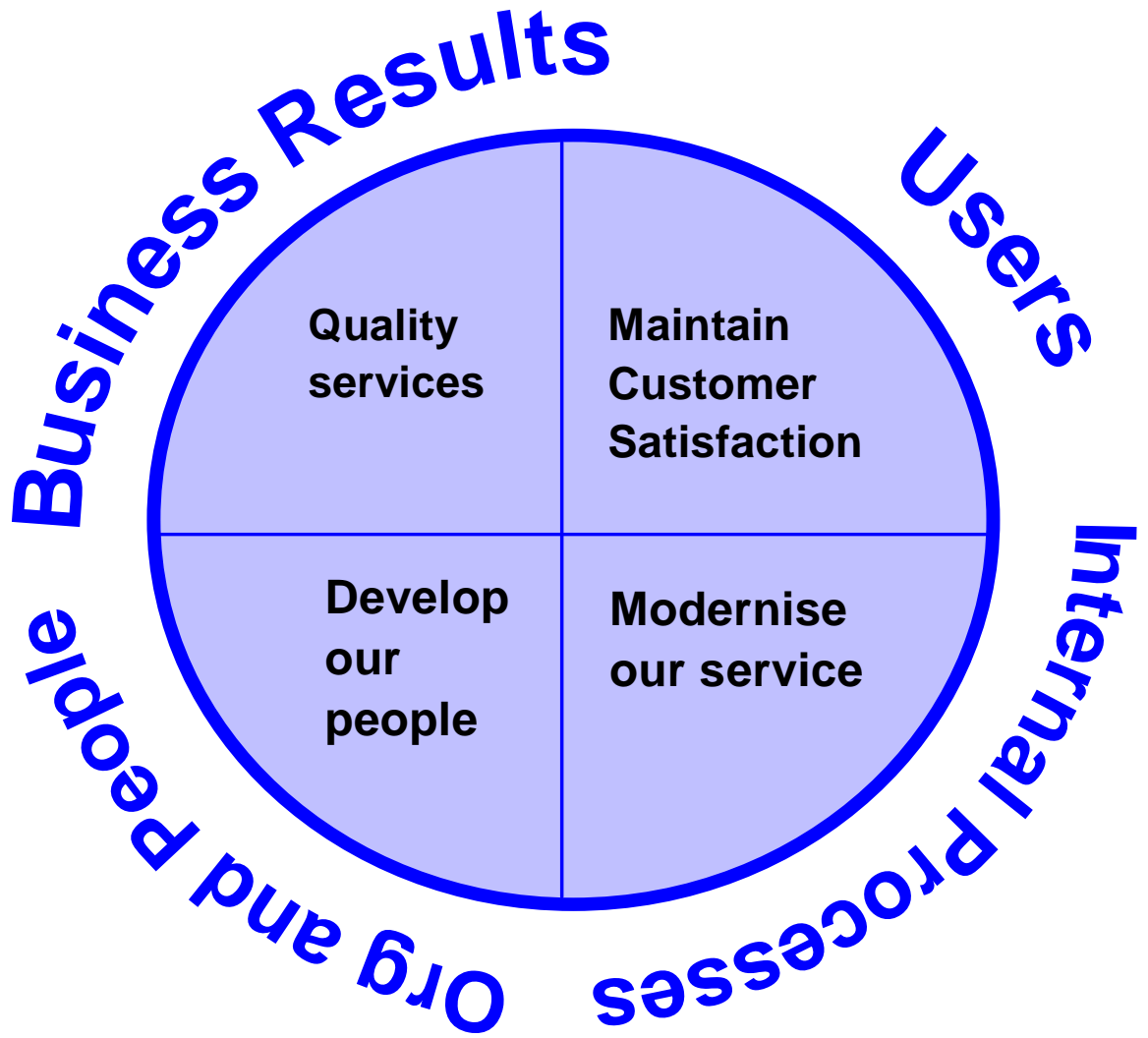
The NISRA Business Plan sets out the Ministerial and Chief Executive's targets for the year 2011-2012. It also identifies measures that will be taken to ensure that the Agency continues to develop its staff and improve its service to users. It reflects the Agency's priorities and work programme for the coming year. The Balanced Scorecard methodology¹ is used by all Department of Finance & Personnel (DFP) Business Areas to ensure that plans at all levels of the Department reflect and support the overall Departmental Plan. The Balanced Scorecard approach supports a clear focus on outcomes and effective measurement. The NISRA Balanced Scorecard is used to help communicate objectives, measures and targets through the organisation. It also encourages managers to critically examine the four areas that have been determined as being key to the success of the Agency:

- Business Results/Finance
- Users
- Internal Processes
- Organisation and People

Objectives, Measures and Targets

The objectives, measures and targets for the Agency will be used to assess our progress against the strategic goals as defined by the organisation's Agency Board. Building on the Balanced Scorecard for the business, each branch will have its own Balanced Scorecard, and through it personal performance agreements will directly link individual performance and responsibilities to the overall corporate objectives.

¹ The Balanced Scorecard is a management system (not only a measurement system) that enables organisations to clarify their vision and strategy and translate them into action. It provides feedback around both the internal business processes and external outcomes in order to continuously improve strategic performance and results.



NISRA's Balanced Scorecard – Ministerial and Chief Executive Targets 2011-2012.

Ministerial Targets

Target 1 Official Statistics

Objective: To maintain confidence in Official Statistics.

Target: To achieve National Statistics designation/redesignation for all products assessed by the UK Statistics Authority for compliance with the Code of Practice for Official Statistics, where an assessment outcome is declared within the year.

Rationale: The Statistics and Registration Service Act 2007 created the UK Statistics Authority and empowered it to determine, and assess compliance with, the new Code of Practice for Official Statistics. The Code serves to establish common standards and, by so doing, helps to ensure a coherent and trustworthy service to the users of statistics. The target refers to the successful designation/redesignation of National Statistics products which have been assessed for compliance against the Code by the Authority.

Target 2 Customer Satisfaction

Objective: To have a high level of customers rating our services and products as satisfactory or better.

Target: To achieve no less than 96% of customers (who respond to the customer satisfaction survey) rating NISRA's services and products as satisfactory or better, of which 70% overall are 'very satisfied'.

Rationale: NISRA recognises the importance of engaging with the concerns of each customer, and in the case of significant users, the advantages of developing long term relationships. We will continue to undertake a professionally administered survey of customer satisfaction from which feedback, including complaints, will be recorded and analysed and corrective action taken where necessary. Agency staff will, at all times strive to ensure that responses to customers are timely and professional and that the information provided is relevant and accurate. This target ensures that our current high levels of customer satisfaction are maintained.

Target 3 Census of Population

Objective: To continue with 2011 Census operations.

Target: To complete the fieldwork and data capture from the 2011 Census

Rationale: The 2011 Census was held on 27 March 2011. The data collection phase is expected to be completed by the end of June 2011. Data Capture operations will continue throughout 2011/12 when analysis will also commence. The first outputs are scheduled to be published in summer 2012.

Chief Executive Targets

There are a number of targets deemed to be of critical importance to the fulfilment of the Agency's strategic objectives. These are described below and set out in the Balanced Scorecard.

Business Results

- To maintain confidence in Official Statistics by ensuring that all reported breaches of the Code of Practice are investigated and actions taken, to as far as possible, prevent a reoccurrence.
- To produce 2011/2012 branch plans (for posting to NISRANET) by end Sept 2011 and report to Agency Board on target achievement at year end.
- To have no overspend and an underspend not greater than 1.5% within reduced baseline allocation.
- To secure a favourable audit report on risk management, and manage risk appropriately.

Users

- To seek feedback from users at least once a year for specific statistics themes/products as described in Protocol 1 practice 6 of the Code of Practice for Official Statistics.
- To consult users before making changes that affect statistics (for example, to coverage, definitions, methods) or publications.
- To convene a minimum of two meetings of the Statistics Advisory Committee by March 2012.
- To implement the Strategy for taking forward e-dissemination within NISRA.

Internal Processes

- To introduce an Official Statistics Order for NI by end March 2012.
- To hold three Agency Board meetings and three Senior Management Forum meetings by end March 2012.
- To have all NISRA Theme groups produce at least one update report to the Agency Board by end March 2012.
- To implement 2011/12 NISRA Marketing Action Plan.
- All NISRA branches to produce 11/12 risk registers.
- To implement the DFP Sustainable Development Action Plan within the Agency.
- To implement the DFP Information Assurance Work Programme as it applies within NISRA (DFP).
- To ensure that a NISRA Information Asset (IA) Owner is in place for all relevant datasets in line with the requirements of the host Department.
- To ensure that no personal information is disclosed without due authority.

Organisation and People

- To have at least 75% of NISRA Staff Survey Respondents state that they have received the training (including in house and on-the-job training) necessary to deliver their business objectives.
- All NISRA staff and all support staff working in out-posted branches to receive short training session on the new NISRA e-dissemination systems (mandatory for NISRA staff, optional for support staff working in out-posted branches).
- To hold at least 6 lunchtime staff seminars during 2011/12.
- To implement the prioritised improvements identified through the DFP Quality Programme.
- To achieve the NISRA Directorate sickness absence target by 31 March 2012.
- To develop and implement the 2011/12 HR Action Plan and assess achievement of targets in 2009-2012 HR Strategy.
- To increase the employee engagement score for Agency Staff during 2011/2012 from 56%.
- To maintain NISRA involvement in inclusive community projects in terms of events held and staff involved.

NISRA Balanced Scorecard 2011/12

Business Results			
Objective	Measures	Targets	Actions
R1: To provide a high quality statistics, social research and civil registration service to NI Government and the public and maintain confidence in official statistics.	All assessed products obtain successful designation/redesignation.	(i) To achieve National Statistics designation/redesignation for all products assessed by the UK Statistics Authority for compliance with the Code of Practice for Official Statistics, where an assessment outcome is declared within the year. (Ministerial Target)	Relevant Business Areas to implement assessment recommendations before final outcome declared. Provision of support and advice to NISRA colleagues and sharing of documents and lessons learned e.g. NISRAnet.
	Reported breaches of the Code of Practice investigated and actions taken, to as far as possible, prevent a reoccurrence.	(ii) To maintain confidence in Official Statistics by ensuring that all reported breaches of the Code of Practice are investigated and actions taken, to as far as possible, prevent a reoccurrence.	Investigate reported breaches of Code of Practice. Take action to, as far as possible, prevent a reoccurrence e.g. retraining of staff. All confirmed breaches to be notified to Agency Board.
	Contractor to complete 2011 Census data capture. NISRA to take receipt of 2011 Census electronic data set from contractor.	(iii) To complete the fieldwork and data capture from the 2011 Census. (Ministerial Target)	Manage the data capture contract.
	Branch plans available on NISRANET. Target achievement reported on.	(iv) To produce 2011/2012 branch plans (for posting to NISRANET) by end Sept 2011 and report to Agency Board on target achievement at year end.	HOBs to produce branch plans. Branch plans posted to NISRANET. HOBs to monitor target achievement and report to Agency Board at year end.
R2: To ensure that NISRA manages its budget allowance to deliver services effectively across all areas of responsibility and makes savings where possible.	Level of overspend and underspend.	(v) To have no overspend and an underspend not greater than 1.5% within reduced baseline allocation.	Quarterly monitoring exercises. Monthly expenditure reports. Issue revised baselines.
	Level of assurance provided.	(vi) To secure a favourable audit report on risk management, and manage risk appropriately.	Adhere to financial procedures and monitor risk.

Users

Objective	Measure	Target	Actions
C1: To ensure a high level of user satisfaction with NISRA's services and products.	User satisfaction level recorded in annual Customer Survey.	(i) To achieve no less than 96% of users rating NISRA's services and products as satisfactory or better, of which 70% overall are 'very satisfied'. (Ministerial Target)	Business Areas to include user service improvement actions in their Branch Plans. Customer Satisfaction Survey.
C2: To provide a high quality service which is responsive to and meets the needs of Users following proactive engagement.	Consultations conducted. Consultations documented.	(ii) To seek feedback from users at least once a year for specific statistics themes/products as described in Protocol 1 practice 6 of the Code of Practice for Official Statistics.	HOBs to consult on statistical service, data quality, format and timing of output. Reflect user views in products. Seek ongoing feedback during dissemination process.
	Consultations conducted. Consultations documented.	(iii) To consult users before making changes that affect statistics (for example, to coverage, definitions, methods).	Conduct consultations with users. Reflect user views in products.
	Two meetings of Statistics Advisory Committee held. Agenda and papers published.	(iv) To convene a minimum of two meetings of the Statistics Advisory Committee by March 2012.	Corporate Services to organise and facilitate meetings. Publish agenda and papers.
	Actions in e-dissemination Strategy taken forward by group. Website launched.	(v) To implement the Strategy for taking forward e-dissemination within NISRA.	Liaise with key external stakeholders such as ONS and ISID(DFP). To launch a new NISRA website in 2011/12.

Internal Processes

Objective	Measure	Target	Actions
IP1.To manage production and dissemination of official statistics and social research on NI in keeping with the Code of Practice for Official Statistics.	Order Introduced.	(i) To introduce an Official Statistics Order for NI by end March 2012.	Senior Statisticians to identify nominated bodies for inclusion and liaise with NISRA Corporate Services to take forward the development of the legislation and prepare for its introduction.

IP2. Maintain a sound system of corporate governance and ensure that risk management and information assurance processes are in place.	Three Agency Board meetings held. Three SMF meetings held.	(ii) To hold three Agency Board meetings and three Senior Management Forum meetings by end March 2012.	Organise and facilitate Agency Board meetings.
	Report produced for Agency Board.	(iii) To have all NISRA Theme groups produce at least one update report to the Agency Board by end March 2012.	Theme group chairs to produce update report for Agency Board.
	Produce end-year report on Marketing Strategy Actions implemented in 2011/12.	(iv) To implement 2011/12 NISRA Marketing Action Plan.	Action points to be taken forward by NISRA HR Group and e dissemination group.
	Confirmation to Chief Executive/NISRA accountant that risk registers have been produced.	(v) All NISRA branches to produce 11/12 risk registers.	NISRA branches to produce 2011/12 risk registers. NISRA branches to supply confirmation to NISRA Accountant.
	Quarterly report on progress.	(vi) To implement the DFP Sustainable Development Action Plan within the Agency.	Implement relevant action points from the DFP Action Plan.
	Implementation of the NISRA (DFP) Information Management Action Plan (which incorporates the DFP Data Protection Action Plan). Implementation of the DFP Information Asset (IA) Owner Action Plan.	(vii) To implement the DFP Information Assurance Work Programme as it applies within NISRA (DFP).	Implement the NISRA (DFP) Information Management Action Plan (which incorporates the DFP Data Protection Action Plan). IA Owners (NISRA DFP) to implement the DFP IA Owner Action Plan.
	Confirmation by HOB that IA Owner is in place.	(viii) To ensure that a NISRA Information Asset (IA) Owner is in place for all relevant datasets in line with the requirements of the host Department.	NISRA HOBs to liaise with Departmental Information Assurance Officers (or equivalent). Comply with Data Sharing Agreements.
	Reported cases of unauthorised disclosure of personal/sensitive information or security breaches (IT/Data/Physical).	(ix) To ensure that no personal information is disclosed without due authority.	Comply with data protection guidance. Comply with Official Statistics Code of Practice. NISRA HOBs to liaise with Departmental Information Assurance Officers (or equivalent).

Organisation and People

Objectives	Measures	Targets	Actions
OP1: To support NISRA branches in the effective management and development of the NISRA workforce to support delivery of NISRA business objectives.	Respondents in staff survey stating that they have received the training they need.	(i) To have at least 75% of NISRA Staff Survey Respondents state that they have received the training (including in house and on-the-job training) necessary to deliver their business objectives.	NISRA Staff Development Group to organise specific priority training courses. Liaise with CAL on the facilitation of generic training for NISRA staff. Investigate framework for Continuous Professional Development.
	Training provided.	(ii) All NISRA staff and support staff in outposted branches to receive short training session on new NISRA e-dissemination systems (mandatory for NISRA staff, optional for support staff working in out-posted branches).	DMB staff to provide training.
	Number of lunchtime staff seminars during 11/12.	(iii) To hold at least 6 lunchtime staff seminars during 2011/2012.	Organise relevant seminars. Evaluate Seminars.
	Staff engagement in the implementation of improvements identified through the DFP Quality Programme.	(iv) To implement the prioritised improvements identified through the DFP Quality Programme.	Implement prioritised improvements.
	Monthly/annual absence reports.	(v) To achieve the NISRA Directorate sickness absence target by 31 March 2012.	DFP Managing Attendance Policy. Health Initiatives.
OP2: Making NISRA a preferred organisation to work for.	Report on achieved HR Strategy objectives and review performance against HR Strategy objectives through the HR Implementation group.	(vi) To develop and implement the 2011/12 HR Action Plan and assess achievement of targets in 2009-2012 HR Strategy.	Implement initiatives outlined in HR strategy action Plan in line with Agency Board/SMF agreement.
	NISRA Staff Survey.	(vii) To increase the employee engagement score for Agency Staff during 2011/2012 from 56%.	Include questions in the NISRA Staff survey to enable employee engagement score to be calculated.
OP3: To support involvement in inclusive community projects.	Business areas commit to a programme of planned volunteering activities.	(viii) To maintain NISRA involvement in inclusive community projects in terms of events held and staff involved.	Undertake Volunteering events.
	Register of activities compiled.		Register of events held centrally.

Official Statistics

The primary aim of Official Statistics is to provide an accurate, up-to-date, comprehensive and meaningful picture of the UK economy and society, to support the formulation and monitoring of economic and social policies by government at all levels. Official Statistics also aim:

- to inform the Parliaments and Assemblies and the citizen about the state of the nation and provide a window on the work and performance of government, allowing the impact of government policies and actions to be assessed;
- to provide business with a statistical service which promotes the efficient functioning of commerce and industry;
- to provide researchers, analysts and other users with a statistical service that assists their work and studies; and
- to promote these aims within Northern Ireland, the UK, the European Union and internationally and to provide a statistical service to meet European Union and international requirements.

Official Statistics in the UK are organised for publication purposes into a number of 'Themes' which may cut across traditional Departmental functional boundaries. These themes are described in the table below.

OFFICIAL STATISTICS THEMES

Agriculture and Environment

The Agriculture and Environment theme brings together information and statistics about the agriculture, natural environment, fishing, food and forestry sectors in Northern Ireland.

Business and Energy

This theme covers Business and Energy statistics.

Children, Education and Skills

This theme brings together statistics on Children and Early Years Education, School and College Education and Higher Education and Adult Learning

Crime and Justice

The Crime and Justice theme covers statistics relating to crime and justice which are collected from the public, police forces and other justice agencies. The statistics include types of crime, the work of the police and the functioning of the justice system. They also relate to the general public's experience and perceptions of crime

Economy

The Economy theme covers statistics about economic accounts, government expenditure and revenues, prices and measures of inflation, short-term economic indicators and regional macro-economic statistics.

Government

This theme provides information on Central and Local Government.

Health and Social Care

This theme brings together information about public health, health services provided by the National Health Service (NHS) and social care. It also covers information relating to health and safety at work.

Labour Market

Labour market statistics measure different aspects of work and jobs and provide an insight into the economy. The statistics cover people's participation in the labour force, working patterns and the types of work they do. The statistics also show any earnings and benefits they receive.

People and Places

This theme covers statistics on people, their lifestyles and activities, the communities and neighbourhoods in which they live and those communities' housing and planning needs. In addition, the theme covers statistics relating to people's language, culture and identity, and information on local fire and rescue services.

Population

Population statistics describe the demographic characteristics of the UK population and its change. These include statistics on the size and geographical breakdown of the population, the number of people entering and leaving the UK each year and the number of people in different demographic subgroups.

Travel and Transport

Travel and Transport statistics cover a range of topics from traffic counts and surveys of road freight operators to statistics about the relative safety of different transport modes.

Crosscutting Topics

In addition to these topics NISRA will be pursuing a number of activities in relation to the Cross Cutting Topic of **Equality and Diversity**

Official Statistics Work Programme 2011/12

This section of the Business Plan describes the programme of work that NISRA proposes to undertake in the next year on both official statistics that have been designated as 'National Statistics' and other Official Statistics under each Theme.

In addition to its statistics and research work, NISRA incorporates the General Register Office (GRO) which manages the civil registration process in Northern Ireland.

Agriculture and Environment

National Statistics

DARD staff will:

- collect, collate, analyse and publish statistical data on agriculture and related industries in Northern Ireland, as required to meet the needs of DARD, other Northern Ireland Departments, DEFRA and the EU.

Other Official Statistics

DOE staff will:

- publish the annual Northern Ireland Environmental Statistics Report;
- publish the NI Greenhouse Gas Inventory Bulletin;
- publish the Land Use, Land Use Change and Forestry Greenhouse Gas Inventory – NI Summary Bulletin;
- publish quarterly and annual NI Municipal Waste Management Statistics Reports;
- publish for Northern Ireland Planning Service the quarterly and annual NI Development Management Bulletins;
- provide high quality analytical support to the Ministerial Cross-Departmental Working Group (CDWG) on Climate Change and chair a new Analysts Sub-Group;
- collect, analyse and report on productive time associated with processing planning applications to inform a major review of planning fees;
- develop a new Management Information System (MIS) for DVA, integrating base data and incorporating continuous "dashboard monitoring"; and

- review and further enhance the DVA Car Ownership/MOT Demand forecasting model.

Business and Energy

National Statistics

Economic & Labour Market Statistics staff will:

- publish, in line with the pre-announced timetable, the key annual business surveys including the Northern Ireland Annual Business Inquiry, Research and Development and Manufacturing Sales and Exports Surveys; and
- ensure a legal basis for access to business information collected by the UK Statistics Authority under the Statistics of Trade Act 1947.

CSU staff will:

- carry out the NI Quarterly Construction Enquiry and publish the quarterly Index of Construction.

Other Official Statistics

Economic & Labour Market Statistics staff will:

- report on Northern Ireland Service Sector exports for high export potential groups by March 2012.

Children, Education and Skills

National Statistics

DE staff will:

- undertake the 2011-2012 School Census, the 2010-2011 School Leavers' Survey and compile the 2011-2012 Teachers' database; and
- publish statistical press releases on School Enrolment, School Leavers Survey, Pupil Attendance, School workforce, and Participation in Full-Time Education and Vocational Training by 16 and 17 year olds.

DEL staff will:

- continue participation in a UK Statistics Authority Assessment of Higher Education Statistics;

- publish details of qualifications gained by NI domiciled students on Higher Education courses in the UK and details of all students gaining qualifications at Higher Education Institutions in NI for the academic year 2010/11;
- publish details of NI domiciled students on Higher Education courses in the UK & ROI and details of students on Higher Education courses in NI Institutions for the academic year 2010/11; and
- publish details of the destinations of leavers from Higher Education who obtained qualifications in Northern Ireland Higher Education institutions and NI domiciled leavers obtaining qualifications in UK Higher Education institutions in the academic year 2009/10.

Other Official Statistics

DE staff will:

- conduct and publish a statistical press release on the 2011-2012 School Meals Census;
- collate and publish a statistical press release on the Year 12 and Year 14 Examination Performance 2010-2011;
- prepare statistics on Key Stage assessments; and
- publish research briefings on research projects relating to special education needs, looked after children and bullying.

DEL staff will:

- publish statistical bulletins and factsheets detailing enrolments and achievements within Essential Skills;
- publish a statistical bulletin detailing enrolments on Professional and Technical Courses in the NI Further Education Sector 2010/11 ; and
- publish quarterly statistical bulletins detailing participation in DEL's Training for Success and ApprenticeshipNI programmes (from Autumn 2011).

CSU staff will:

- carry out the International Survey of Adult Skills.

Crime and Justice

National Statistics

DOJ staff will:

- publish the 2011/12 editions of 'Digest of Information on the Northern Ireland Criminal Justice System';
- publish 'The Northern Ireland Prison Population in 2010'; and
- publish 'Perceptions of Crime: Findings from the 2010/11 Northern Ireland Crime Survey' and 'Experience of Crime: Findings from the 2010/11 Northern Ireland Crime Survey'.

PSNI staff will:

- publish 2010/11 recorded crime statistics for Northern Ireland;
- publish 2010/11 security situation statistics for Northern Ireland;
- publish a crime data series based on a revised crime classification system, covering all financial years 1998/99 (introduction of new Home Office Counting Rules) to 2010/11; and
- publish monthly updates of recorded crime statistics.

Northern Ireland Courts and Tribunals Service staff will:

- implement the recommendations of the UK Statistics Authority Assessment of NI Court Statistics;
- publish Judicial Statistics 2009; and
- publish the quarterly Mortgage Press Release.

Other Official Statistics

DOJ staff will:

- in conjunction with academic and other NISRA colleagues, continue to foster co-operation between statisticians and researchers on an all-island basis;
- measure, monitor and report data relating to Departmental Key Performance Indicators;

- continue work with colleagues across the criminal justice system to harmonise statistical categories prior to the introduction of the Causeway data sharing mechanism;
- publish 'Perceptions of Policing, Justice and Organised Crime: Findings from the 2010/11 Northern Ireland Crime Survey';
- publish 'Views on Organised Crime: Findings from the January 2011 Northern Ireland Omnibus Survey';
- produce a report on findings from Sweep 3 of the Northern Ireland Victim and Witness Survey; and
- publish findings from the 2009/10 Northern Ireland Crime Survey on both domestic violence and the night-time economy.

Youth Justice Agency (YJA) staff will:

- publish 2007 Northern Ireland youth reoffending rates;
- publish 2008 Northern Ireland youth reoffending rates;
- publish YJA Annual Statistics 2010/11;
- publish quarterly bulletins on YJA caseload activity; and
- collect and analyse statistical information to monitor performance indicators and targets outlined in the YJA Business Plan.

PSNI staff will:

- publish 2010/11 drug seizure statistics for Northern Ireland;
- publish quarterly reports on police use of stop & search powers for Northern Ireland;
- publish 2010/11 PACE detention statistics for Northern Ireland; and
- publish quarterly updates of domestic and hate motivation statistics.

Northern Ireland Courts and Tribunals Service (NICTS) Staff will:

- publish quarterly bulletins: High Court Bulletin, County Court Bulletin, Crown Court Bulletin, Magistrates' Court Bulletin, Children Order Bulletin;
- undertake quarterly reports for the Lord Chief Justice;

- carry out a customer exit survey among court participants;
- calculate quarterly figures in relation to published corporate targets;
- carry out a staff survey for the Enforcement of Judgements Office;
- undertake a survey on tribunals to ascertain users' opinions;
- carry out an on-going survey for the Coroners Survey Northern Ireland and prepare quarterly reports;
- contribute to the NICTS Annual Report 2010/11; and
- undertake special exercises in relation to: delay in the criminal justice system; cracked trials; legal aid; High Court and county court financial limits; contest monitoring; adjournments; special sittings; non-molestation orders; contact orders; bankruptcy; mortgage re-possession; and divorces.

OPONI staff will:

- publish Complainant Equality Monitoring Report and report on trends and patterns in police complaints within communities, linking these to Section 75 (Northern Ireland Act 1998) groupings;
- publish a report on complainant satisfaction linked to equality categories;
- report on levels of complainant satisfaction with the service provided by the Office;
- report on public awareness and confidence in the police complaints system across Northern Ireland;
- report on satisfaction levels of police officers subject of investigation;
- publish an Annual Statistical Bulletin;
- publish key statistical information on OPONI website;
- produce statistics and research sections of Police Ombudsman Annual Report;
- provide each District Policing Partnership with annual statistical reports on trends and patterns in complaints and allegations;
- publish updated report on police practices regarding the use of CS Spray;
- publish a research report on the key characteristics of police officers in relation to complaints; and

- publish a research report on police accountability and people with learning disabilities (jointly with the Northern Ireland Policing Board (NIPB)).

NIPB staff will:

- undertake internal and external survey work as detailed in the Policing Board's Statistical and Research Strategy;
- commission external research and survey work on public perceptions of the Policing Board, the Police Service of Northern Ireland (PSNI), District Policing Partnerships (DPPs) and other policing-related issues;
- collect and interpret statistical information to monitor performance indicators and targets contained in the Annual Policing Plan;
- monitor and report complaints against the PSNI (collected by the Office of the Police Ombudsman for Northern Ireland – OPONI), statistics on the Use of Force and PACE/JSA stops and searches (collected by the PSNI) and statistics on the Independent Custody Visiting Scheme (operated by the Policing Board);
- provide statistical and research support to DPPs to enable them to monitor local policing performance and to carry out their public consultation exercises; and
- conduct survey work and collect statistical information to assist the Policing Board to monitor the effectiveness of DPPs.

Probation Board for NI (PBNI) staff will:

- identify through research the key inequalities facing offenders and victims of crime;
- facilitate research in line with PBNI's Research Strategy;
- commission an independent review of PBNI's risk assessment tool ACE;
- commission an independent review of Stable and Acute 2007 with colleagues in the Irish Probation Service;
- conduct and publish a survey of Offenders subject to PBNI supervision;
- commission and publish a survey examining public perceptions of PBNI's work;
- evaluate specified Offender Behaviour Programmes provided by PBNI in line with PBNI's Evaluation Framework;

- evaluate the implementation of a new Best Practice Framework, including providing new Key Performance Indicators and evaluating specific areas of new practice;
- collect and interpret statistical information to monitor performance against objectives set out in the PBNI Business Plan; and
- work with other Criminal Justice Departments to provide Re-Offending information for Northern Ireland.

CSU staff will:

- carry out the 2010/11 Northern Ireland Crime Survey.

Economy

National Statistics

Economic & Labour Market Statistics staff will:

- publish, in line with the pre-announced timetable, the quarterly Index of Production (IOP);
- publish the IOP for the first time on a SIC07 basis in October 2011; and
- publish, in line with the pre-announced timetable, the Facts and Figures from the Inter-departmental Business register publication.

RREP staff will:

- contribute to quality assuring the Office of National Statistics (ONS) produced estimates of Northern Ireland's Gross Value Added (GVA), and Gross Disposable Household Income (GDHI); and
- contribute to ONS's development of an output based approach to estimating the UK Regional Accounts.

Other Official Statistics

Economic & Labour Market Statistics staff will:

- publish a methodology paper on the NI whole economy Composite Index in July 2011, seeking feedback from readers;
- publish, in line with the pre-announced timetable, the quarterly Index of Services (IOS); and

- publish the IOS for the first time on a SIC07 basis in October 2011.

LPS staff will:

- publish a Domestic House Price Index on domestic property sales in Northern Ireland; and
- undertake further developments in executive management information systems to produce statistics on the key performance indicators for LPS Rating Directorate.

DHSSPS staff will:

- complete the annual update of NI cost weighted activity index (CWAI) for inclusion in 2011 UK output estimates.

CSU staff will:

- carry out the Family Resources Survey in NI; and
- carry out the Expenditure and Food Survey in NI.

Government

Other Official Statistics

HRCS staff will:

- undertake paybill modelling for the NICS;
- undertake equal pay reviews for the NICS and other public sector bodies;
- monitor sickness absence in the NICS;
- produce personnel statistics for the NICS;
- undertake workforce planning for the NICS; and
- publish 'Personnel Statistics', 'Analysis of Sickness Absence in the Northern Ireland Departments' and 'Pay Statistics for the Northern Ireland Civil Service' annually, and 'Employment in the Northern Ireland Civil Service' quarterly (from late 2011).

DMB staff will:

- continue to update the Northern Ireland Neighbourhood Information Service website with detailed small area information from all data suppliers across all statistics themes; and
- take forward the development of an enhanced Northern Ireland Neighbourhood Information Service website which will ensure that the website can include all the detailed information from the 2011 Census of Population.

DMB, CSU and RREP staff will:

- take forward in partnership with Information Strategy and Information Division the development of an enhanced NISRA website which will encompass the CSU, Census and Equality subsites.

Corporate Services will:

- publish 'Headline Results from the NISRA Annual Customer Satisfaction survey 2010'; and
- publish 'Statistical Survey of Businesses carried out by NI Departments' during 2010.

Health and Social Care

National Statistics

DHSSPS staff will:

- publish the 2010/11 Northern Ireland Hospital Statistics: Outpatient Activity publication;
- publish the quarterly Northern Ireland Waiting Time Statistics: Inpatient Waiting Time Bulletin;
- publish the quarterly Northern Ireland Waiting Time Statistics: Outpatient Waiting Time Bulletin;
- manage, and input to, the UK Statistics Authority assessment of information on waiting times within Health and Social Care Trusts in NI, including the submission of official statistics on cancer and emergency care waiting times for assessment as National Statistics;
- manage, and input to, a pre-assessment review of information on hospital activity statistics within Health and Social Care Trusts in NI;

- publish the 2010/11 Northern Ireland Hospital Statistics: Inpatient & Day Case Activity publication;
- publish the 2010/11 Northern Ireland Hospital Statistics: Emergency Care publication;
- publish the 2010/11 Northern Ireland Hospital Statistics: Mental Health and Learning Disability publication;
- publish Adult Community Statistics 2010/11;
- publish Northern Ireland Care Leavers Aged 16-18 Statistical Bulletin 2010/11;
- publish Children in Care in Northern Ireland Statistical Bulletin 2010;
- publish Children Order Statistical Tables for Northern Ireland 2010/11;
- publish Children Order Statistical Trends for Northern Ireland 2005/06 to 2010/11; and
- publish quarterly information on Children on the Child Protection Register and Child Protection Referrals for Northern Ireland.

DMB staff will:

- publish provisional headline mortality statistics for Northern Ireland 2011 and finalised mortality statistics for Northern Ireland 2010;
- publish provisional headline birth statistics for Northern Ireland 2011 and finalised birth statistics for Northern Ireland 2010;
- publish provisional statistics on the number of deaths registered with MRSA or Clostridium Difficile mentioned on the death certificate, 2011;
- publish detailed statistics and research on the number of drug and alcohol related deaths in Northern Ireland 2010; and
- complete a UK Statistics Authority National Statistics Assessment of all vital statistics.

DSD staff will:

- provide a comprehensive range of statistical publications on individual social security benefits including Disability Living Allowance, Attendance Allowance, Carers Allowance, Incapacity Benefit and Severe Disablement Allowance, Income Support and Jobseekers Allowance;

- provide summary publications of the benefit system including the Client Group Analysis; and
- redesign benefit publications to better meet user needs.

Other Official Statistics

DHSSPS staff will:

- publish the quarterly Northern Ireland Waiting Time Statistics: Diagnostics Waiting Time Bulletin;
- publish the quarterly Northern Ireland Waiting Time Statistics: Cancer Waiting Times Bulletin;
- publish the quarterly Northern Ireland Emergency Care Waiting Time Statistics Bulletin;
- disseminate Northern Ireland Reference Cost data for 2010/11;
- publish 2010/11 episode based activity statistics on DHSSPS website;
- produce and analyse the 2009/10 Activity Based Funding Model;
- provide support and input to the maternity services review within the Department;
- publish Statistics for Smoking Cessation Services in NI: 2010/11;
- publish Statistics from the NI Drug Misuse Database: 2010/11;
- publish Statistics from the NI Drug Addicts Index 2011;
- publish headline statistics from the Health Survey Northern Ireland: 2010/11;
- publish first results from the All-Ireland Drug Prevalence Survey: 2010/11;
- publish findings from the Adult Drinking Patterns Survey: 2011;
- publish a secondary analysis of the Young Persons' Behaviour and Attitudes Survey: 2010;
- publish early results from the UK Infant Feeding Survey: 2010;
- prepare a set of standard and non-standard tables for submission to the European Monitoring Centre for Drugs and Drug Addiction;

- commission and manage a range of Public Health related surveys e.g. Health Survey Northern Ireland, All-Ireland Drug Prevalence Survey, UK Infant Feeding Survey, Adult Drinking Patterns Survey;
- carry out an annual update of both regional and sub-regional indicators from the NI Health and Social Care Monitoring system;
- continue to develop a dental patient charging system to be used in pilot evaluation sites for the new General Dental Services Contract;
- calculate 2012/13 Hospital, Community Health and Personal Social Services allocation for Local Commissioning Groups;
- continue to publish Health and Social Care workforce data including quarterly Key Facts Bulletin, biannual Vacancy Report and annual Workforce Census;
- disseminate Trust Workforce Productivity Bulletins on a biannual basis;
- extract and report on latest GP quality and disease prevalence indicators, including GP patient survey results; publishing data in line with UK publication timetable;
- calculate 2012-13 general practice community prescribing allocations for Local Commissioning Groups and GP Practices;
- revisit and update the weighted capitation formula for General Medical Services global sum allocations;
- publish Domiciliary Care Services for Adults in Northern Ireland 2011;
- publish first quarterly statistics on Carers' Assessments;
- publish Hearing Aid Assessments and Re-assessments for quarter ending March 2011;
- publish first statistics on community based Mental Health non-consultant led services;
- publish information on Direct Payments quarterly; and
- provide information on DHSSPS PSA/PfA targets.

Business Services Organisation (BSO) and DMB staff working together will:

- work to enable ethically approved research using enhanced prescribing data through distinct linkage projects with the Northern Ireland Longitudinal Study.

Business Services Organisation (BSO), DMB and NISRA staff on secondment to Northern Ireland Cancer Registry (NICR) working together will:

- take forward a project linking the Cancer Registry data to the Northern Ireland Longitudinal Study.

NISRA staff on secondment to Northern Ireland Cancer Registry (NICR) will:

- work with NICR staff to produce statistical information (reports, research, information request responses) with the objective of meeting the Registry's core purpose to provide accurate, timely information on cancers occurring in the NI population for research, planning and education purposes.

DSD staff will:

- disseminate Geographic information on benefit claimants through NINIS;
- provide statistical, research and consultancy support to policy colleagues in relation to the prevention and detection of benefit fraud within the main social security benefits;
- provide statistical consultancy and volumetric forecasts for use in Integrated Complementing System for Social Security Agency workload forecasts;
- provide projections and forecasts to help manage the Social Fraud loans budget;
- disseminate Job Seekers Allowance Liveload and Termination Statistics by office to the SSA and DEL;
- facilitate the Customer First project team in rolling out Customer First across the remaining Districts to include providing advice and analysis to help plan, schedule and implement the roll out;
- facilitate the JB Reassessment project team by producing a series of volumetrics for migrating IB Customers to ESA; and
- provide statistical, research and consultancy support to the Agency's Benefit Entitlement Unit, helping them identify and target vulnerable people in NI that may not be receiving Social Security Benefits they are entitled to.

CSU staff will:

- carry out the National Diet and Nutrition survey in NI;
- carry out the NI Health Survey; and
- carry out an Adult Drinking Patterns survey.

Labour Market

National Statistics

Economic & Labour Market Statistics staff will:

- publish, in line with the pre-announced timetable, the key monthly Labour Force Survey results, Claimant Count and Redundancy Statistics, the Quarterly Employee Jobs Survey, quarterly and special topic Labour Force Survey results, the Annual Survey of Hours and Earnings results and the Business Register and Employment Survey; and
- manage delivery of a new integrated business survey system, with the first survey to migrate onto the new system by end March 2012.

Other Official Statistics

DEL staff will:

- publish monthly statistics on Training and Employment Measures in Labour Market Report;
- publish monthly headline vacancy statistics in Labour Market Report;
- publish annually detailed statistics on vacancies notified to the Employment Service;
- publish quarterly Steps to Work statistical bulletins; and
- publish annual Workforce Development Forum Labour Market Profiles.

CSU staff will:

- carry out the Labour Force survey in NI.

People and Places

National Statistics

DMB staff will:

- produce two releases of the Northern Ireland Central Postcode Directory;
- support improvements to spatial statistics in Northern Ireland by developing the POINTER database for increased statistical use;
- update the official statistics Output Area, Super Output Area and, if required, Workplace zone boundaries in line with the 2011 Census.

DSD staff will:

- report on the Family Resources Survey (FRS), Households Below Average Incomes and Urban Rural Report, based on 2009-2010 data; and
- publish the Annual Housing Statistics 2010-11 Report.

Other Official Statistics

DCAL staff will:

- publish statistical bulletins in respect of the Continuous Household Survey and Young Persons Behaviour and Attitudes Survey findings on The Arts, Museums, Public Libraries and Sport;
- publish a series of statistical digests on the key business areas in DCAL; and
- plan and manage the DCAL Social and Economic Research and Survey Programme.

DRD staff will:

- provide statistical and research support to the Regional Development Strategy.

CSU staff will:

- carry out the Survey of Living conditions in NI;
- carry out the Continuous Household Survey and publish a First Release Bulletin; and
- carry out a number of Omnibus Surveys.

DSD staff will:

- carry out ad hoc analysis of the Family Resources survey in Northern Ireland;
- publish the Pensioners' Income Series Bulletin 2008-09 and the Individual Income Series Bulletin 2008-09;
- publish the quarterly Housing Bulletins;
- produce baseline information to monitor the Neighbourhood Renewal Strategy;

- produce baseline information for the monitoring and evaluation of all new Urban Regeneration Projects;
- provide data support for Equality Impact Assessments (EQIAs); and
- provide data regarding physical regeneration in Development Offices.

Tourism Statistics Unit staff will:

- publish statistical occupancy bulletins (monthly and annual) on Hotel, Guesthouse and Bed & Breakfast establishments;
- publish annual statistical occupancy report on self-catering establishments;
- publish the annual statistical report on Visitor Numbers to Visitor Attractions;
- produce required EU statistics on serviced accommodation occupancy;
- publish statistical bulletins (monthly and annual) on domestic tourism (day and overnight trips);
- publish statistical bulletins (monthly and annual) on overseas trips to Northern Ireland; and
- produce required EU statistics on trips (day and overnight) taken by NI residents.

Population

National Statistics

Census Office staff will:

- complete the data collection phase of the 2011 Census;
- capture and process the data from the 2011 Census;
- conduct a Census Coverage Survey (CCS) and Census Quality Survey (CQS);
- analyse the data from the Census, CCS and CQS;
- consult with users on Census Outputs; and
- produce a schedule for the publication of census outputs in 2012/13.

DMB staff will:

- publish the 2010 Annual Report of the Registrar General for Northern Ireland;
- publish four statutory quarterly Reports of the Registrar General, 2011 Q1-Q4;
- publish monthly births and deaths statistics for Northern Ireland;
- publish 2010 population estimates for Northern Ireland and Administrative Areas;
- publish 2009 and 2010 small area population estimates for areas within Northern Ireland;
- publish detailed population estimates of those aged 85 and over, 2002-2010;
- publish 2009-10 migration statistics for Northern Ireland and areas within Northern Ireland;
- publish Annual Press Release for Marriages, Civil Partnerships and Divorces registered in 2010;
- publish Annual Press Release for names of babies born in 2011; and
- complete a United Kingdom Statistics Authority National Statistics Assessment of all demographic statistics.

Business Services Organisation (BSO) staff will:

- work with Demography and Methodology Branch to provide data that will enable an estimation of the accuracy of response to the 2011 Census enumeration.

BSO, DMB and Census Office staff working together will:

- identify all properties for which a Census response was not obtained and where appropriate use information from the BSO health card register to include all persons who failed to respond to the Census.

Other Official Statistics

DMB staff will:

- maintain, update and develop the Northern Ireland Longitudinal Study Database during the year with an emphasis on the 2011 Census Link; and

- scope the development of and consult on an improved system for estimating the size and characteristics of the Northern Ireland population using administrative demographic data.

Travel and Transport

National Statistics

DRD staff will:

- publish a headline and an in-depth report on the Travel Survey for Northern Ireland;
- publish the Annual Transport Statistics and Quarterly Road and Rail Transport Statistics bulletins;
- consult key stakeholders on proposed changes to the Annual and Quarterly publications; and
- develop the Travel Survey for Northern Ireland database to allow more complex analysis to meet users' needs.

PSNI staff will:

- publish the 2010/11 injury road traffic collision statistics for Northern Ireland in May 2011; and
- publish the 2010 calendar year injury road traffic collision statistics for Northern Ireland.

Other Official Statistics

DOE staff will:

- analyse results and produce annual publications for Northern Ireland Seat Belt Survey 2011 and Northern Ireland Road Safety Monitor 2011;
- develop indicators and reporting format to monitor progress of the new Northern Ireland Road Safety Strategy 2010-2020; and
- provide statistical and research support as necessary in support of the Road Safety Research Commissioning Group (RSRCG) including any required external research commissions.

DRD staff will:

- provide statistical and research support to the Regional Transportation Strategy including the provision of analysis and technical advice with regard to sustainable transport initiatives;
- publish the 'Public Perceptions on Car Emissions' report;
- publish the 'Public Awareness of the Travelwise Scheme' report;
- provide statistical support and produce a paper for the All Ireland Freight Forum on the availability of freight data for NI and ROI, comparability issues and a gap analysis;
- develop a suite of Sustainable Transport Indicators and trend data which can be used to benchmark NI's performance; and
- quality assure the new methodology and results for the Roads Service 'Vehicle Kilometres Travelled Survey'.

CSU staff will:

- carry out the NI Travel Survey;
- carry out the NI Seatbelt Survey;
- carry out the International Passenger Survey in Northern Ireland; and
- carry out the Northern Ireland Passenger Survey.

Cross cutting topics

Equality and Diversity

National Statistics

OFMDFM staff will:

- produce and publish the Labour Force Survey Religion Report 2010.

Other Official Statistics

OFMDFM staff will:

- publish an update of the Good Relations Indicators and develop local area based information;

- support the targeting of resources in the Contested Space Programme and the Strategic Investment Fund;
- publish commissioned research on the display of flags and emblems;
- publish commissioned research on measuring sectarian perceptions in housing enclaves;
- publish commissioned research on progressing reconciliation;
- develop methodology to monitor and evaluate the Victims and Survivors Service;
- support the review and evaluation of a number of programmes and strategies in OFMDFM; and
- publish an update to the Gender Equality Strategy: Baseline Picture.

DMB staff will:

- continue to update the Northern Ireland Neighbourhood Information Service website with detailed small area information from all data suppliers across all statistics themes;
- publish an Equality Analysis, comparing the distribution of Section 75 groups across deprivation bands from the Northern Ireland Multiple Deprivation Measure 2010; and
- take forward plans for a major International Association of Official Statistics conference on Population Ageing in August 2011.

HRCS staff will:

- undertake equality monitoring for the NICS; and
- publish 'Equality Statistics for the Northern Ireland Civil Service'.

RREP staff will:

- continue to update the online Northern Ireland Abstract of Statistics and migrate it to the new NISRA website;
- develop the Equality part of the new NISRA website; and
- transfer the Northern Ireland Survey of Activity Limitations and Disabilities dataset to the Essex Archive.

Civil Registration

GRO staff will:

- progress work on Birth & Death Regulations to implement the powers contained in the Civil Registration Act (NI) 2011;
- continue to enhance Public Search Room facilities in Oxford House;
- close the Digitisation project;
- develop the Outline Business Case and Statement of Requirements for the GeNI project; and
- progress work on the new Registration and Certificate Modernisation (RCM) Support Contract.

DMB and GRO staff in partnership will:

- take forward the implementation of a revised version of ICD-10 coding for cause of death recorded on the civil registration system; and
- provide routine management information on the work of Registrars to the Registrar General and local councils.

Financial Resources

The Agency's overall net Budget for 2011-12 is £15,221k, incorporating a non-cash allocation of £689k. The net allocation includes estimated income totalling £15,444k which will be used to offset the Agency's expenditure. All the funds required for Census branch have been secured in the current baseline.

The budget is managed across two distinct business areas : The General Register Office (GRO) and Statistical and Research Services (S&RS). From April 2011 all of NISRA's Budget has been reclassified into Programme/Other Resource.

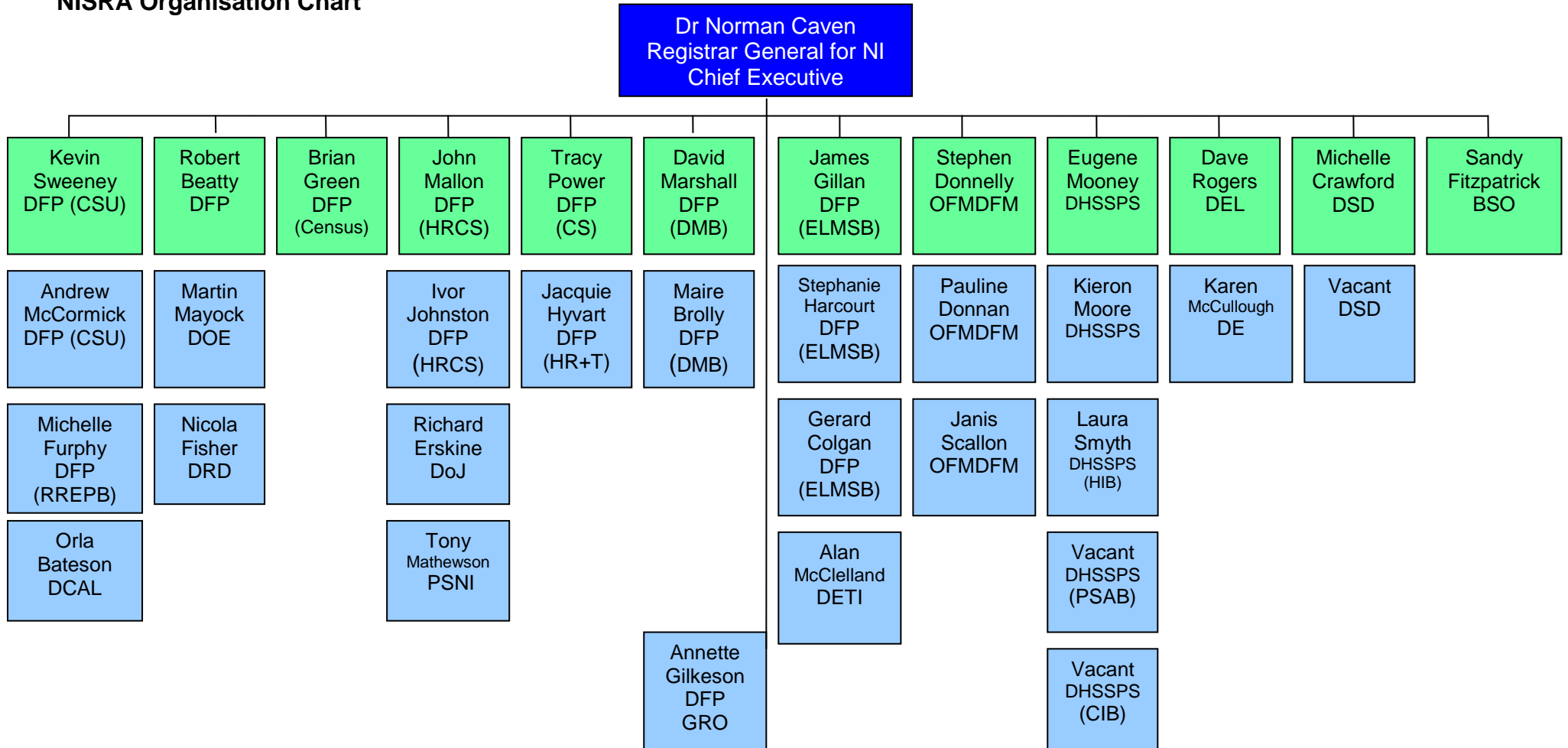
- Other Resource – all NISRA expenditure
- Capital – covering purchase of fixed assets such as computer and office machinery equipment that fall within the DFP capitalisation thresholds; and
- Non-Cash – covering depreciation associated with the Agency's fixed assets.

The following table summarises the opening funding.

TABLE 3: NISRA's Opening Allocation 2011/12

BUSINESS AREA	ALLOCATION (£000's)		
	OTHER	CAPITAL	TOTAL
<u>General Register Office</u>			
- Expenditure	4,389	-	4,389
- Income	-2,493	-	-2,493
Sub-total (GRO)	1,896	-	1,896
<u>Statistical and Research Services</u>			
- Expenditure	24,537	1,050	25,587
- Income	-12,951	-	-12,951
Sub-total (S&RS)	11,586	1,050	12,636
Total NISRA	13,482	1,050	14,532
	- Non-cash		689
	Total NISRA including non-cash 15,221		

NISRA Organisation Chart



Agency Board



NISRA Senior Managers Forum



ANNEX 2: NISRA Branch Details

Department of Finance and Personnel	
Branch:	Census Office for Northern Ireland
Main Aim:	<i>To plan, undertake and report the decennial Census of Population; To disseminate Census data to Government and non-Government users.</i>
Tel:	028 9034 8160
Email:	census.nisra@dfpni.gov.uk
Branch:	Central Survey Unit
Main Aim:	<i>To provide a high quality survey research service to Government Departments, Agencies and the wider public sector.</i>
Tel:	028 9034 8201
Email:	Kevin.Sweeney@dfpni.gov.uk
Branch:	* Corporate Services * Business Planning, Finance and Methodology ** Human Resources and Training
Main Aim:	<i>To provide and co-ordinate services within NISRA, including business planning, financial management, methodological advice, HR/training and premises management.</i>
Tel:	028 9034 8174
Email:	*Tracy.Power@dfpni.gov.uk
Tel:	028 9034 8110
Email:	**Jacquie.Hyvarth@dfpni.gov.uk
Branch:	Demography and Methodology Branch
Main Aims:	<i>To develop the demographic statistics base for Northern Ireland through reliable statistics and research tools. Specifically:</i> <ul style="list-style-type: none"> - <i>taking account of all sources, to prepare and publish estimates of the size of the population in Northern Ireland;</i> - <i>to prepare and publish Northern Ireland vital statistics; and</i> - <i>to facilitate the wide dissemination of official spatial statistics in Northern Ireland (from administrative data and survey/census based sources).</i>
Tel:	028 9034 8155
Email:	david.marshall@dfpni.gov.uk
Branch:	Economic & Labour Market Statistics
Main Aim:	<i>To collate and disseminate accurate, timely and relevant economic and labour market statistics to monitor the performance of the NI economy.</i>
Tel:	028 9052 9573
Email:	James.Gillan@dfpni.gov.uk

Branch:	General Register Office
Main Aims:	<i>To administer and control the civil registration of births, deaths, marriages, civil partnerships and adoptions and provide certificates on request; To administer the marriage and civil partnership law; and To prepare and publish vital statistics and sell birth, death marriage and civil partnership certificates to the public.</i>
Tel:	028 9025 2033
Email:	Annette.Gilkeson@dfpni.gov.uk
Branch:	Human Resource Consultancy Services
Main Aims:	<i>To help the NICS and Departments develop, implement and evaluate their HR strategies by providing them with a wide range of high quality, cost effective professional services. These include payroll modelling, workforce planning, Equal Opportunity monitoring, absenteeism monitoring, staff attitude surveys, test development, original research using quantitative and qualitative techniques and the provision of key personnel statistics.</i>
Tel:	028 90547434
Email:	John.Mallon@dfpni.gov.uk
Branch:	Regional Reporting and EU Programmes Branch
Main Aims:	<i>To provide specialist support and advice to DFP European Division, Northern Ireland Departments and the Special EU Programmes Body with regard to the negotiation, monitoring and evaluation of Programmes supported by European Structural Funds; To provide a high quality and cost effective central evaluation service to Departments and other public bodies; To ensure that the United Kingdom Regional Accounts contain reliable estimates of Gross Value Added (GVA), and Gross Disposable Household Income (GDHI) in Northern Ireland; To disseminate and publish cross cutting equality, social and economic statistics on the Northern Ireland region, where appropriate in association with ONS and CSO, Ireland.</i>
Tel:	028 9034 8203
Email:	michelle.furphy@dfpni.gov.uk

Branch:	Land and Property Service Agency
Main Aim:	<i>To provide statistical research, development and support to the Domestic and Non-Domestic Rating Assessment Services provided by Land and Property Service Agency. To contribute to the improvement and modernisation of the Land and Property Service Agency through better specification, analysis and presentation of property data and to assist decision and policy making through the same means.</i>
Tel:	028 9054 3899
Email:	Ciara.Cunningham@dfpni.gov.uk
Branch:	Management Information Team, Revenue and Benefits; Land and Property Service Agency
Main Aim:	<i>Development and maintenance of management information systems and the production of relevant, timely and accurate management information that contributes to the increased efficiency and effectiveness of the administration of rate collection and associated benefits in Northern Ireland.</i>
Tel:	028 9072 6763
Email:	Peter.Robinson@dfpni.gov.uk

Department of Agriculture and Rural Development

Branch:	Farm Surveys Branch (Policy & Economics Division)
Main Aims:	<i>To provide statistical support for the Agricultural Census and associated surveys; To provide statistics for publication and to inform the Department's policies; and To provide statistical advice and support to the Department.</i>
Tel:	028 9052 4850
Email:	Malcolm.Megaw@dardni.gov.uk

Department of Culture, Arts and Leisure

Branch:	Research and Statistics Branch
Main Aims	<i>To provide a high quality research and statistical service to the Department to feed into evidence based policy and improved service delivery. This includes:</i> <ul style="list-style-type: none"> - <i>Ensuring the timely release of statistical publications from DCAL funded surveys; and</i> - <i>Managing and delivering the DCAL Social and Economic Research and Survey Programme.</i>
Tel:	028 90515 102
Email:	orla.bateson@dcalni.gov.uk

Department of Education	
Branch:	Statistics and Research Branch
Main Aim:	<i>To influence and inform education policy through providing and disseminating high quality and timely statistics, analysis and research in proactive and innovative ways.</i>
Tel:	028 9127 9677
Email:	Karen.mccullough@deni.gov.uk

Department for Employment and Learning	
Branch:	Research and Evaluation Branch
Main Aim:	<ul style="list-style-type: none"> - <i>To provide advice and support to the Department in the management of research projects commissioned as part of DEL's Research Agenda;</i> - <i>To provide advice and support in the evaluation of DEL's policies and programmes;</i> - <i>To advise on issues relating to demand for, and supply of, skills; and</i> - <i>To produce statistics on Steps to Work, New Deal and Vacancies. Statistics on Training for Success will be produced in the near future.</i>
Tel:	028 9025 7440 / 028 9025 7609
Email:	Linda.bradley@delni.gov.uk
Branch:	Tertiary Education Analytical Services Branch
Main Aim:	<i>To collect, analyse and disseminate statistics in Higher and Further Education (including Essential Skills) alongside implementing a programme of research and evaluation to assist DEL in evidence based policy development and service delivery.</i>
Tel:	028 9025 7672
Email:	Wendy.lecky@delni.gov.uk

Department of Enterprise, Trade and Investment	
Branch:	Analytical Services Unit
Main Aim:	<i>To provide an effective statistical and research service to assist DETI in achieving its business objectives.</i>
Tel:	028 9052 9250
Email:	Shane.Murphy@detini.gov.uk
Branch:	Tourism Statistics Unit
Main Aim:	<i>To produce and disseminate accurate, timely and relevant information in relation to the value and volume of tourism within Northern Ireland and provision of an effective statistical, research and analytical service to assist NITB and DETI in achieving their business objectives.</i>
Tel:	028 9052 9636
Email:	Donna.ruddy@detini.gov.uk

Invest Northern Ireland	
Branch:	Corporate Information Team
Main Aim:	<i>To provide accurate, timely and relevant statistics and quality research in order to assist Invest NI to achieve its business objectives.</i>
Tel:	028 9069 8288
Email	irene.hanna@investni.com

Department of Health, Social Services and Public Safety	
Branch:	Public Health Information & Research Branch
Main Aims:	<i>Commissioning and management of a programme of information, surveys and research in support of the New Strategic Direction (NSD) for Alcohol and Drugs 2006-2011, and monitoring progress against the key indicators included in the NSD. Management and development of the Northern Ireland Drug Misuse Database (NI DMD) and Drug Addicts Index Database. Support the public health survey function and provide analytical support to non-death related public health issues within the Department. This includes managing a surveys budget, maintaining a smoking cessation database and assisting in target setting and monitoring of public health policies.</i>
Tel:	028 9052 2501
Email:	Kieron.Moore@dhsspsni.gov.uk
Branch:	Project Support Analysis Branch
Main Aims:	<i>To provide analytical support to the Department, mainly in the areas of resource acquisition and allocation, workforce planning, primary care policy support, inequalities monitoring, equality and public health; and to receive and disseminate statistics on the HPSS workforce.</i>
Tel:	028 9052 2458
Email:	Bill.Stewart@dhsspsni.gov.uk
Branch:	Hospital Information Branch
Main Aim:	<i>Hospital Information Branch (HIB) is responsible for the collection, quality assurance, primary analysis and publication of timely and accurate information derived from a range of hospital activity data. This data is provided routinely through various computerised patient information systems or by aggregate returns. Information collected by HIB is used to monitor targets; inform policy development, implementation and review; respond to parliamentary / assembly questions; and answer general queries. The Branch aims to present information in a meaningful way and give advice on its use to customers.</i>
Tel:	028 9052 2442
Email:	Laura.Smyth@dhsspsni.gov.uk

Branch:	Community Information Branch
Main Aims:	<i>To promote effective decision making in children and adult social services by providing quality information and analysis. We collect, analyse and disseminate a wide range of community information that is used to help monitor the delivery of personal social services policy. Information collected by CIB is used to assess Trust performance, for corporate monitoring, policy evaluation and development, and to respond to parliamentary / assembly questions.</i>
Tel:	028 9052 0727
Email:	Manny.fitzpatrick@dhsspsni.gov.uk

BUSINESS SERVICES ORGANISATION

Branch:	Information and Registration Unit
Main Aim:	<i>To provide quality information and research in relation to the provision of Family Practitioner Services within Northern Ireland to the Health and Social Care Board, the DHSSPS, practitioners and the public. To deliver the Northern Ireland call and recall services for cytology and bowel cancer screening and to assess entitlement to health services and register patients with a GP practice.</i>
Tel:	028 9053 2965
Email:	Sandy.Fitzpatrick@hscni.net

Department of the Environment

Branch:	Analytical Services Branch
Main Aim:	<i>To support DOE, and its agencies, in policy development and measurement of business performance by providing a high quality statistical and research service in the areas of road safety, waste management, environment, equality, vehicle licensing/testing and planning.</i>
Tel:	028 9054 0878
Email:	Martin.Mayock@doeni.gov.uk

Department for Regional Development

Branch:	Central Statistics and Research Branch
Main Aim:	<i>To provide DRD with a high quality statistical, research and EQIA service in the areas of Regional Planning, Transport, Sustainable Transport, Equality and other areas which are the responsibility of the DRD.</i>
Tel:	028 9054 0873
Email:	Nicola.fisher@drdni.gov.uk

Department for Social Development	
Branch:	Statistics and Research Branch
Main Aim:	<i>Analytical Services Unit (ASU) provides Statistical and Research services to the Department. This work informs policy, planning and decision making in the areas of social security, child maintenance and pensions, as well as housing, urban regeneration, community development and voluntary activity.</i>
Tel:	028 90819952
Email:	Michelle.Crawford@dsdni.gov.uk

Office of the First Minister and deputy First Minister	
Branch:	Equality Directorate Research Branch
Main Aim:	<i>To provide an objective evidence base of statistics and research in support of policy and strategy development. The following policy areas are covered: Equality; Gender; Older People; Poverty and Social Need; Children and Young People; Racial Equality; Victims and Survivors; and Good Relations.</i>
Tel:	028 9052 3284
Email:	Stephen.Donnely@ofmdfmi.gov.uk

Department of Justice	
Branch:	Statistics and Research Unit
Main Aim:	<i>To provide a robust research and statistical evidence base to inform the development, implementation and review of policy in support of the aims and objectives of the DoJ; and to provide objective information on the operation of the Northern Ireland Criminal Justice System to Parliament, policy makers, practitioners and the general public.</i>
Tel:	028 9052 7538
Email:	Richard.Erskine@nio.x.gsi.gov.uk

Youth Justice Agency	
Branch:	Statistics and Research Unit
Main Aim:	<i>To provide an independent and professional statistical service to the Youth Justice Agency at Management Board and practice level; and to develop robust management information systems to inform evidence based operational and policy decision making, and facilitate response to ad hoc data requests.</i>
Tel:	028 9031 6444
Email:	Deborah.lyness@dojni.x.gsi.gov.uk

Police Service of Northern Ireland	
Branch:	Central Statistics Unit
Main Aim:	<i>To provide the Chief Constable, the Police Service of NI, the Government and the wider community with statistical information, analysis and advice regarding crime, security and injury road traffic collision statistics.</i>
Tel:	028 9065 0222 Ext 24135
Email:	statistics@psni.police.uk

Public Prosecution Service for Northern Ireland (PPS)	
Branch:	Management Information Branch
Main Aim:	<i>To produce statistics and research on prosecutions in NI. In addition, management information branch produce statistical management and performance information to inform and support PPS decision makers.</i>
Tel:	028 9054 4886
Email:	Info@ppsni.gsi.gov.uk

Northern Ireland Policing Board	
Branch:	Statistics and Research Branch
Main Aim:	<i>To provide the Northern Ireland Policing Board and District Policing Partnerships with statistics and research services to assist them conduct their statutory duties.</i>
Tel:	028 9040 8559
Email:	deborah.brown@ppsni.gsi.gov.uk

Northern Ireland Courts and Tribunal Service	
Branch:	Statistics and Research, Judicial and Customer Services Group
Main Aim:	<i>To provide statistical information, analysis, interpretation and advice to assist management, the judiciary, tribunals and the general public.</i>
Tel:	028 9072 8920
Email:	Mervyn.Wilson@courtsni.gov.uk

Probation Board for Northern Ireland	
Branch:	Information and Research Branch
Main Aim:	<i>To provide the Probation Board for Northern Ireland with statistics and research services to inform and improve its own practice.</i>
Tel:	028 9026 2486
Email:	Niall.O'Neill@pbni.gsi.gov.uk

Office of the Police Ombudsman for Northern Ireland	
Branch:	Research and Performance Directorate
Main Aim:	<i>To provide corporate statistical and research support to the Office, including research management, researching / investigating, analysing and reporting on key police policy and practice issues, statistical report production, and survey management and reporting.</i>
Tel:	028 9082 8670
Email:	siobhan.morgan@policeombudsman.org

Belfast City Council	
Branch:	Strategic Neighbourhood Action Programme
Main Aim:	<i>To collect, collate and disseminate neighbourhood data from across Belfast and to provide analytical support to council staff and councilors.</i>
Tel:	028 90 270662
Email:	ShorttC@BelfastCity.gov.uk

Staff on Loan

Northern Ireland Cancer Registry	
Branch	NI Cancer Registry
Main Aim:	<i>To provide accurate, timely information on cancers occurring in the population of Northern Ireland for research, planning and education so that the burden of disease may be reduced and the experience of patients and their outcomes improved.</i>
Tel:	028 90632728
Email:	d.donnelly@qub.ac.uk

QUB Centre of Excellence for Public Health	
Branch	QUB Centre of Excellence for Public Health
Main Aim:	<i>The Queen's University Belfast (QUB) and the Institute of Public Health in Ireland (IPH), in collaboration with Northern Ireland's Health and Social Care Authority and the Community Development and Health Network, have established the Centre of Excellence for Public Health Research, which strengthens the capacity for research to improve the health of the people in the UK. The Centre fosters a multidisciplinary approach to research and training and the translation of research into policy and public health practice. The Management School where the NISRA secondee is based contributes by studying the role of macroeconomic policy in public health and in particular the impact of the rise in life expectancy on retirement behaviour and savings.</i>
Tel:	028 90975179
Email:	declan.french@qub.ac.uk

ANNEX 3: Glossary

AB	AGENCY BOARD
BSO	Business Services Organisation
CIB	COMMUNITY INFORMATION BRANCH
CSU	CENTRAL SURVEY UNIT
CCS	Census Coverage Survey
CQS	Census Quality Survey
DARD	DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT
DCAL	DEPARTMENT OF CULTURE, ARTS AND LEISURE
DE	DEPARTMENT OF EDUCATION
DEFRA	DEPARTMENT FOR ENVIRONMENT, FOOD AND RURAL AFFAIRS
DETI	DEPARTMENT OF ENTERPRISE, TRADE AND INVESTMENT
DEL	DEPARTMENT FOR EMPLOYMENT AND LEARNING
DFP	DEPARTMENT OF FINANCE AND PERSONNEL
DHSSPS	DEPARTMENT OF HEALTH, SOCIAL SERVICES AND PUBLIC SAFETY
DMB	DEMOGRAPHY AND METHODOLOGY BRANCH
DOE	DEPARTMENT OF THE ENVIRONMENT
DOJ	DEPARTMENT OF JUSTICE
DPP	DISTRICT POLICING PARTNERSHIP
DRD	DEPARTMENT FOR REGIONAL DEVELOPMENT
DSD	DEPARTMENT FOR SOCIAL DEVELOPMENT
DVA	Driver and Vehicle Agency
ELMS	Economic and Labour Market Statistics
EQIA	EQUALITY IMPACT ASSESSMENT
ESA	EMPLOYMENT SUPPORTED ALLOWANCE
EU	EUROPEAN UNION
GAE	GENERAL ADMINISTRATIVE EXPENDITURE
GDHI	GROSS DISPOSABLE HOUSEHOLD INCOME
GRO	GENERAL REGISTER OFFICE
GVA	GROSS VALUE ADDED
HIB	HOSPITAL INFORMATION BRANCH
HR	HUMAN RESOURCES
HRCS	HUMAN RESOURCE CONSULTANCY SERVICES
INI	INVEST NORTHERN IRELAND
JSA	JUSTICE AND SECURITY ACT
IOP	INDEX OF PRODUCTION
LPS	LAND AND PROPERTY SERVICES
NICS	Northern Ireland Cancer Registry
NICS	NORTHERN IRELAND CIVIL SERVICE
NICTS	NORTHERN IRELAND COURTS AND TRIBUNAL SERVICE
NIPB	NORTHERN IRELAND POLICING BOARD
NISRA	NORTHERN IRELAND STATISTICS AND RESEARCH AGENCY
NITB	NORTHERN IRELAND TOURIST BOARD
NS	NATIONAL STATISTICS
OFMDFM	OFFICE OF THE FIRST MINISTER AND DEPUTY FIRST MINISTER
ONS	OFFICE FOR NATIONAL STATISTICS
OPONI	OFFICE OF THE POLICE OMBUDSMAN FOR NORTHERN IRELAND
PACE	POLICE AND CRIMINAL EVIDENCE
PHIRB	PUBLIC HEALTH INFORMATION AND RESEARCH BRANCH
PPS	PUBLIC PROSECUTION SERVICE
PSA	PUBLIC SERVICE AGREEMENT
PSAB	PROJECT SUPPORT ANALYSIS BRANCH
PSNI	POLICE SERVICE OF NORTHERN IRELAND
RREPb	REGIONAL REPORTING AND EU PROGRAMMES BRANCH
SMF	SENIOR MANAGERS FORUM
YJA	YOUTH JUSTICE AGENCY